MINUTES OF 10 OCTOBER 2017
ARIZONA STATE UNIVERSITY RETIREES ASSOCIATION
BOARD MEETING

Board Members Present:  Bev Buddee, Jay Butler, Betty Landon, Larry Mankin, Jeri Meeks, Don Nilsen, Kathleen Renshaw, Pat Schneider

Board Members Absent:  Anthony Brazil, Barry Bruns, Connie McNeill, Bill Moor, Tara Fuchs Roesler, Dave Schwalm,

Ex-Officio Members Present:  Don Nilsen, Stephanie Salazar

Committee Chairs Present:  Bev Buddee, Barry McNeill, Jeannette Robson, Bonnie Scheall, Joy Shearman

Executive Staff Present:  Carolyn Minner

Guests Present:  None

I.  CALL TO ORDER
President Meeks called the meeting to order at 10:00 a.m.

II.  INTRODUCTION AND WELCOME GUESTS
President Meeks welcomed the Board and introduced Stephanie Salazar as University Affairs Liaison and Bonnie Scheall as Committee Chair for Luncheons and Special Events. Norm Bertram, NAURA President was unable to attend due to a meeting conflict. President Meeks hopes he can attend the next time.

III.  ADOPTION OF TODAY'S AGENDA
Motion passed to unanimously adopt today's agenda.

IV.  REVIEW AND APPROVAL OF THE MINUTES OF 12 SEPTEMBER 2017 BOARD MEETING
Motion to Approve with corrections.

V.  FINANCIAL REPORT/TREASURER'S REPORT  --  Bill Moor, Carolyn Minner
The Annual Financial Report was in the form of a handout distributed to the board members.

VI.  EX-OFFICIO REPORTS
•  ASU Alumni Association  --  Rhonda McClintock
   No report.

•  Emeritus College Liaison  --  Don Nilsen
   No report.
• **Human Resources -- Judy Cato**  
  No report.

• **University Club Liaison -- Tara Fuchs Roesler**  
  No report.

• **University Affairs Liaison -- Stephanie Salazar**  
  Stephanie introduced herself as the Executive Director of State Legislative Affairs in the Office of Government & Community Engagement with 17 years of experience in the areas of government and legislative affairs. Stephanie mentioned that the Legislative Session will begin in January 2018. Legislative Initiatives for 2018 are:
  
  ➢ 50/50 In-State Resident Model-4 year phase in plan, current state funding is at 34% with a goal of 50% state investment. FY 2019, $63M for current students, $14M for student growth enrollment. Total request $77M.
  
  ➢ Restoration of HITF funds sweeps from last year (health care), $22M restored.

  Stephanie's office is working with DACA students. She imagines some tuition cap bill will be seen this session. There was a brief Q & A session after which Stephanie directed the board members to the Board of Regents web site for additional information.

• **University Senate -- Tom Schildgen**  
  No report.

• **University Staff Council -- Katie Aguilar**  
  No report.

VII. **STANDING COMMITTEE REPORTS**  

A. **Community Outreach Committee -- Subcommittee Reports**
  
  • **Adopt-A-Family -- Joan Leard**  
    No report.

  • **Scholarship Committee -- Joy Shearman**  
    No report. However, Barry McNeill asked to have another discussion to increase the scholarship to $10,000. Last year's scholarship was $5,000. Barry, as part of the Finance Committee, indicated that the fund is healthy and there is adequate
cash reserve to fund the increase. A decision to increase the scholarship has to be made before the November 14, meeting. President Meeks presented a motion to increase the scholarship to $10,000 for next year. The motion was seconded and unanimously approved.

- **Video History Project - Dave Scheatzle**
  No report.

**B. Events Committee and Subcommittee Reports**

- **Events Committee Coordination -- Barry McNeill**
  No report.

- **Luncheons and Special Events -- Bonnie Scheall**
  Bonnie spoke about her history and experience with luncheons and special events. She e-mailed 13 individuals to solicit their participation in this committee; she heard back from three who indicated interest in helping. She is open to suggestions for speakers and events. A possible speaker for spring might be Matt Salmon. She spoke of a few possibilities for events, e.g., storytelling, wine tasting.

- **Seminars -- Bev Buddee, Trudy Perez**
  Bev mentioned everything is on track for the 26 October 2017 Open Enrollment Health Care seminar to be held in the Community Room of the Tempe History Museum from 10:00 - noon. Current enrollment count is at 113; she will check room capacity. A discussion ensued regarding ADOA and ASRS health insurance comparisons. Both plan benefits can be found on the ASRS web site.

