

**MINUTES OF March 12, 2019**  
**ARIZONA STATE UNIVERSITY RETIREES ASSOCIATION**  
**BOARD MEETING**

**Board Members Present:**

Jay Butler, Jeffrey Chapman, Jo Madonna, Barry McNeill, Jeri Meeks, Barry Bruns, Don Nilsen, Bill Stasi, Tara Fuchs Roesler, Dave Schwalm, Jan Thompson

**Board Members Absent:**

Jean Duncan, Tony Brazel, Pat Schneider

**Ex-Officio Members Present:**

Carl Cross

**Committee Chairs Present:**

Beverly Buddee, Jean Duncan

**Executive Staff Present:**

**Guests Present:**

**I. CALL TO ORDER**

Meeting called to order 10:00am by President Roesler

**II. INTRODUCTIONS AND WELCOME TO GUESTS**

There were no new members or guests present so there were no introductions.

**III. ADOPTION OF TODAY'S AGENDA**

A motion was made and seconded to adopt the agenda for the meeting.

**IV. REVIEW AND APPROVAL OF THE MINUTES OF February 12, 2019 BOARD MEETING.**

One correction in VI Ex-Officio Reports>University Club Liaison. Add words in Blue to this sentence: He reported back that the reason they don't have them is because many of the basketball games are during the week and they would not get the same attendance as if they were on the weekend.

**V. FINANCIAL REPORT/TREASURER'S REPORT – Barry Bruns, Carolyn Minner**

President Roesler asked to an extra \$400 for this year's Annual Meeting. Barry said that wouldn't be a problem.

**VI. EX-OFFICIO REPORTS (5 minutes or less, please)**

- ASU Alumni Association – John Davis  
No Report

- Emeritus College Liaison – Don Nilsen  
Don reported two short talks today, March 12, at Friendship Village. The Emeritus College presenters are Shannon Perry, Professor emerita of Nursing and Paul Burgess, Professor Emeritus of Economics. Shannon’s talk is “Buen Camino! Tracking Santiago across Northern Spain” and Paul’s talk is “The Growing Gap between the Rich and the Rest”. Don also reported the February 20th Emeritus College Colloquium speaker was Elizabeth Castillo whose talk was titled “Creating a Sustainable Economy that Works for Everyone”.
- Human Resources – Judy Cato  
No Report
- University Club Liaison – Carl Cross  
Carl reminded the Board the University Club 30-year anniversary gala would be on March 19, 2019.
- University Liaison – Cody Conrad  
No Report
- University Senate – Phil Vandermeer  
No Report
- University Staff Council – Katie Aguilar  
No Report

VII. **STANDING COMMITTEE REPORTS** (*5 minutes or less please*)

- Community Outreach Committee – Subcommittee Reports
  - Adopt-A-Family – Joan Leard  
No Report
  - Scholarship Committee – Joy Shearman  
See report sent with Agenda
  - Video History Project – Dave Scheatzle  
No Report
- Events Committee & Subcommittee Reports
  - Events Committee Coordination – Barry McNeill  
Torvrea Castle lottery underway. Rhythm Cats event coming up on Saturday March 23<sup>rd</sup>; we need six more registrants. Annual Meeting on April 4<sup>th</sup> at the Cronkite School, Downtown Campus.
  - Luncheons & Special Events – Jean Duncan  
We had 40 attendees for the Ice Cream Social, but the entertainment didn’t show. Jean will tour the Ability 360 room this month. Papago Golf Course is also under consideration as an event site. Pres Roesler expressed a concern about room charges.
  - Seminars – Bev Buddee, Trudy Perez  
The next seminar is *Estate Planning and Elder Law: What you Really Need to Know*, which will be held on March 21<sup>st</sup>.

