

**MINUTES OF MAY 12, 2020  
ARIZONA STATE UNIVERSITY RETIREES ASSOCIATION  
BOARD MEETING**

**Board Members Present:** Larry Carlson, Evelyn Cesarotti, Jeffrey Chapman, Carl Cross, Jean Duncan, Larry Edmonds, Mark Henderson, Frank Koonce, Jo Madonna, Jill Massara, Connie McNeill, Trudy Perez, Jan Thompson, Jane Carey

**Board Members Absent:** Kathy Gunn (excused)

**Ex-Officio Members Present:** Don Nilsen

**Committee Chairs Present:** Bev Buddee, Dick Jacob, Barry McNeill, Jeri Meeks, Joy Sherman

**Guests Present:** Pat Schneider

**I. CALL TO ORDER**

President Carl Cross called the meeting to order at 10:01 am. The meeting was held via Zoom.

**II. INTRODUCTIONS AND WELCOME TO GUESTS**

Pat Schneider introduced herself. She is past secretary and active with Jeri Meeks on the Government Liaison Committee. All board members, Ex-Officio, and Committee Chairs present introduced themselves.

**III. ADOPTION OF TODAY'S AGENDA**

Approved unanimously to adopt today's agenda.

**IV. REVIEW AND APPROVAL OF THE MINUTES OF MARCH 10, 2020 BOARD MEETING**

Minutes stand approved as written.

**V. FINANCIAL REPORT/TREASURER'S REPORT – Treasurer, Jill Massara**

There were no questions on the report.

**VI. EX-OFFICIO REPORTS (5 minutes or less, please)**

- ASU Alumni Association – John Davis  
No report
- Emeritus College – Don Nilsen  
No report
- Human Resources – Judy Cato  
No report
- University Club Liaison – Carl Cross  
The University Club is shut down due to the COVID-19 virus.
- University Liaison – Kendra Burton

- No report
- University Senate – Representative to be announced
- University Staff Council – Representative to be announced

**VII. STANDING COMMITTEE REPORTS (5 minutes or less please)**

- Community Outreach Committee – Subcommittee reports
  - Adopt-A-Family – Ginny Sylvester  
No report
  - Scholarship Committee - Joy Shearman  
The 2020-21 scholarship recipient has been selected. She is a single mother and is a social work major and intends to pursue her master’s degree in Social Work.
  - Video History Project – Barry McNeill  
Some histories are ready for editing.
  
- Events Committee & Subcommittee Reports
  - Events Committee Coordination – Trudy Perez  
Events are just getting organized for the coming year.
  - Luncheon & Special Events – Trudy Perez  
The Annual Meeting is being combined with the Meet and Greet and will be held at Ability 360 on September 8, 2020. (Cancelled see Unfinished Business).
  - Seminars – Bev Buddee  
A Panel discussion was scheduled to be held at the Meet and Greet on September 8, 2020 but has been cancelled. There will be an open enrollment seminar via Zoom on September 22, 2020. Connie McNeill will give her Technical Tools seminar (which was cancelled in the spring) via Zoom in March.
  - Pre-retirement Seminars – Trudy Perez  
There is a pre-retirement seminar on September 14, 2020 on Financial information for retirees. It will be broadcast on Zoom. HR is working with Midfirst Bank, Medicare and Social Security offices. The Bank will host a seminar on Fraud.
  - Travel – John Brock  
John was absent, but Jeff Chapman said that although he really liked OATS (Overseas Adventure Travel Service), they did not refund monies for cancelled tours. Instead they will keep the money for future tours. Apparently, this is standard procedure for travel-related agencies.
  
- Finance Committee – Jill Massara
  - Book Collection – Mary Stevens  
No report
  
- Government Liaison Council
  - Legislature – Jeri Meeks, Pat Schneider  
The legislative session was cut short due to COVID-19. All bills that were of interest to ASURA were left unheard. Jeri did attend a zoom meeting of the Council on Aging where many issues facing Nursing facilities were discussed. The virus has put these facilities in jeopardy. Such important issues as facility redesign, care practices and image projection were discussed at length.
  
- Health Insurance Liaison Council
  - ASRS – Dick Jacob  
See attached report
  
  - ADOA – Larry Carlson  
Larry said that he visited ADOA about COBRA and learned that COBRA could save a good bit of money over private/marketplace insurance.