  **Pre-Retirement Seminars -- Trudy Perez**
  No report.

- **Travel -- John Brock**
  No Report. (A handout was made available detailing upcoming events. E-flyer for these events will be released soon by the committee.)

**C. Finance Committee -- Bill Moor**

No report.

- **Book Collection -- Mary Stevens**
  No report.
D. Government Liaison Council
- Legislature -- Jeri Meeks
  A Tri-University Retirees Association meeting will be held from 10:00 - noon on October 23, at the ASU Decision Theater located at the Orchid House in downtown Tempe. The special topic will be advocacy issues at state and local levels. After the meeting, attendees will meet up for lunch at Z-Tejas Southwestern Grill on 6th Street in Tempe.

- ASRS Liaison -- Dick Jacob
  No report.

- ADOA Liaison -- Larry Carlson
  No report.

E. Health Insurance Liaison Council
- ADOA -- Larry Carlson
  No report.

- ASRS -- Tara Roesler Fuchs
  No report.

F. Membership and Communications Committee -- Subcommittee Reports
- E-News -- Barry McNeill
  A proposal prepared by Barry for a Small Group Activities section in E-News will allow members to post requests to gather friends for activities such as golf, reading, quilting, etc. with the requestor as the point of contact for the small group. Also, the ad will run for three months and then be removed unless the requestor asks to have it withdrawn sooner. A motion was made to approve the proposal. Motion was seconded and unanimously approved.

- Membership Update -- Dave Schwalm
  No report.

- Obituaries -- Becky Reiss
  No report.

- Prime Times -- Jeannette Robson
  A color copy of Prime Times will be available to members on the ASURA web site. Jeanette asked that we let her know if anyone would be interested in working on Prime Times.
• **Web Site and Database -- Connie McNeill**
  No report.

VIII. **Unfinished Business**

*2017-2018 Annual Meeting Location.*

President Meeks discussed the consideration of a room at the Phoenix Art Museum for the Annual Meeting in April 2018. The room is free and available on April 26, 2018. Considerations for this site include free parking, a sound system, linens, natural lighting, light rail access in Central Phoenix, and catering by the museum's cafe staff. One condition by the museum is that someone from their organization's Retirees Engagement Panel speak for 15-20 minutes. President Meeks will pursue getting this site.

*Emeritus College Book Club*

It was suggested this club should be a small group activity. President Meeks will contact and inform Hal White (who initiated this project) of this recommendation.

*Finance Committee Report-- Fund Raising Options*

No report. Carry over to next board meeting.

*Bob Francis' Replacement*

Not discussed. This item will carry over to the next board meeting.

IX. **New Business**

Betty Landon, Board Secretary, will be using a recorder to help with the recording of the Minutes commencing on November 14, 2017. The board meeting recording will be deleted after the minutes have been approved at the next month's meeting. We will not archive the recordings.

Pat Schneider has volunteered to attend the ASURA Staff Barbecue at the Polytechnic Campus on 14 November, 2017 which coincides with our next board meeting.

X. **Announcements:**

President Meeks noted the new office schedule. She mentioned there is an opening on Monday mornings. If anyone knows of someone who can fill this position please inform Linda Van Scoy.

