

**MINUTES OF November 12, 2024
ARIZONA STATE UNIVERSITY RETIREES ASSOCIATION
BOARD MEETING**

Board Members Present: Maria Hesse, Beverley Buddee, Jeffrey Bush, Carl Cross, Partha Dasgupta, Don Doerres, Theresa Ekin, Kay Faris, Caroline Harrison, Karen Moses, Rodney Rogers, Will Stasi, Jan Meyer Thompson, Paul Skiera

Board Members Absent: Jo Ellen Alberhasky, Richard Knopf,

Ex-Officio Members Present:

Committee Chairs Present: Barry McNeill, Connie McNeill, Jan Shore

Executive Staff Present:

Guests Present:

I. CALL TO ORDER

Board president Maria Hesse called the meeting to order at 10:02 am.

II. INTRODUCTIONS AND WELCOME TO GUESTS

III. ADOPTION OF TODAY'S AGENDA

Agenda was adopted.

IV. REVIEW AND APPROVAL OF THE MINUTES OF the previous BOARD MEETING

After a discussion on modifications, Maria called for a vote, approved unanimously.

V. FINANCIAL REPORT/TREASURER'S REPORT – Jeff Bush/Terrie Ekin

Financial report was sent to Board.

VI. EX-OFFICIO REPORTS (5 minutes or less, please)

- ASU Alumni Association – Tim Desch
- Emeritus College Liaison – Myles Lynk
Maria attended the Emeritus College meeting. Myles will attend our meetings, sometimes, and is happy with ASURA participation in the Symposium.
- Human Resources – Jarred Elias
- University Club Liaison – Tara Roesler
Tailgate party happened, chef does a great job with food. Late homecoming is planned for last Sat before Thanksgiving.

- University Liaison – Kendra Burton
- University Senate – Elisa Kawam
- University Staff Council – Shawn Banzhaf

VII. STANDING COMMITTEE REPORTS (5 minutes or less please)

- Community Outreach Committee – Subcommittee Reports
 - Adopt-A-Family – Ginny Sylvester
Report sent to Board.
 - Scholarship Committee – Jan Shore
ASU has instituted a new application system called Scholarship Universe. This system automatically screens candidates and 7 have been received so far. Jan expects a larger pool of applicants this year. The committee will also be larger.
 - Video History Project – Don Doerres
Four people (Don, Paul, Carl, Chris) met on Zoom. Paul will work on getting 200-300 videos uploaded with help from student workers. Chris will manage the students and they can also help in future recordings. Students can be paid from Video History Project budget.
- Events Committee & Subcommittee Reports
 - Events Committee Coordination – Trudy Perez
 - Luncheons & Special Events – Kay Faris
Holiday potluck is on Dec 10. We will announce that bringing food is not mandatory. Bake sale will happen. Proceeds will go to Operations. Music will be provided by a flute choir. The Spring Lunch will be at Friendship Village.
 - Seminars – Karen Moses
Two successful seminars were held in October. ADOA/ASRS insurance and Medicare. Two more are scheduled: Jan 9 is on Estate Planning and Feb 13 is on Fraud and Scams.
 - Pre-Retirement Seminars – Trudy Perez, Liz Badalamenti
 - Travel – John Brock
New Mexico trip was very good. Tara showed pictures. There is a plan to have a tour to Bryce and Zion. Another possibility is Lake Havasu or some western area of Arizona.
- Finance Committee – Barry McNeill
 - Jerry Snyder asked some easy questions, a meeting will be set up to answer them, and a report of the expenses will be available for the Jan meeting.
 - Book Donations: Barry stated there are thousands of books in the CSB building which have to be tagged and donated.