- Membership and Communications Committee – Subcommittee Reports
  - E-News – Barry McNeill  
No report
  - Membership Update – Connie McNeill  
See attached report. Also, Connie discussed the spring membership drive which is usually launched on May 15. However, the ASU Foundation is migrating to new software for accepting online payments and ASURA will not have a working version until around May 22, 2020. Therefore, the launch will be delayed until May 31, 2020. There are many opportunities to renew membership through September. Therefore, missing June 30, 2020 (the initial due date) will not cause a member to be purged.
  - Obituaries – Becky Reiss  
No report
  - Prime Times – Jeannette Robson  
The deadline schedule is attached.
  - Web Site and Database – Connie McNeill  
See above.

#### **VIII. UNFINISHED BUSINESS**

- After a long discussion of the potential impact of COVID-19 on the September 8, 2020 combined Meet and Greet and Annual Meeting, Connie McNeill moved to cancel the event, Jill Massara seconded the motion and it carried unanimously. Trudy Perez will contact Ability 360 to let them know. We will determine when and where to handle face-to-face events in the fall when we know more about the status of the virus.
- Although we discussed the funding of the ASURA scholarship in March, we neglected to vote on the funding. Jill Massara made a motion to fund the scholarship, Jo Madonna seconded the motion and it passed unanimously.
- The AROHE event that was scheduled for October, 2020 at ASU was postponed until October, 2021. Our video history project will still be in consideration for an award. Connie McNeill moved to fund the \$120.00 AROHE membership fee for the coming year, Trudy Perez seconded the motion and it passed unanimously.

#### **IX. NEW BUSINESS**

- The board agreed to ratify the list of committee chairs. Almost all of the former chairs agreed to continue.
- Dick Jacob is serving on the ASRS board to entertain RFP bids for insurance provision for the state of Arizona for the next five years. The bids are for both self-insurance record keeping and full provision of insurance. Seven companies have submitted bids.
- The key-card door lock was obsolete and needed to be replaced. The cost was \$649 which was approved by the board through email on April 2, 2020.
- The question was posed about the possibility of ASU recognizing the video history project. Trudy Perez said that Patricia Rosciano, in the President's office, is in charge of awards. Trudy will contact Patricia.
- At the executive board meeting a discussion was held about the feasibility of using Zoom for all future board meetings. Even if we are able to meet face-to-face it would be nice to have zoom available for those who live far away or may be concerned about health issues. Barry and Carl will do some research to determine if this is feasible.

- The University of Arizona Retirees Association is only going to publish their newsletter online. Connie and others supported keeping the printed version that we mail out. It is a good outreach tool and many retirement-aged folks may not have access to or be comfortable with online resources.
- There is a tri-fold flyer that the ASURA board uses for outreach. Carl Cross could not find a current one online. Jan Thompson said that Jeanette Robson in the ASURA office handles this and she is working on the 2020-21 version.

**X. ANNOUNCEMENTS**

- Next Meeting – September 8, 2020 (zoom)  
9:15 am Executive Committee  
10:00 am Board Meeting

**XI. ACTION ITEMS**

None

**XII. MEETING ADJOURNMENT**

The meeting was adjourned at 11:16 am.

Account Categories	FY20 Approved Budget	Actual YTD Amount	COMMENTS
<b>ASURA Operations</b>			
<b>ASURA Operations - Income</b>			
<b>Balance Forward</b>	<b>36,854</b>	<b>36,854</b>	
<b>Current Year Revenue</b>			
Event Registration Fees & Donations Collected	2,000	2,375	
Membership Dues	14,000	7,260	
General Operations Donations	2,000	1,310	
Holiday Bake Sale 2019	200	131	
Transfer In	0	30	Credit card donation posted incorrectly
5% Gift Assessment	-780	-456	
<b>Total ASURA Operations Current Year Revenue</b>	<b>17,420</b>	<b>10,650</b>	
<b>ASURA Operations - Expenses</b>			
<i>Printing and Mailing Costs</i>			
Membership Drive	700		
Prime Times	2,300	2,925	
<i>Event Costs</i>			
Paid Events	2,500	2,647	
Annual Meeting	1,600	200	
Meet & Greet Luncheon	400	858	
Holiday Potluck & Fundraiser	300	322	
<i>Other Operations Costs</i>			
Scholarship Award	7,700	7,700	\$10,000 award - \$2300 paid from Endowment
Business Luncheons & Service Appreciation	150	72	
Technology Services	3,500	191	Wild Apricot (2 yrs) Zenfolio (1 yr)
Office Equipment & Supplies	700	940	Includes postage
Marketing Supplies	600	449	
Seminars	1,200	300	
Foundation Transaction Fees	200	93	
Transfer to Adopt-A-Family	1,000	1,000	Cover possible shortage of funds
<b>Total ASURA Operations Expenses</b>	<b>22,850</b>	<b>17,697</b>	
<b>Increase (Decrease) in Fund Balance for Current Year</b>	<b>-5,430</b>	<b>-7,047</b>	
<b>Uncommitted ASURA Operations Funds</b>	<b>31,424</b>	<b>29,807</b>	