Next meeting is 14 November 2017

XI. **Meeting Adjournment**

Meeting adjourned at 11:08 a.m.
<table>
<thead>
<tr>
<th>Account Categories</th>
<th>Proposed Budget</th>
<th>Actual YTD Amount</th>
<th>COMMENTS</th>
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<tbody>
<tr>
<td><strong>ASURA Operations</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Balance Forward</strong></td>
<td>28,933</td>
<td>28,933</td>
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<tr>
<td><strong>Current Year Revenue</strong></td>
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<td></td>
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<tr>
<td>Event Registration Fees &amp; Donations Collected</td>
<td>3,450</td>
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<tr>
<td>Membership Dues</td>
<td>14,000</td>
<td>4,620</td>
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<tr>
<td>General Operations Donations</td>
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<tr>
<td>Holiday Bake Sale 2017</td>
<td>150</td>
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<tr>
<td>5% Gift Assessment</td>
<td>-825</td>
<td>-245</td>
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<tr>
<td><strong>Total ASURA Operations Current Year Revenue</strong></td>
<td>19,275</td>
<td>4,660</td>
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<td><strong>ASURA Operations - Expenses</strong></td>
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<tr>
<td>Printing and Mailing Costs</td>
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</tr>
<tr>
<td>Annual Meeting</td>
<td>100</td>
<td>0</td>
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<tr>
<td>Membership Drive</td>
<td>200</td>
<td>646</td>
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<tr>
<td>Prime Times</td>
<td>400</td>
<td>307</td>
<td></td>
</tr>
<tr>
<td>Event Costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Paid Events</td>
<td>3,000</td>
<td>180</td>
<td>Tovrea Castle (April 2018 Tours)</td>
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<tr>
<td>Meet &amp; Greet (Refreshments)</td>
<td>400</td>
<td>33</td>
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<tr>
<td>Seminars</td>
<td>150</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Holiday Potluck &amp; Fundraiser</td>
<td>100</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Other Operations Costs</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Scholarship Award</td>
<td>2,177</td>
<td>2,177</td>
<td>Revised award to $5000</td>
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<tr>
<td>Business Luncheons &amp; Service Appreciation</td>
<td>300</td>
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<td></td>
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<tr>
<td>Technology Services</td>
<td>1,245</td>
<td>0</td>
<td>Wild Apricot &amp; Zenfolio - Pantheon moved to ASU Allocation</td>
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<tr>
<td>Office Equipment &amp; Supplies</td>
<td>2,000</td>
<td>10</td>
<td></td>
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<tr>
<td>Marketing Tools</td>
<td>1,000</td>
<td>0</td>
<td></td>
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<tr>
<td>Lobbyist Registration Fee</td>
<td>50</td>
<td>0</td>
<td></td>
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<tr>
<td>Foundation Transaction Fees</td>
<td>200</td>
<td>0</td>
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<tr>
<td>Transfer to Adopt-A-Family</td>
<td>400</td>
<td>0</td>
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<tr>
<td><strong>Total ASURA Operations Expenses</strong></td>
<td>11,722</td>
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<tr>
<td><strong>Increase (Decrease) in Fund Balance for Current Year</strong></td>
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<td>1,307</td>
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<td><strong>Uncommitted ASURA Operations Funds</strong></td>
<td>36,486</td>
<td>30,240</td>
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<tr>
<td>General University Allocation (HR)</td>
<td>449</td>
<td>449</td>
<td></td>
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<tr>
<td>-----------------------------------</td>
<td>-----</td>
<td>-----</td>
<td></td>
</tr>
<tr>
<td>Current Year Allocation</td>
<td>7000</td>
<td>7000</td>
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<tr>
<td><strong>Total General University Current Year Revenue</strong></td>
<td><strong>7,449</strong></td>
<td><strong>7,449</strong></td>
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**Expenses Charged to Allocation**

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<tr>
<td>Annual Report</td>
<td>250</td>
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<td>Bylaws &amp; Ballots</td>
<td>800</td>
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<td>Annual Meeting</td>
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<tr>
<td>Office Equipment &amp; Supplies</td>
<td>775</td>
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<td>Prime Times Fall/Spring/Summer</td>
<td>2,000</td>
<td>365</td>
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<tr>
<td>Room Fees</td>
<td>100</td>
<td>100</td>
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<td>Copier/FAX Equipment Annual Lease</td>
<td>1,143</td>
<td>1,153</td>
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<td>Membership Drive</td>
<td>1,250</td>
<td>0</td>
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<td>Technology Services</td>
<td>259</td>
<td>258</td>
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<tr>
<td>8.5% Administrative Service Charges</td>
<td>572</td>
<td>155</td>
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<td><strong>Total Subsidized Expenses</strong></td>
<td><strong>7,449</strong></td>
<td><strong>2,031</strong></td>
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**Uncommitted General University Funds For Operations**

| Balance Forward                                              | 0   | 5,417|

**Special Projects**

<table>
<thead>
<tr>
<th>Special Projects - Income</th>
<th>238</th>
<th>238</th>
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<tbody>
<tr>
<td>Balance Forward</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current Year Revenue</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Friends/Phx Library Book Sale Net Income</td>
<td>1,500</td>
<td>69</td>
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<tr>
<td><strong>Total Special Projects Current Year Revenue</strong></td>
<td>1,500</td>
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<table>
<thead>
<tr>
<th>Special Projects - Expenses</th>
<th>750</th>
<th>0</th>
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<tbody>
<tr>
<td>Transfer out 1/2 of Book Sale Income to Scholarship</td>
<td>750</td>
<td>0</td>
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<tr>
<td>Foundation Transaction Fees</td>
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<tr>
<td><strong>Total Special Projects Expenses</strong></td>
<td><strong>1,600</strong></td>
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<table>
<thead>
<tr>
<th>Increase (Decrease) in Fund Balance for Current Year</th>
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<th>69</th>
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<tr>
<td><strong>Uncommitted Special Projects Funds</strong></td>
<td><strong>138</strong></td>
<td><strong>307</strong></td>
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### Adopt-A-Family

