

**MINUTES OF March 14, 2023
ARIZONA STATE UNIVERSITY RETIREES ASSOCIATION
BOARD MEETING**

Board Members Present: Rojan Alpers, Bev Buddee, Kay Faris, Mark Henderson, Barry McNeill, Helene Ossipov, Trudy Perez, Pat Schneider, William Stasi

Board Members Absent: Jo Ellen Alberhasky, Partha Dasgupta, Terrie Elkin, Kathy Gunn, Tara Roesler, Mary Stevens

Ex-Officio Members Present:

Committee Chairs Present: Carl Cross, Connie McNeill, Jan Shore

Executive Staff Present:

Guests Present:

I. CALL TO ORDER

Called to order at 10:00

II. INTRODUCTIONS AND WELCOME TO GUESTS

III. ADOPTION OF TODAY'S AGENDA

A motion was made by Barry and seconded by Kay to adopt the agenda for today's meeting. Motion carried.

IV. REVIEW AND APPROVAL OF THE MINUTES OF February 14, 2023 BOARD MEETING

A motion was made by Barry and seconded by Kay to approve the minutes from the February 14, 2023 Board Meeting. Motion carried.

V. FINANCIAL REPORT/TREASURER'S REPORT –, Barry McNeill

Nothing significant to mention on the financial report. Barry did, however, mention that the budgeted amount listed for event registration fees collected and paid may seem low because this is the expected activity at the time the budget was created. The amounts received and paid out for events is part of the cash flow for that account. The actual fees collected and paid for the FY 2023 events are listed in the separate report included with the agenda documents. We received the endowment allocation for the scholarship fund which will give us approximately \$3,000 to allocate to the scholarship fund for next year. In addition, we should receive approximately \$1,000 from the book fund that will go to the scholarship fund.

VI. **EX-OFFICIO REPORTS** (5 minutes or less, please)

- ASU Alumni Association – TBD
N/A
- Emeritus College Liaison – TBD
N/A
- Human Resources – Lynna Soller
N/A
- University Club Liaison – Tara Roesler
N/A
- University Liaison – Kendra Burton
N/A
- University Senate – Penny Dolin
N/A
- University Staff Council – Shawn Banzhaf
N/A

VII. **STANDING COMMITTEE REPORTS** (5 minutes or less please)

- Community Outreach Committee – Subcommittee Reports
 - Adopt-A-Family – Ginny Sylvester
N/A
 - Scholarship Committee – Jan Shore
Jan reported the committee will be getting the scholarship applications from the Scholarship Office soon and hopefully within the next 2 weeks will be able to select the scholarship recipient for next year. This year's recipient, Sylvia Gonzalez, will be coming to the annual meeting and will give a brief presentation.
 - Video History Project – Barry McNeill
The second interview with David Altheide, was scheduled but due some unforeseen circumstances, it had to be cancelled. The committee is hoping to have one more interview completed before the end of the year. Barry made contact with the ASU Librarian to setup a meeting to discuss support for the digital repository KEEP. That meeting has not been scheduled as yet.
- Events Committee & Subcommittee Reports
 - Events Committee Coordination – Trudy Perez
Trudy reported that we have been having great attendance at the scheduled events.
 - Luncheons & Special Events – Mary Stevens
Over 60 people were in attendance at the luncheon held at Friendship Village on March 1st. The story and pictures can be found on the ASURA website.

Annual meeting – Trudy and Mary are working on finalizing the catering. Catering will be done by UMOM. There will be signs directing people from the parking garage to the room where the meeting is being held.

- Seminars – Pat Schneider
Dr. Billie Enz presented on executive brain functions for the March 9, 2023 seminar. A copy of the seminar recording and handouts can be found on the ASURA website.