General University Allocation (HR)			
Balance Forward	1	1	
Current Year Allocation	7,000	7,000	
<b>Total General University Current Year Revenue</b>	<b>7,001</b>	<b>7,001</b>	
<b>Expenses Charged to Allocation</b>			
Annual Report	200		
Bylaws & Ballots	200	196	
Office Equipment & Supplies	3,500	3,464	Replace office computer equipment
Prime Times Fall/Spring/Summer	700	823	
Copier/FAX Equipment Annual Lease	922	922	
Membership Drive	510	583	
Technology Services	300	258	Pantheon Web Hosting
Marketing Supplies	0	159	
8.5% Administrative Service Charges	669	544	
<b>Total Subsidized Expenses</b>	<b>7,001</b>	<b>6,950</b>	
<b>Uncommitted General University Funds For Operations</b>	<b>0</b>	<b>51</b>	

Special Projects		
<b>Special Projects - Income</b>		
Balance Forward	132	132
<b>Current Year Revenue</b>		
Friends/Phx Library Book Sale Net Income	1,100	654
Gift In Kind Receipts		9,389
<b>Total Special Projects Current Year Revenue</b>	<b>1,232</b>	<b>10,043</b>
<b>Special Projects - Expenses</b>		
Transfer out 1/2 of Book Sale Income to Scholarship	550	327
Transfer out 1/2 of Book Sale Income to Video History	550	327
Foundation Transaction Fees	55	33
Gift In Kind Adjustment		4,389
<b>Total Special Projects Expenses</b>	<b>1,155</b>	<b>5,076</b>
<b>Increase (Decrease) in Fund Balance for Current Year</b>	<b>77</b>	<b>4,967</b>
<b>Uncommitted Special Projects Funds</b>	<b>209</b>	<b>5,100</b>

Adopt-A-Family			
<b>Adopt-a-Family - Income</b>			
Balance Forward	564	564	
<b>Current Year Revenue</b>			
Adopt-A-Family Donations	1,000	440	
5% Gift Assessment	-50	-22	
Transfer from Operations	1,000	1,000	Cover possible shortage of funds
<b>Total Adopt-A-Family Current Year Revenue</b>	<b>1,950</b>	<b>1,418</b>	
<b>Adopt-A-Family - Expenses</b>			
Holiday gifts	2,000	1,803	
<b>Total Adopt-A-Family Expenses</b>	<b>2,000</b>	<b>1,803</b>	
Increase (Decrease) in Fund Balance for Current Year	-50	179	
<b>Uncommitted Adopt-A-Family Funds</b>	<b>514</b>	<b>179</b>	

Video History			
<b>Video History - Income</b>			
Balance Forward	6,662	6,662	
<b>Current Year Revenue</b>			
Video History Donations	600	360	
Transfer in 1/2 of Book Drive Proceeds from Spec Proj	550	327	
5% Gift Assessment	-30	-17	
<b>Total Video History Current Year Revenue</b>	<b>1,120</b>	<b>670</b>	
<b>Video History - Expenses</b>			
Equipment & Supplies	300	29	
Software Licenses	500	194	Premiere Pro CC License
Interview Expenses (15 @ \$150)	1,000		
Foundation Fees		1	
Transfer Out	0	30	Credit card donation posted incorrectly
<b>Total Video History Expenses</b>	<b>1,800</b>	<b>255</b>	
Increase (Decrease) in Fund Balance for Current Year	-680	415	
<b>Uncommitted Video History</b>	<b>5,982</b>	<b>7,077</b>	

