

**MINUTES OF NOVEMBER 9, 2021
ARIZONA STATE UNIVERSITY RETIREE ASSOCIATION
BOARD MEETING**

Board Members Present: Barry McNeill, Evelyn Cesarotti, Rojann Alpers, Carl Cross, Larry Edmonds, Frank Koonce, Helene Ossipov, Jane Carey, Larry Carlson, Kathy Gunn, Tara Roesler

Board Members Absent: Trudy Perez, Sue Henderson, Mark Henderson, Mary Stevens

Ex-Officio Members Present: Liza Del Mundo

Committee Chairs Present: Pat Schneider, Jan Shore, Jeri Meeks, Connie McNeill,

Guests Present:

I. CALL TO ORDER

The meeting was called to order at 10:01 by President Edmonds.

II. INTRODUCTIONS AND WELCOME TO GUESTS

No guests present

III. ADOPTION OF TODAY'S AGENDA A motion was made Barry McNeill to accept the agenda for the meeting, Helene Ossipov seconded the motion and the motion carried.

IV. APPROVAL OF THE MINUTES FROM THE MEETING OF OCTOBER 14, 2021.

Barry McNeill noted that the only board member absent was Trudy Perez and the other absentees were committee chairs or liaisons. Carl Cross moved to accept the minutes as amended. Tara Roesler seconded the motion. The motion carried.

V. FINANCIAL REPORT/TREASURER'S REPORT – Barry McNeill recapped the budget. \$400 has been allocated to the Holiday Picnic and \$1200 to the Scholarship Committee. There were no additional questions.

VI. EX-OFFICIO REPORTS (*5 minutes or less, please*)

- ASU Alumni Association – Liza Del Mundo – The Alumni Association is busy planning and hosting tailgate parties at both home and away football games. On October 29, 2021 the PAC Ten hosted a “Legends Anniversary” celebration at the Biltmore. ASU was one of the celebrants.
- Emeritus College Liaison – Ruth Jones -No report
- Human Resources – Lynna Soller -No report

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- University Club Liaison – Carl Cross – The University Club is working with the Alumni Association to host the tailgate parties. It is still not open for in-person dining.
- University Liaison – Kendra Burton
No report
- University Senate – Edwardo Pagan
No report
- University Staff Council – Carolyn Starr
No report

VII. STANDING COMMITTEE REPORTS (5 minutes or less please)

- Community Outreach Committee – Subcommittee Reports
 - Adopt-A-Family – Ginny Sylvester
No Report
 - Scholarship Committee – Joy Shearman, Jan Shore
The Scholarship committee has received approval for \$10,000 for the scholarship and has already started advertising and is looking forward to receiving applicants.
 - Video History Project – Barry McNeill
The project has purchased an iDrive and has transferred the videos from the office Mac to the iCloud called KEEP. Several people including Carl Cross are working on meta-data analysis.
- Events Committee & Subcommittee Reports
 - Events Committee Coordination – Trudy Perez
No report.
 - Luncheons & Special Events – Trudy Perez
Barry noted that the Holiday Picnic has been scheduled for December 9, 2021 at Papago Park and has 13 members signed up so far. Another announcement will come out this week.
 - Seminars – Pat Schneider
The schedule for the seminars has been finalized. The schedule is as follows:
 - January 13, 2022 - Downsizing/What do I do with my stuff? - Panel discussion
 - February 10, 2022 - Telling your story - Duane Roen
 - March 10, 2022 - Affordable senior housing
 - May 12, 2022 - The healthy brain
 - Pre-Retirement Seminars – Sue Henderson -No report
 - Travel – John Brock-No report
 - Finance Committee – Barry McNeill – see above
 - Book Collection – Mary Stevens - No report

- Government Liaison Council
 - Legislature – Jeri Meeks, Tara Fuchs-Roesler, Pat Schneider
Jeri thanked everyone who is helping to monitor the legislature.
 - ASRS Liaison – Dick Jacob - No report
 - ADOA Liaison – Larry Carlson – see below
- Health Insurance Liaison Council
 - ASRS – Dick Jacob - No Report
 - ADOA – Larry Carlson
Larry noted that there is a new program that compares the ADOA insurance options side-by-side. Unfortunately, this program is only available to active ASU employees and does not include ASRS options.
- Membership and Communications Committee – Subcommittee Reports
 - E-News – Barry McNeill
A new edition of E-News will be coming out today. He will announce the Holiday Picnic and again urge volunteers to sign up for service opportunities.
 - Membership Update – Elmer Gooding
Renewals and donations are up over a similar period last year. Barry suggested that we look at the new retirees to see if we know them and encourage our colleagues to get involved with service.
 - Obituaries – Becky Reiss
The last day for Becky’s service is November 20, 2021. She has been doing this service for 20 years. Tara Roesler is going to work on this task as much as possible during spring and then take over in July.
 - Prime Times – Jeannette Robson - No report
 - Web Site and Database – Connie McNeill
The committee is now working on moving some web pages from Wild Apricot to the WebSpark2 site. They are focused on information for ASURA volunteers.