March 23rd seminar will be presented by Robert Herschberger on his experience of being his wife’s caregiver while dealing with Alzheimer’s.
- Pre-Retirement Seminars – Trudy Perez, Liz Badalamenti
The next pre-retirement seminar will be on March 27th and will cover the employee network and email options when you retire.
- Travel – John Brock
Registration for the Variety Show Spectacular on March 23rd has closed. Registration is still open for the True Country event on April 13th. William brought up that Overseas Travel provides some amount of sponsorship to AROHE and perhaps we should look into contacting them to see about getting sponsorship for ASURA. It was discussed that it should be the Finance Committee who makes contact with Overseas Travel to pursue this.
- Finance Committee – Barry McNeill
 - Barry took some time to review the donations that have come in to ASURA and generated some charts showing the funds that have come in over the past. He broke the chart down by four main categories – operations, adopt-a-family, video history and scholarship. He then shows the total number of donations for each category for FY 2023 up to the end of February. Another chart shows the largest and average donation amounts that have been received. This chart will be included with the minutes. The bottom line is the membership of ASURA are very generous with their donations to the organization. ASU Giving Day is coming up on March 16, 2023. However, ASURA receives donations all year long, not just on Giving Day.
 - Book Collection – Mary Stevens
N/A
- Government Liaison Council – Tara Roesler
 - Legislature –Tara Fuchs-Roesler, Pat Schneider
Not much to report. None of the bills that are being watched have had any significant activity on them in the past weeks.
 - ASRS Liaison – Dick Jacob
N/A
 - ADOA Liaison – Larry Carlson
N/A

- Health Insurance Liaison Council
 - ASRS – Dick Jacob
N/A
 - ADOA – Larry Carlson
N/A
- Membership and Communications Committee – Subcommittee Reports
 - E-News – Barry McNeill
A new edition of E-News will be sent out this week.
 - Membership Update – Carl Cross
Carl reported that our current membership stands at 858 members and is remaining pretty stable. It was mentioned that as we have more and more in-person events, it is important to make a special effort to welcome the introductory members present.
 - Obituaries – Tara Roesler
N/A
 - Prime Times – Jeannette Robson
Due date for articles for the summer edition is May 19, 2023.
 - Web Site – Connie McNeill, Barry McNeill
A new person has joined to help keep the content updated on the website. The volunteer website has been updated with the new roles and responsibilities defined for the Business Manager.
 - Database – Paul Harper
Job title will be added to the database.

VIII. UNFINISHED BUSINESS

- Contact with the Library to setup a meeting with the Librarian has been made. At this time, we are waiting to hear back as to when this meeting can be held.

IX. NEW BUSINESS

- Review annual meeting planning
 - The announcement for the annual meeting is up on the ASURA website. Email announcements will go out soon. Catering, as well as the program agenda are being finalized. Catering will be done by UMOM. There will be carrot cake! It was mentioned that this tradition started at one of the earlier annual meetings where carrot cake was the favorite of the Board president at the time and thus started the tradition of over 25 years of having carrot cake at the annual meeting.
- New incoming Board election results
A motion was made by Kay seconded by Trudy to approve the newly elected Board members. Motion carried. Kay will get in touch with the new Board members by phone and let them know the election results. New Board member orientation will be held on April 11, 2023 at 10:00 in CSB 203A.

- West Campus Faculty/Staff BBQ – May 2, 2023 Volunteers needed to staff ASURA table
Bev volunteered to staff the table for this event.
- Sun Devil Giving Day – March 16, 2023
Barry will put an announcement in eNews regarding Sun Devil Giving Day and where people can donate.
- ASU Day at the Capitol – April 10, 2023, 11:00 am – 1:00 pm
 - Volunteers to host an ASURA table across from the Capitol in the park.
Free parking, free food, meet legislators and enjoy other ASU departmental displays.

Barry, Kay and Mark will staff a table at this event.

- Search for Business Manager replacement
Connie indicated that the Business Manager position has been broken down into three (3) roles – Financial Operations Manager, Membership Operations Manager and Mailing Operations Manager. These roles and responsibilities are defined on the ASURA volunteer website. Carolyn will continue to serve as the Membership Operations Manager. Jan Shore is a potential candidate for the Mailing Operations Manager and Kay has a potential candidate for the Financial Operations Manager.
- Other open volunteer positions
The office staff is still in need of more volunteers to staff the office during the hours of operation. Lobbyists are still needed for the Government Liaison Committee.

X. ANNOUNCEMENTS

- Next Meeting – **May 9, 2023 in person at CSB 203A**
9:15 am Executive Committee
10:00 am Board Meeting

XI. ACTION ITEMS

XII. MEETING ADJOURNMENT

The meeting was adjourned at 11:10 am.