- Government Liaison Council
 - Legislature –
- Health Insurance Liaison Council
 - ASRS – Dick Jacob
 - ADOA – Larry Carlson
- Membership and Communications Committee – Subcommittee Reports
 - E-News – Barry McNeill
Will come out later this week.
 - Membership Update –
Honorary member list will be updated.
 - Obituaries – Tara Roesler
Tara requested a backup to do the Obituaries. She will not be available in July, a backup is needed soon.
 - Prime Times – Jeannette Robson
 - Web Site – Connie McNeill, Barry McNeill
 - Database – Paul Harper

VIII. UNFINISHED BUSINESS

- Barry and Maria has been working on promotional slides.
- Bylaws committee has been working on revising Bylaws.
- Office relocation planning is underway and expected to happen by the end of spring semester. A space that is leased, with parking and accessibility somewhere near campus is desired and may happen. A lot of records have been digitized and many of the older paper folders can be disposed. A packing party may be scheduled.
- Nomination committee (Kay and Karen) will have to fill 5 board member positions. Nominations will be publicized in many forms and then elections will be held early 2025. Volunteers for the committee and names of prospective board members are solicited.
- Topics for new business are solicited.

IX. NEW BUSINESS

X. ANNOUNCEMENTS

- Next Meeting – **Jan 14, 2024 in person at CSB 203A**
9:15 am Executive Committee
10:00 am Board Meeting

XI. MEETING ADJOURNMENT

Meeting adjourned at 11:28 am.

	Current 10/21/2024	Last Year 10/17/2023	Change
Current-year members	713	728	-15
Renewals from prior years (any prior year)	469	489	-20
Introductory members	244	239	5
Paid for the current year, now deceased	0	0	0
Last year's members - not renewed	298	346	-48
Members last year, now deceased	0	0	0
By retired-from organization			
Retired from ASU	696	715	-19
Retired from another university	2	1	1
Former ASU employee, retired elsewhere	3	3	0
Still employed at ASU	12	9	3
By time since first joining			
In introductory period	244	239	5
Members for 0-2 years (excl Introductory)	84	108	-24
Members for 3-5 years	111	113	-2
Members for 6-10 years	85	77	8
Members for more than 10 years	190	191	-1
By former employment category			
Faculty and faculty w/ admin appt	298	294	4
Academic professional	42	52	-10
Staff	343	356	-13
Administrative	30	26	4
Having an Arizona Address	651	672	-21
Logged in to member-only site (ever)	281	265	16

Available on request (examples)

- How many want to receive obituary notices
- How many have shown interest in volunteering
- How many have made an optional donation
- How many have logged in as members

ASURA Financial Report
7/1/2024 - 10/31/2024

Account	FY25 Budget	Actual 10/31/2024	COMMENTS
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ASURA Operations			
ASURA Operations - Income			
Balance Forward	19,419	19,419	
Current Year Revenue			
Donations, including membership donations	17,000	7,757	net after 5% to ASU
Holiday Bake Sale		-	
Total Operations Current Year Revenue	17,000	7,757	
ASURA Operations - Expenses			
<i>Printing and Mailing Costs</i>			
Annual Report			use University Allocation for this
Membership Drive	85	159	
Prime Times summer printing	800	-	split payment with ASU allocation
Prime Times summer mailing		-	
Prime Times Supplies		-	
<i>Event Costs</i>			
Paid Events - net	-2,430	(1,137)	(see attached travel report)
Annual Meeting	800	72	
Meet & Greet Luncheon	900	1,068	
Holiday Potluck & Fundraiser	500		
<i>Other Operations Costs</i>			
Scholarship Award for AY 2024-25	6,347		balance of \$10K award is paid from Scholarship Spending Acct
AROHE	120		due June 1 each year
Business Luncheons & Service Appreciation	20		Presidents plaque updating, gifts to honorees at annual meeting
Insurance for Directors/Officers	1,200	812	
Marketing Supplies			
Office Equipment & Supplies	500	178	
Subscriptions for government liaisons	64		Capitol Times
Technology Licenses	5,372	4,945	Zenfolio Zoom, Wild Apricot (2-year subscription due 8 Oct 2024)
Transfer Out			
ASURA donation to Scholarship Endowment			
Transfer to Adopt-A-Family	1,770	1,770	
Total Operations Expenses	16,048	7,866	
Increase (Decrease) in Current Year Balance	952	(109)	
Unexpended ASURA Operations Funds	20,371	19,310	