VIII. OLD BUSINESS

- Duties for the next Vice President – since the VP has few responsibilities, a discussion was held to determine what the next VP could do to ensure the well-being of the organization. One of the top ideas is to coordinate the committee chairs and encourage more participation. Another idea is to have the VP coordinate special events. Larry asked board members to notify him with any other ideas.
- Obituary Chair – see above
- Holiday Picnic – see above
- Membership Chair – Connie suggested that we find a new retiree to work on this task. Many of our committees are chaired by folks who have been at this a long time.

- Luncheon and Events Chair – a suggestion was made to allocate this task to the next VP.

IX. ANNOUNCEMENTS

- Next Meeting – **January 11, 2022**
9:15 am Executive Committee
10:00 am Board Meeting

X. MEETING ADJOURNMENT The meeting was adjourned at 11:02.

Account Categories	FY22 Approved Budget	Actual YTD as of 09/30/21	COMMENTS
ASURA Operations			
ASURA Operations - Income			
Balance Forward	34,722	34,722	
Current Year Revenue			
Event Registration Fees & Donations Collected	600	0	
Membership Dues	16,000	8,070	
General Operations Donations	3,200	1,235	
Holiday Bake Sale 2020	0	0	
Postage - History Book	0	12	
5% Gift Assessment	-990	-461	
Total Operations Current Year Revenue	18,810	8,856	
ASURA Operations - Expenses			
<i>Printing and Mailing Costs</i>			
Membership Drive	0	87	
Prime Times summer printing	800	0	
Prime Times summer mailing	800	539	
<i>Event Costs</i>			
Paid Events	600	25	Winter Event
Annual Meeting	1,000	0	
Meet & Greet Luncheon	0	0	
Holiday Potluck & Fundraiser	0	0	
Holiday Picnic	400	0	
<i>Other Operations Costs</i>			
Scholarship Award	6,400	6,400	\$10,000 - \$3600 paid from Endowment
AROHE	120	0	2022 Membership renewal
Business Luncheons & Service Appreciation	0	28	Engraving President's plaque
Technology Services	404	0	Zenfolio & Zoom
Professional Services	0	0	
Office Equipment	500	0	
Office Supplies & Postage	200	45	
Marketing Supplies	0	0	
Seminars	0	0	
Foundation Transaction Fees	100	0	
Transfer to Adopt-A-Family	260	0	
Total Operations Expenses	11,584	7,124	
Increase (Decrease) in Current Year Balance	7,226	1,732	
Uncommitted ASURA Operations Funds	41,948	36,454	

Account Categories	FY22 Approved Budget	Actual YTD as of 09/30/21	COMMENTS
General University Allocation (HR)			
Balance Forward	0	0.31	
Current Year Allocation	7,000	7,000.00	
Total University Current Year Revenue	7,000	7,000.00	
Expenses Charged to Allocation			
Annual Report	190	0.00	
Bylaws & Ballots	230	0.00	
Office Equipment & Supplies	500	0.00	Laptop for online meetings
Prime Times Fall/Spring Printing	1,600	0.00	
Prime Times Fall Spring Mailing	1,100	0.00	
Copier/FAX Equipment Annual Lease	922	922.44	
Membership Drive	1,500	91.23	
Technology Services	260	0.00	Pantheon Web Hosting
Marketing Supplies	100	0.00	
Meet & Greet Luncheon	0	100.00	2 Room rentals -1 cancelled \$50 refund pending
8.5% Administrative Service Charges	595	16.25	
Total Subsidized Expenses	6,997	1,129.92	
Uncommitted University Funds For Operations	3	5,870.39	

Special Projects			
Special Projects - Income			
Balance Forward	75	75	
Current Year Revenue			
Gift-In-Kind Receipts	14,000	3,150	
Friends/Phx Library Book Sale Net Income	2,000	0	
Total Special Projects Current Year Revenue	16,000	3,150	
Special Projects - Expenses			
Gift-In-Kind Adjustment	14,000	2,850	
Transfer 1/2 of Book Sale Income to Scholarship	1,000	0	
Transfer 1/2 of Book Sale Income to Video History	1,000	0	
Mail Service - General	0	0	
Total Special Projects Expenses	16,000	2,850	
Increase (Decrease) in Current Year Balance	0	300	
Uncommitted Special Projects Funds	75	375	