<table>
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<tr>
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<th>7/1/2017</th>
<th>9/30/2017</th>
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</thead>
<tbody>
<tr>
<td><strong>Balance Forward</strong></td>
<td>703</td>
<td>703</td>
</tr>
<tr>
<td><strong>Current Year Revenue</strong></td>
<td></td>
<td></td>
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<tr>
<td>Adopt-A-Family Donations</td>
<td>1,200</td>
<td>215</td>
</tr>
<tr>
<td>5% Gift Assessment</td>
<td>-60</td>
<td>-11</td>
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<tr>
<td>Transfer from Operations</td>
<td>400</td>
<td>0</td>
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<tr>
<td><strong>Total Adopt-A-Family Current Year Revenue</strong></td>
<td>1,540</td>
<td>204</td>
</tr>
<tr>
<td><strong>Adopt-A-Family - Expenses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adopt-A-Family</td>
<td>2,000</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Adopt-A-Family Expenses</strong></td>
<td>2,000</td>
<td>0</td>
</tr>
<tr>
<td><strong>Increase (Decrease) in Fund Balance for Current Year</strong></td>
<td>-460</td>
<td>204</td>
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<tr>
<td><strong>Uncommitted Adopt-A-Family Funds</strong></td>
<td>243</td>
<td>908</td>
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### Video History

<table>
<thead>
<tr>
<th></th>
<th>7/1/2017</th>
<th>9/30/2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Balance Forward</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current Year Revenue</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Video History Donations</td>
<td>1,200</td>
<td>415</td>
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<tr>
<td>Transfer in 1/2 of Book Drive Proceeds from Spec Proj</td>
<td>750</td>
<td>0</td>
</tr>
<tr>
<td>5% Gift Assessment</td>
<td>-60</td>
<td>-21</td>
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<td><strong>Total Video History Current Year Revenue</strong></td>
<td>1,890</td>
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<td><strong>Video History - Expenses</strong></td>
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<tr>
<td>Equipment &amp; Supplies</td>
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<td>0</td>
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<tr>
<td>Electronic Storage Space</td>
<td>400</td>
<td>382</td>
</tr>
<tr>
<td>Transcripts for Interviews (15 @ $150)</td>
<td>2,250</td>
<td>0</td>
</tr>
<tr>
<td>Premiere Pro CC Licenses (2 x $185+tax)</td>
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<tr>
<td><strong>Total Video History Expenses</strong></td>
<td>2,750</td>
<td>382</td>
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<tr>
<td><strong>Increase (Decrease) in Fund Balance for Current Year</strong></td>
<td>-860</td>
<td>12</td>
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<tr>
<td><strong>Uncommitted Video History</strong></td>
<td>8,001</td>
<td>8,872</td>
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### Scholarship Endowment Fund

**Scholarship Endowment Principal (40003616)**

<table>
<thead>
<tr>
<th>Description</th>
<th>FY17</th>
<th>FY16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance July 1</td>
<td>57,759</td>
<td>57,759</td>
</tr>
<tr>
<td>Invested Funds Gain (-Loss)</td>
<td>5,000</td>
<td>1,199</td>
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<tr>
<td>Payout to Endowment Spending - FY17</td>
<td>-1,500</td>
<td>0</td>
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<tr>
<td>Current-Year Contributions</td>
<td>2,000</td>
<td>328</td>
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<tr>
<td>Foundation Management Fees</td>
<td>-740</td>
<td>-781</td>
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<td><strong>Total Scholarship Endowment Principal</strong></td>
<td>62,519</td>
<td>58,505</td>
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**Scholarship Endowment Spending (70003616)**

<table>
<thead>
<tr>
<th>Description</th>
<th>FY17</th>
<th>FY16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance July 1</td>
<td>2,824</td>
<td>2,824</td>
</tr>
<tr>
<td>Payout from Endowment Principal - FY17</td>
<td>1,500</td>
<td>0</td>
</tr>
<tr>
<td>Transfer from Special Projects (Book Sale Proceeds)</td>
<td>750</td>
<td>0</td>
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<tr>
<td>ASU Scholarship</td>
<td>-2,823</td>
<td>-2,823</td>
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<tr>
<td><strong>Total Scholarship Endowment Spending</strong></td>
<td>2,251</td>
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**Total Scholarship Endowment**