- Pre-Retirement Seminars – Trudy Perez  
No Report
- Travel – John Brock  
See report sent with Agenda packet
- Finance Committee – Barry Bruns
  - Book Collection – Mary Stevens  
No Report
- Government Liaison Council
  - Legislature – Jeri Meeks, Pat Schneider  
Jeri reported on the second meeting of the Community and Legislative Partners in Aging (aka Senior Caucus). ASURA Lobbyists Tara Roesler and Jeri Meeks are attending these monthly caucus meetings at the Arizona Capitol this legislative season. Sponsored by the Governor's Council on Aging, these meetings will bring together a caucus of Arizona Senators, Representatives and community partners to discuss challenges facing Arizona's seniors. The February meeting addressed *Honoring Healthcare Wishes in Arizona*. It was an informative discussion between lawmakers, police, fireman, EMS representatives and nonprofit health information exchange (HIE) panelists. All were in agreement that these professionals are relying on relatives to provide documented end-of-life wishes and that it would be very beneficial for responders to have those wishes, along with medical records, available before they met the patient. Efforts are being made to make this information available to responders through a health information exchange database. Jeri also gave a rundown of bills the Government Liaison team is watching, with a specific discussion about a strike everything bill that just appeared changing an expense reporting requirement from "notarized" to "under penalty of perjury", which is a federal crime and carries at least 1.5 years jail time. This bill has a lot of support in the azleg.gov system. Pres Roesler and Jeri Meeks expressed reservations about remaining as a lobbyist if this bill is signed into law. Whereas it's probably meant to weed out bad actors' good people could be harmed for forgetting to file a quarterly or annual report.
  - ASRS Liaison – Dick Jacob  
No Report
  - ADOA Liaison – Larry Carlson  
No Report
- Health Insurance Liaison Council
  - ASRS – Dick Jacob  
President Roesler said there was nothing to report.
  - ADOA – Larry Carlson  
President Roesler said there was nothing to report.
- Membership and Communications Committee – Subcommittee Reports
  - E-News – Barry McNeill

No Report

- Membership Update – Dave Schwalm  
See report sent with Agenda packet.
- Obituaries – Becky Reiss  
No Report
- Prime Times – Jeannette Robson  
Jeannette will do the Summer 2019 Prime Times and will then hand this responsibility over to another person.
- Web Site and Database – Connie McNeill  
No Report

#### **VIII. UNFINISHED BUSINESS**

- Annual Report (Tara)  
President Roesler asked that all Committee Members get their reports into Barry McNeill and her by March 15<sup>th</sup>.
- Annual Meeting (Tara)  
The Annual Meeting is on track, but we only have 22 registered attendees. Please come and bring a friend. Tara is still working on a tour of KAET.

#### **IX. NEW BUSINESS**

- Board Election Results (Tara)  
The ballot count was completed on March 6<sup>th</sup> and all candidates were elected. Tara will call new Board members this week. New members are Jane Carey, Larry Carlson, Evelyn Cesarotti Carl Cross and Frank Koonce.
- Election of 2019-2020 Officers (Jan)  
Next year's Exec Team is President Jan Thompson, Barry Bruns Treasurer, Pat Schneider Secretary, Past President Tara Roesler and VP Carl Cross.
- Board Resignation (Jan)  
Jo Faltz resigned due to health issues. Jan asked that we appoint Connie McNeill to complete this partial 2-year appointment. There was a motion to appoint and a second. Jan will contact Connie to confirm the appointment and congratulate our new Board member.
- Membership Survey (Tara)  
President Roesler brought up a new member survey to see how we could serve our membership better. There was much head shaking and feedback was that the last survey, 3 years ago, was quite an endeavor. Board members suggested that our seminar and event attendance has been up these past years and that there was no benefit in taking on another survey. We discussed quantifying member report numbers and tracking behavior of introductory members in lieu of a new member survey.

#### **X. ANNOUNCEMENTS**

- Next Meeting – **May 14, 2019**

9:15 am Executive Committee  
10:00 am Board Meeting

**XI. ACTION ITEMS**

- We discussed sending the Prime Times to the President's Office, the Provost and Ex-Officio offices, if we aren't already. There was a motion to approve, 2<sup>nd</sup> and approved. Changes to the distribution list will be researched and made.