History Book			
<b>History Book - Income</b>			
Balance Forward	0	0	
<b>Current Year Revenue</b>			
History Book Donations	0	2,020	
5% Gift Assessment		-101	
<b>Total History Book Current Year Revenue</b>	<b>0</b>	<b>1,919</b>	
<b>History Book - Expenses</b>			
History Book	0	0	
Foundation Management Fees	0	0	
<b>Total History Book Expenses</b>	<b>0</b>	<b>0</b>	
Increase (Decrease) in Fund Balance for Current Year	0	1,919	
<b>Uncommitted History Book</b>	<b>0</b>	<b>1,919</b>	

<b>Scholarship Endowment Fund</b>		
<b>Scholarship Endowment Principal (40003616)</b>		
<b>Balance July 1</b>	<b>65,778</b>	<b>65,778</b>
Invested Funds Gain (-Loss)	6,000	-1,965
Payout to Endowment Spending - FY20	-2,000	-2,129
Current-Year Contributions	1,900	1,312
Foundation Management Fees	-800	-866
<b>Total Scholarship Endowment Principal</b>	<b>70,878</b>	<b>62,131</b>
<b>Scholarship Endowment Spending (70003616)</b>		
<b>Balance July 1</b>	<b>2,343</b>	<b>2,343</b>
Payout from Endowment Principal - FY20	2,000	2,129
Transfer from Special Projects (Book Sale Proceeds)	550	327
ASU Scholarship	-2,300	-2,300
<b>Total Scholarship Endowment Spending</b>	<b>2,593</b>	<b>2,498</b>
<b>Total Scholarship Endowment</b>	<b>73,471</b>	<b>64,630</b>



ASURA Event Report  
4/30/2020

Event	Date	Registration Fees		Event Costs				
		Collected	Refunded	Travel & Related	Food, Entertainment & Related	Lodging & Related	Other	Net Gain/Loss
Meet & Greet Luncheon	09/10/19	0.00	0.00	0.00	857.71	0.00	0.00	-857.71
Fall Luncheon	11/07/19	984.64	0.00	0.00	906.99	0.00	0.00	77.65
Fundraiser Holiday Potluck	12/06/19	131.00	0.00	0.00	0.00	0.00	0.00	131.00
John Denver Tribute	02/03/20	1,400.00	0.00	0.00	1,320.00	0.00	0.00	80.00
Spring Luncheon	TBD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Net gain (loss) - all <u>completed</u> non-fundraising events</b>								<b>-700.06</b>
<b>Net gain (loss) - all non-fundraising events</b>								<b>-700.06</b>

## **ASURA Prime Times - Deadlines for Submitting Articles**

### **Summer 2020 through Summer 2021**

#### **SUMMER 2020**

**May 1**            **submit articles** to Jeannette Robson - [jr@asu.edu](mailto:jr@asu.edu)  
**May 11**           final copy to Alpha Graphics for printing/delivery to ASU Mail Services

#### **FALL 2020**

**September 18**    **submit articles** to Jeannette Robson - [jr@asu.edu](mailto:jr@asu.edu)  
**September 28**    final copy to Alpha Graphics for printing/delivery to ASU Mail Services

#### **SPRING 2021**

**January 22**        **submit articles** to Jeannette Robson - [jr@asu.edu](mailto:jr@asu.edu)  
**February 1**        final copy to Alpha Graphics for printing/delivery to ASU Mail Services

#### **SUMMER 2021**

**May 21**            **submit articles** to Jeannette Robson - [jr@asu.edu](mailto:jr@asu.edu)  
**May 31**            final copy to Alpha Graphics for printing/delivery to ASU Mail Services

**Please Note:** Deadline dates are subject to change.

*(Rev. 04/21/2020 - submitted by Jeannette Robson)*

**ASURA MEMBERSHIP TOTALS**  
2020 Membership Year

<sup>1</sup>All members receive the annual Board of Directors ballot, and membership renewal notices. Those with e-mail addresses also receive confirmation notices (by e-mail) about renewal, event registrations, and donations.

Note: Since membership enrollment forms are mailed in May, we begin processing them, with associated dues and donations, before the start of the membership/fiscal year. Therefore it is not possible to use these counts to determine the correct dollar value of membership dues in the current fiscal year.