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<tr>
<th>Description</th>
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<th>FY16</th>
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<tbody>
<tr>
<td></td>
<td>64,770</td>
<td>58,506</td>
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<tr>
<td>Event</td>
<td>Date</td>
<td>Registration Fees</td>
</tr>
<tr>
<td>-------------------------</td>
<td>---------</td>
<td>-------------------</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Collected Refunded</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Meet &amp; Greet Luncheon</td>
<td>09/12/17</td>
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<tr>
<td>Fall Luncheon</td>
<td>10/09/17</td>
<td>0.00</td>
</tr>
<tr>
<td>*Fundraiser Holiday Potluck</td>
<td>12/14/17</td>
<td>0.00</td>
</tr>
<tr>
<td>Tovrea Castle Tours</td>
<td>04/06/18</td>
<td>0.00</td>
</tr>
</tbody>
</table>

Net gain (loss) - all completed non-fundraising events  
-32.89

Net gain (loss) - all non-fundraising events  
-212.89
Proposal for Facilitating Small Group Activities

Background
At this year’s Meet & Greet one of the attendees approached Jeri Meeks and asked if there was a way to contact people who might like to play golf. The answer was “no, not currently”. But this request seemed like a reasonable thing for ASURA to facilitate and not only for golf. There are a variety of small group activities that members might be interested in creating and/or participating in, e.g., gardening enthusiasts, cooking clubs, cards, hiking, book club, etc.

About five years ago ASURA had a similar type request. The Executive Committee discussed the possibility of creating an electronic kiosk on the ASURA website that would allow members to post their requests. The overhead involved in maintaining such a site was more than ASURA wanted to do and the idea was dropped. Since then Enews has come along and offers an opportunity to implement a process to facilitate the creation of small group activities.

Proposal
Create a Small Group Activities section in Enews that allows members to post their requests for members interested in some small group activity.

Process
1. A member who wants to organize a small group activity writes to the Enews editor with the request. The request should include:
   a. The organizer's name
   b. Contact information, phone, email, and/or both
   c. If germane to the activity a general location, e.g., east valley, Tempe, etc.
   d. A short description of activity
2. The Enews editor will review the request to ensure it is an appropriate Classified Ad, i.e., that it is for a small group activity.
3. If the item is acceptable it will be added to the next Enews publication.
4. Ads will run for three months and then be removed unless the requestor asks to have it withdrawn sooner.
5. Ads may be re-submitted after a month “off”.