**XII. MEETING ADJOURNMENT**

Meeting was adjourned 11:23am

## MEMORANDUM

**TO:** ASU Retirees Association Board of Directors, Liaisons, and Committee Chairs  
**FROM:** Tara Roesler, President  
**DATE:** March 8, 2019  
**SUBJECT: NEXT MEETING OF THE ASURA BOARD OF DIRECTORS**

Date: **March 12, 2019**  
Time: **10:00 am – 11:30**  
Location: **Community Services Building (CSB) Room 333**  
200 E Curry Road, Tempe, AZ  
Materials: **Please print and bring copies of the pre-distributed agenda and associated materials.**

*Executive Committee Meeting precedes the Board meeting: 9:15 – 9:45 am CSB 333*

## AGENDA

- I. CALL TO ORDER
- II. INTRODUCTIONS AND WELCOME TO GUESTS
- III. ADOPTION OF TODAY'S AGENDA
- IV. REVIEW AND APPROVAL OF THE MINUTES OF **February 12, 2019** BOARD MEETING
- V. FINANCIAL REPORT/TREASURER'S REPORT – Barry Bruns, Carolyn Minner
- VI. EX-OFFICIO REPORTS (*5 minutes or less, please*)
  - ASU Alumni Association – John Davis
  - Emeritus College Liaison – Don Nilsen
  - Human Resources – Judy Cato
  - University Club Liaison – Carl Cross
  - University Liaison – Cody Conrad
  - University Senate – Phil Vandermeer
  - University Staff Council – Katie Aguilar
- VII. STANDING COMMITTEE REPORTS (*5 minutes or less please*)
  - Community Outreach Committee – Subcommittee Reports
    - Adopt-A-Family – Joan Leard
    - Scholarship Committee – Joy Shearman, Marcia Jasper
    - Video History Project – Dave Scheatzle

- Events Committee & Subcommittee Reports
  - Events Committee Coordination – Barry McNeill
  - Luncheons & Special Events – Bonnie Scheall, Jean Duncan
  - Seminars – Bev Buddee, Trudy Perez
  - Pre-Retirement Seminars – Trudy Perez
  - Travel – John Brock
- Finance Committee – Barry Bruns
  - Book Collection – Mary Stevens
- Government Liaison Council
  - Legislature – Jeri Meeks, Pat Schneider
  - ASRS Liaison – Dick Jacob
  - ADOA Liaison – Larry Carlson
- Health Insurance Liaison Council
  - ASRS – Dick Jacob
  - ADOA – Larry Carlson
- Membership and Communications Committee – Subcommittee Reports
  - E-News – Barry McNeill
  - Membership Update – Dave Schwalm
  - Obituaries – Becky Reiss
  - Prime Times – Jeannette Robson
  - Web Site and Database – Connie McNeill

VIII. UNFINISHED BUSINESS

- Annual Report (Tara)
- Annual Meeting (Tara)

IX. NEW BUSINESS

- Board Election Results (Tara)
- Election of 2019-2020 Officers (Jan)
- Board Resignation (Jan)
- Membership Survey (Tara)

X. ANNOUNCEMENTS

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 9:15 am Executive Committee  
 10:00 am Board Meeting