General University Allocation (HR)			
Balance Forward	512	512	
Current Year Allocation	7,000		
Total University Current Year Revenue	7,512	512	
Expenses Charged to Allocation			
<i>Printing and Mailing Costs</i>			
Annual Report	230		
Bylaws & Ballots - printing and mailing	135		
Prime Times Fall/Spring Printing	1,600	540	
Prime Times Fall/Spring Mailing	1,400		
Prime Times Summer Printing	245	616	split payment with Operations as needed
Prime Times Summer Mailing			Depends on when Mail Services bills
Membership Drive Printing and mailing	870	514	
Membership Drive mailing supplies	1,000	303	envelopes and return envelopes
<i>Other Operations Costs</i>			
Copier/FAX Equipment Annual Lease	922	922	
Technology Services	601	735	Pantheon Web Hosting - 2 sites (somehow not billed by ET)
<i>Event Costs</i>			
Meet & Greet Luncheon	100	-	room rental
8.5% Administrative Service Charges	570	309	charge levied monthly on transactions
Total Expenses Paid From Allocation	7,673	3,939	
Unexpended General University Allocation	-161	(3,427)	

Account	FY25 Budget	Actual 10/31/2024	COMMENTS
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Adopt-A-Family

Adopt-a-Family - Income			
Balance Forward	1,007	1,008	
Current Year Revenue			
Adopt-A-Family Donations	750	366	net after 5% to ASU
Transfer from Operations	1,770	1,770	
Total Adopt-A-Family Current Year Revenue	2,520	2,136	
Adopt-A-Family - Expenses			
Holiday gifts	3,000		
Total Adopt-A-Family Expenses	3,000	-	
Unexpended Adopt-A-Family Funds	527	3,143	

Video History

Video History - Income			
Balance Forward	15,495	15,495	
Current Year Revenue			
Video History Donations	800	247	net after 5% to ASU
Total Video History Current Year Revenue	800	247	
Video History - Expenses			
Equipment & Supplies	2,500	-	
Software Licenses	195	194	Adobe Premiere Pro annual renewal for team account, 1 users
Interview Expenses		-	
Total Video History Expenses	2,695	194	
Unexpended Video History Funds	13,600	15,547	

Scholarship Endowment Fund

Scholarship Endowment Principal			
Balance July 1	116,672	116,672	
Net Investment Return	5,000	2,316	(Sum of net investment return and endowment payout)
Payout to Endowment Spending	-3,500		
Current-Year Contributions	2,000	1,097	
Transfer from Operations			
Total Scholarship Endowment Principal	120,172	120,085	
Scholarship Endowment Spending			
Balance July 1	3,548	3,548	
Payout from Endowment Principal	3,500		available to spend 1 Jul 2024
Book sales net income	105	236	after 5% unrestricted gift admin fee - amount will be restored
ASU Scholarship - AY 2024-25	-3,653		
Total Scholarship Endowment Spending Account	3,500	3,784	

**FY 2024 Events with Fees
Handled by ASURA**

as of 6/30/2024

Event	Fees Collected*	ASUF Mgt Fee	Event Costs	Net Gain/ Loss
2024 NM Balloon	18,296	(915)	(16,094)	1,287
2024 Tovrea Castle*	-	-	(150)	(150)
Totals	18,296	(915)	(16,244)	1,137

Another \$150 was paid in FY 2024.

Adopt-a-Family Update
ASU Retirees

I don't have much of an update as the team hasn't yet begun to shop. In fact, I don't even have information on the families (one from Tempe Elementary and one from ASU) yet. I contacted the coordinators at Tempe and ASU several weeks ago and asked them to get me the information on the families as soon as possible, hopefully by the end of October or at least early November. I will send a follow up email "nudge".

I have been in touch with the other members of the our retirees team and they are aware of our shopping and wrapping tentative schedule.

I will get gift cards for the 2 families for them to use to shop for their Thanksgiving meal. I have also tentatively scheduled our large (and hopefully final) shopping trip for December 4th, but once I have the family information, shopping will start before Thanksgiving. In the past, the team has met to shop together at least once and then I do a few small trips to fill out the gaps in the gift shopping.

Ginny Sylvester
Chair, Adopt-a-Family
November 1, 2024