# ASURA MEMBERSHIP TOTALS

## 2017 Membership Year

<table>
<thead>
<tr>
<th>Counts</th>
<th>As of 10/4/2017</th>
<th>As of 10/4/2016</th>
<th>This Yr</th>
<th>-Last Yr</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current-year Members</td>
<td>597</td>
<td>460</td>
<td>137</td>
<td></td>
</tr>
<tr>
<td>Renewals from prior years (any prior year)</td>
<td>421</td>
<td>400</td>
<td>21</td>
<td></td>
</tr>
<tr>
<td>Introductory members</td>
<td>176</td>
<td>60</td>
<td>116</td>
<td></td>
</tr>
<tr>
<td>Paid for the current year, now deceased</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Last Year's Members - Not Renewed</td>
<td>119</td>
<td>147</td>
<td>-28</td>
<td></td>
</tr>
<tr>
<td>Members last year, now deceased</td>
<td>8</td>
<td>12</td>
<td>-4</td>
<td></td>
</tr>
<tr>
<td>By Retired-from Organization</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Retired from ASU</td>
<td>576</td>
<td>446</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Retired from another university</td>
<td>2</td>
<td>0</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Former ASU employee, retired elsewhere</td>
<td>4</td>
<td>5</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Still employed at ASU</td>
<td>15</td>
<td>9</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>By (Approx.) Time Since First Joining</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Members for 0-2 Years</td>
<td>216</td>
<td>85</td>
<td>131</td>
<td></td>
</tr>
<tr>
<td>Members for 3-5 Years</td>
<td>52</td>
<td>44</td>
<td>8</td>
<td></td>
</tr>
<tr>
<td>Members for 6-10 Years</td>
<td>129</td>
<td>146</td>
<td>-17</td>
<td></td>
</tr>
<tr>
<td>Members for more than 10 Years</td>
<td>200</td>
<td>185</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>By Communications They Want to Receive</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Upcoming Event Announcements (e-mail)</td>
<td>492</td>
<td>348</td>
<td>144</td>
<td></td>
</tr>
<tr>
<td>Obituary Notices (e-mail)</td>
<td>284</td>
<td>274</td>
<td>10</td>
<td></td>
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<tr>
<td>Prime Times (US Post)</td>
<td>540</td>
<td>406</td>
<td>134</td>
<td></td>
</tr>
<tr>
<td>Other ASURA Communications (e-mail)</td>
<td>442</td>
<td>286</td>
<td>156</td>
<td></td>
</tr>
<tr>
<td>None of The Above</td>
<td>8</td>
<td>10</td>
<td>-2</td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>More Counts</th>
<th>As of 10/4/2017</th>
<th>As of 10/4/2016</th>
<th>This Yr</th>
<th>-Last Yr</th>
</tr>
</thead>
<tbody>
<tr>
<td>By Former Employment Category</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Faculty and Faculty w/ Admin Appt</td>
<td>261</td>
<td>218</td>
<td>43</td>
<td></td>
</tr>
<tr>
<td>Academic Professional</td>
<td>38</td>
<td>29</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>Staff</td>
<td>155</td>
<td>124</td>
<td>31</td>
<td></td>
</tr>
<tr>
<td>University Staff (Service Professional)</td>
<td>116</td>
<td>64</td>
<td>52</td>
<td></td>
</tr>
<tr>
<td>Administrative</td>
<td>27</td>
<td>25</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Having an Arizona Address</td>
<td>556</td>
<td>425</td>
<td>131</td>
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<tr>
<td>Level of Activity</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Checked at least one volunteer area</td>
<td>126</td>
<td>119</td>
<td>7</td>
<td></td>
</tr>
<tr>
<td>Attended at least one event this year</td>
<td>90</td>
<td>49</td>
<td>41</td>
<td></td>
</tr>
<tr>
<td>Attended an event ever</td>
<td>286</td>
<td>243</td>
<td>43</td>
<td></td>
</tr>
<tr>
<td>Logged in to Members-only Site (ever)</td>
<td>145</td>
<td>118</td>
<td>27</td>
<td></td>
</tr>
<tr>
<td>Made an additional donation this yr</td>
<td>126</td>
<td>128</td>
<td>-2</td>
<td></td>
</tr>
<tr>
<td>Non-members in Database</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Was a member at some time</td>
<td>188</td>
<td>234</td>
<td>-46</td>
<td></td>
</tr>
<tr>
<td>Never a member</td>
<td>478</td>
<td>576</td>
<td>-98</td>
<td></td>
</tr>
</tbody>
</table>

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1. All members receive the annual Board of Directors ballot, and membership renewal notices. Those with e-mail addresses also receive confirmation notices (by e-mail) about renewal, event registrations, and donations.

2. The method used to calculate this number was modified in September 2016.

Note: Since membership enrollment forms are mailed in May, we begin processing them, with associated dues and donations, before the start of the membership/fiscal year. Therefore it is not possible to use these counts to determine the correct dollar value of membership dues in the current fiscal year.
# STAFF OFFICE SCHEDULE

## 2017-2018 ACADEMIC YEAR

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
<th>Person</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MONDAY</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9:00 - 12 Noon</td>
<td>Position open at this time</td>
<td></td>
</tr>
<tr>
<td>1:00 - 4:00 p.m.</td>
<td>Jeannette Robson</td>
<td></td>
</tr>
<tr>
<td><strong>TUESDAY</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9:00 - 12 Noon</td>
<td>Nancy Lesko</td>
<td></td>
</tr>
<tr>
<td>1:00 - 4:00 p.m.</td>
<td>Linda Van Scoy</td>
<td></td>
</tr>
<tr>
<td><strong>WEDNESDAY</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9:00 - 12 Noon</td>
<td>Tara Roesler</td>
<td></td>
</tr>
<tr>
<td>1:00 - 4:00 p.m.</td>
<td>Bev Buddee</td>
<td></td>
</tr>
<tr>
<td><strong>THURSDAY</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9:00 - 12 Noon</td>
<td>Bonnie Scheall</td>
<td></td>
</tr>
<tr>
<td>1:00 - 4:00 p.m.</td>
<td>Linda Whatley</td>
<td></td>
</tr>
<tr>
<td><strong>FRIDAY</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CLOSED YEAR ROUND</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>