XI. ACTION ITEMS

XII. MEETING ADJOURNMENT

Account Categories	Proposed Budget	Actual YTD Amount	COMMENTS
<b>ASURA Operations</b>			
<b>ASURA Operations - Income</b>			
<b>Balance Forward</b>	<b>36,077</b>	<b>36,077</b>	
<b>Current Year Revenue</b>			
Event Registration Fees & Donations Collected	1,920	1,309	Fall luncheon, Ice Cream Social
Membership Dues	14,000	6,780	
General Operations Donations	1,600	780	
Holiday Bake Sale 2017	200	229	
5% Gift Assessment	-780	-382	
Transfer from Adopt-A-Family	0	1,484	Christmas gifts charged to Operations
<b>Total ASURA Operations Current Year Revenue</b>	<b>16,940</b>	<b>10,200</b>	
<b>ASURA Operations - Expenses</b>			
<i>Printing and Mailing Costs</i>			
Membership Drive	700	258	
<i>Event Costs</i>			
Annual Meeting	0	0	
Paid Events	1,920	1,243	Fall luncheon
Meet & Greet Luncheon	475	372	
Holiday Potluck & Fundraiser	20	0	
<i>Other Operations Costs</i>			
Scholarship Award	7,600	7,600	\$10,000 award - \$2400 paid from Endowment
Business Luncheons & Service Appreciation	150	300	Tri-University Meeting
Technology Services	3,429	3,297	Wild Apricot (2 yrs) Zenfolio (1 yr)
Office Equipment & Supplies	250	544	Includes postage
Seminars	105	355	
Lobbyist Registration Fee	0	0	
Foundation Transaction Fees	75	69	
Transfer to Adopt-A-Family	1,000	1,000	Cover possible shortage of funds
Adopt-A-Family Christmas Gifts	0	1,484	Recovered from Adopt-A-Family Account
<b>Total ASURA Operations Expenses</b>	<b>15,724</b>	<b>16,521</b>	
<b>Increase (Decrease) in Fund Balance for Current Year</b>	<b>1,216</b>	<b>-6,321</b>	
<b>Uncommitted ASURA Operations Funds</b>	<b>37,293</b>	<b>29,756</b>	



<b>General University Allocation (HR)</b>			
<b>Balance Forward</b>	<b>469</b>	<b>469</b>	
<b>Current Year Allocation</b>	7000	7000	
<b>Total General University Current Year Revenue</b>	<b>7,469</b>	<b>7,469</b>	
<b>Expenses Charged to Allocation</b>			
Annual Report	100	0	
Bylaws & Ballots	250	212	
Annual Meeting	1,440	0	Catering
Office Equipment & Supplies	500	44	
Prime Times Fall/Spring/Summer	2,400	2,996	
Room Fees	300	0	Includes seminars held off campus
Copier/FAX Equipment Annual Lease	921	634	New copier less refund on last copier
Membership Drive	700	390	
Technology Services	258	258	Pantheon Web Hosting
8.5% Administrative Service Charges	600	385	
<b>Total Subsidized Expenses</b>	<b>7,469</b>	<b>4,920</b>	
<b>Uncommitted General University Funds For Operations</b>	<b>0</b>	<b>2,550</b>	

<b>Special Projects</b>		
<b>Special Projects - Income</b>		
<b>Balance Forward</b>	<b>184</b>	<b>184</b>
<b>Current Year Revenue</b>		
Friends/Phx Library Book Sale Net Income	1,100	1,035
<b>Total Special Projects Current Year Revenue</b>	<b>1,100</b>	<b>1,035</b>
<b>Special Projects - Expenses</b>		
Transfer out 1/2 of Book Sale Income to Scholarship	550	518
Transfer out 1/2 of Book Sale Income to Video History	550	518
Foundation Transaction Fees	55	13
<b>Total Special Projects Expenses</b>	<b>1,155</b>	<b>1,048</b>
<b>Increase (Decrease) in Fund Balance for Current Year</b>	<b>-55</b>	<b>-13</b>
<b>Uncommitted Special Projects Funds</b>	<b>129</b>	<b>171</b>