Account Categories	FY22 Approved Budget	Actual YTD as of 09/30/21	COMMENTS
Adopt-A-Family			
Adopt-a-Family - Income			
Balance Forward	1,270	1,270	
Current Year Revenue			
Adopt-A-Family Donations	500	755	
5% Gift Assessment	-25	-38	
Transfer from Operations	260	0	
Total Adopt-A-Family Current Year Revenue	735	717	
Adopt-A-Family - Expenses			
Holiday gifts	2,000	0	
Total Adopt-A-Family Expenses	2,000	0	
Increase (Decrease) in Current Year Balance	-1,265	717	
Uncommitted Adopt-A-Family Funds	5	1,987	

Video History			
Video History - Income			
Balance Forward	9,253	9,253	
Current Year Revenue			
Video History Donations	1,000	940	
Transfer in 1/2 of Book Drive Proceeds from Spec Proj	1,000	0	
5% Gift Assessment	-100	-47	
Total Video History Current Year Revenue	1,900	893	
Video History - Expenses			
Equipment & Supplies	500	0	
Software Licenses	294	194	
Interview Expenses	0		
Transfer Out	0	0	
Total Video History Expenses	794	194	
Increase (Decrease) in Current Year Balance	1,106	699	
Uncommitted Video History	10,359	9,952	

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Scholarship Endowment Fund			
Scholarship Endowment Principal (40003616)			
Balance July 1	82,557	84,403	
Invested Funds Gain (-Loss)	5,000	752	
Payout to Endowment Spending - FY22	-3,000	0	
Current-Year Contributions	2,300	641	
Transfer from Operations	0	30	
Foundation Management Fees	-1,000	0	
Total Scholarship Endowment Principal	85,857	85,826	
Scholarship Endowment Spending (70003616)			
Balance July 1	3,602	3,602	
Payout from Endowment Principal - FY21	3,000	0	
Transfer from Operations	0	0	
Transfer from Special Projects (Book Sale Proceeds)	1,000	0	
ASU Scholarship	-3,600	-3,600	
Total Scholarship Endowment Spending	4,002	2	

ASURA MEMBERSHIP TOTALS

2021-22 Membership Year

Counts	As Of 11/4/2021	As Of 11/5/2020	This Yr -Last Yr	More Counts	As Of 11/4/2021	As Of 11/5/2020	This Yr -Last Yr
Current-year Members	750	753	-3	By Former Employment Category			
Renewals from prior years (any prior year)	509	521	-12	Faculty and Faculty w/ Admin Appt	310	320	-10
Introductory members	241	232	9	Academic Professional	47	45	2
Paid for the current year, now deceased	3	3	0	Staff	143	152	-9
				University Staff (Service Professional)	224	201	23
Last Year's Members - Not Renewed	196	235	-39	Administrative	26	35	-9
Members last year, now deceased	1	0	1	Having an Arizona Address	697	701	-4
By Retired-from Organization				Level of Activity			
Retired from ASU	728	735	-7	Checked at least one volunteer area	155	143	12
Retired from another university	2	1	1	Attended at least one event this year	93	135	-42
Former ASU employee, retired elsewhere	5	3	2	Attended an event ever	358	353	5
Still employed at ASU	15	14	1	Logged in to Members-only Site (ever)	241	232	9
				Made an additional donation this yr	220	162	58
By (Approx.) Time Since First Joining				Non-members in Database			
In Introductory Period	241	232	9	Was a member at some time	474	404	70
Members for 0-2 Years (excl Introductory)	57	78	-21	Never a member	0	25	-25
Members for 3-5 Years	141	113	28				
Members for 6-10 Years	79	87	-8				
Members for more than 10 Years	232	243	-11				
By Communications They Want to Receive¹							
Upcoming Event Announcements (e-mail)	603	605	-2				
Obituary Notices (e-mail)	304	303	1				
Prime Times (US Post)	663	671	-8				
Other ASURA Communications (e-mail)	549	545	4				
None of The Above	10	15	-5				

¹All members receive the annual Board of Directors ballot, and membership renewal notices. Those with e-mail addresses also receive confirmation notices (by e-mail) about renewal, event registrations, and donations.