**ASURA MEMBERSHIP TOTALS**  
2020 Membership Year

Counts	As of 5/6/2020	As of 5/6/2019	This Yr -Last Yr	More Counts	As of 5/6/2020	As of 5/6/2019	This Yr -Last Yr
<b>Current-year Members</b>	<b>814</b>	<b>776</b>	<b>38</b>	<b>By Former Employment Category</b>			
Renewals from prior years (any prior year)	486	483	3	Faculty and Faculty w/ Admin Appt	333	313	20
Introductory members	328	293	35	Academic Professional	46	42	4
Paid for the current year, now deceased	2	4	-2	Staff	177	197	-20
				University Staff (Service Professional)	222	184	38
<b>Last Year's Members - Not Renewed</b>	<b>208</b>	<b>213</b>	<b>-5</b>	Administrative	36	40	-4
Members last year, now deceased	4	6	-2				
				<b>Having an Arizona Address</b>	<b>756</b>	<b>723</b>	<b>33</b>
<b>By Retired-from Organization</b>				<b>Level of Activity</b>			
Retired from ASU	789	757	N/A	Checked at least one volunteer area	139	131	8
Retired from another university	3	3	N/A	Attended at least one event this year	179	195	-16
Former ASU employee, retired elsewhere	3	4	N/A	Attended an event ever	363	354	9
Still employed at ASU	19	12	N/A	Logged in to Members-only Site (ever)	221	191	30
				Made an additional donation this yr	141	161	-20
<b>By (Approx.) Time Since First Joining</b>				<b>Non-members in Database</b>			
In Introductory Period	328	293	35	Was a member at some time	377	278	99
Members for 0-2 Years (excl Introductory)	26	43	-17	Never a member	226	340	-114
Members for 3-5 Years	121	80	41				
Members for 6-10 Years	88	123	-35				
Members for more than 10 Years	251	237	14				
<b>By Communications They Want to Receive<sup>1</sup></b>							
Upcoming Event Announcements (e-mail)	667	667	0				
Obituary Notices (e-mail)	311	297	14				
Prime Times (US Post)	747	714	33				
Other ASURA Communications (e-mail)	604	604	0				
None of The Above	12	8	4				

## MEMORANDUM

To: Board of Directors, ASU Retirees Association  
From: Richard J. Jacob  
Date: 12 May 2020  
Subject: Report on Arizona State Retirement System

The Board of Trustees of the Arizona State Retirement System met last in full session on January 31, and in an ad hoc meeting to consider dental plan recommendations on April 20. Committee meetings since then have been held in virtual mode. Membership of the Board still stands at 7 with 2 vacancies yet to be filled. I attended the very brief January 31 meeting as a member of the public on behalf of ASURA. Rather than review the minutes of that meeting, I will itemize below actions and events that have occurred since my last report in October, 2019. I thank ASRS Director Paul Matson for his reviewing the completeness of such a list as far as issues of interest to ASURA are concerned.

- Delta Dental of Arizona and Cigna Health were selected as providers of dental care insurance after a solicitation for bids was held. The contracts were approved on April 20. As such, the ASRS will conclude its current five-year contract with Sun Life Financial on December 31, 2020.
- ASRS, through the procurement processes of the Arizona Department of Administration (ADoA), sought proposals for the next five years' health plans for active and retired members. Categories for which proposals were sought are separately for both medical and pharmaceutical services: *Non-Medicare Fully Insured*, *Medicare Fully Insured*, *Non-Medicare Administrative Services Only* (ASO) (meaning SRS self-insured); and *Medicare ASO* for pharmaceutical services. The self-insurance option places benefit risk solely on ASRS, with the carrier providing, as said, administrative services only. (It is thought that this may lead to greater flexibility and lower premiums.) At the bidding deadline of 30 April, 2020, seven companies had submitted proposals covering one or more of the above categories. One company responded to all seven categories. The proposals are now being reviewed by a committee of ASRS members (of which I am one of 3) assisted by the Segal Group (healthcare consultants,) and staff from ASRS and ADoA.
- The ASRS management team meets electronically every Monday and Friday at 3:00PM to discuss COVID-19 related issues including customer service, health and safety, pension payments, health insurance coverage, security items, and related topics. A team has been organized (referred to as the 'Reconstitution Team') to consider all issues with returning to a more physical work environment. It is likely that the transition will occur in phases.
- The legislature has not completed its adjournment as of this writing, but there were no bills passed that would materially affect the interests of retired members of ASRS.

The next Board meeting will occur on Friday, May 29. If I attend, it will be electronically.

Respectfully submitted,  
Richard J. Jacob