<b>Adopt-A-Family</b>			
<b>Adopt-a-Family - Income</b>			
<b>Balance Forward</b>	<b>756</b>	<b>756</b>	
<b>Current Year Revenue</b>			
Adopt-A-Family Donations	1,000	395	
5% Gift Assessment	-50	-20	
Transfer from Operations	1,000	1,000	Cover possible shortage of funds
<b>Total Adopt-A-Family Current Year Revenue</b>	<b>1,950</b>	<b>1,375</b>	
<b>Adopt-A-Family - Expenses</b>			
Holiday gifts	2,000	2,011	Includes transfer to Operations for Christmas gifts
<b>Total Adopt-A-Family Expenses</b>	<b>2,000</b>	<b>2,011</b>	
<b>Increase (Decrease) in Fund Balance for Current Year</b>	<b>-50</b>	<b>120</b>	
<b>Uncommitted Adopt-A-Family Funds</b>	<b>706</b>	<b>120</b>	

<b>Video History</b>			
<b>Video History - Income</b>			
<b>Balance Forward</b>	<b>6,353</b>	<b>6,353</b>	
<b>Current Year Revenue</b>			
Video History Donations	1,250	535	
Transfer in 1/2 of Book Drive Proceeds from Spec Proj	550	518	
5% Gift Assessment	-63	-27	
<b>Total Video History Current Year Revenue</b>	<b>1,737</b>	<b>1,026</b>	
<b>Video History - Expenses</b>			
Equipment & Supplies	3,850	65	
Electronic Storage Space	382	389	Premiere Pro CC Licenses
Transcripts for Interviews (15 @ \$150)	0	0	
<b>Total Video History Expenses</b>	<b>4,232</b>	<b>454</b>	
<b>Increase (Decrease) in Fund Balance for Current Year</b>	<b>-2,495</b>	<b>572</b>	
<b>Uncommitted Video History</b>	<b>3,858</b>	<b>6,925</b>	

<b>Scholarship Endowment Fund</b>			
<b>Scholarship Endowment Principal (40003616)</b>			
Balance July 1	60,760	60,760	
Invested Funds Gain (-Loss)	4,000	2,462	
Payout to Endowment Spending - FY18	-1,800	0	
Current-Year Contributions	1,900	589	
Foundation Management Fees	-780	-818	
<b>Total Scholarship Endowment Principal</b>	<b>64,080</b>	<b>62,993</b>	
<b>Scholarship Endowment Spending (70003616)</b>			
Balance July 1	2,414	2,414	
Payout from Endowment Principal - FY18	1,800	0	
Transfer from Special Projects (Book Sale Proceeds)	550	518	
ASU Scholarship	-2,400	-2,400	
<b>Total Scholarship Endowment Spending</b>	<b>2,364</b>	<b>532</b>	
<b>Total Scholarship Endowment</b>	<b>66,444</b>	<b>63,525</b>	

## ASURA MEMBERSHIP TOTALS

2019 Membership Year

Counts	As Of 3/5/2019	As Of 3/5/2018	This Yr -Last Yr	More Counts	As Of 3/5/2019	As Of 3/5/2018	This Yr -Last Yr
<b>Current-year Members</b>	<b>714</b>	<b>700</b>	<b>14</b>	<b>By Former Employment Category</b>			
Renewals from prior years (any prior year)	482	443	39	Faculty and Faculty w/ Admin Appt	298	285	13
Introductory members	232	257	-25	Academic Professional	41	45	-4
Paid for the current year, now deceased	2	2	0	Staff	185	184	1
				University Staff (Service Professional)	155	156	-1
<b>Last Year's Members - Not Renewed</b>	<b>213</b>	<b>96</b>	<b>117</b>	Administrative	35	30	5
Members last year, now deceased	5	9	-4	<b>Having an Arizona Address</b>	<b>663</b>	<b>652</b>	<b>11</b>
<b>By Retired-from Organization</b>				<b>Level of Activity</b>			
Retired from ASU	696	678	N/A	Checked at least one volunteer area	133	125	8
Retired from another university	3	2	N/A	Attended at least one event this year	177	163	14
Former ASU employee, retired elsewhere	4	3	N/A	Attended an event ever	341	311	30
Still employed at ASU	11	17	N/A	Logged in to Members-only Site (ever)	185	<b>165</b>	20
				Made an additional donation this yr	161	134	27
<b>By (Approx.) Time Since First Joining</b>				<b>Non-members in Database</b>			
In Introductory Period	232	257	-25	Was a member at some time	277	167	110
Members for 0-2 Years (excl Introductory)	53	32	21	Never a member	340	476	-136
Members for 3-5 Years	71	65	6				
Members for 6-10 Years	123	138	-15				
Members for more than 10 Years	235	208	27				
<b>By Communications They Want to Receive<sup>1</sup></b>							
Upcoming Event Announcements (e-mail)	605	589	16				
Obituary Notices (e-mail)	296	299	-3				
Prime Times (US Post)	654	640	14				
Other ASURA Communications (e-mail)	544	535	9				
None of The Above	8	8	0				

<sup>1</sup>All members receive the annual Board of Directors ballot, and membership renewal notices. Those with e-mail addresses also receive confirmation notices (by e-mail) about renewal, event registrations, and donations.

Note: Since membership enrollment forms are mailed in May, we begin processing them, with associated dues and donations, before the start of the membership/fiscal year. Therefore it is not possible to use these counts to determine the correct dollar value of membership dues in the current fiscal year.

ASURA Event Report  
2/28/2019

Event	Date	Registration Fees		Event Costs				
		Collected	Refunded	Travel & Related	Food, Entertainment & Related	Lodging & Related	Other	Net Gain/Loss
Meet & Greet Luncheon	09/07/18	0.00	0.00	0.00	371.89	0.00	0.00	-371.89
<b>Fundraiser Holiday Potluck</b>	12/14/18	229.00	0.00	0.00	0.00	0.00	0.00	229.00
Fall Luncheon	10/30/18	1,155.00	0.00	0.00	1,243.02	0.00	0.00	-88.02
Spring Luncheon	TBD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*Tovrea Castle Tours - 2019	04/04/19	0.00	0.00	0.00	240.00	0.00	0.00	-240.00
<b>Net gain (loss) - all <u>completed</u> non-fundraising events</b>								<b>-459.91</b>
<b>Net gain (loss) - all non-fundraising events</b>								<b>-699.91</b>

\*Paid 4/11/18 - Required to pay in advance

To: Board of Directors, ASU Retirees Association

From: Joy Shearman

Date: March 7, 2019

Subject: Report on Scholarship Committee

I have contacted Jennifer Pelloni, our Scholarship Recipient. She will fly from San Diego and speak at the Annual Meeting on April 4<sup>th</sup>. I informed her we would help with expenses, and she was pleasantly surprised. She will stay with her sister who lives here and will get back with me regarding airfare. I presume you want to do it like we did last year, and have her submit a receipt??

The possible co-chairs, due to health and family responsibilities are unable to do this. Chairing this alone is not a problem and I will do it and keep looking for someone I can orient. My application reviewer committee has dwindled. Three people who helped last year cannot and two have not responded. Alan Johnson did say if I was in a bind he would do it one more year, but had opted out. I have recruited two and maybe three of my nurse faculty retired friends, who will help. As long as we have a minimum of three, we are okay, I think. If this is not okay, please let me know.

I will be picking the applications up next week, and as of today, we have 15 that have met all of ASU's criteria. There was a total of 33 that applied for our scholarship. Interesting that 18 of those did not meet ASU's criteria.

Joy Shearman

Scholarship Chair

## ASU Retirees Travel Committee

March 5, 2019 meeting

### Agenda

1. Portugal / Spain – May 2019 departure – Gary Kleemann
2. Tovrea Castle - April 4<sup>th</sup> , lottery -- Judith Heilala
3. Rhythm Cats - March 23 – Norm Perrill
4. Southern AZ trip – May 8 & 9, 2019 “Detours Travel, Tempe” -- John Brock
5. Odysea / Butterfly World – Joyce Hartman-Diaz
6. Peru or Costa Rica – summer 2019 – Gary Anderson
7. Iceland – January 2020 – John Brock
8. New business, new travel committee chair?
9. Adjourn