

**MINUTES OF 09 MAY 2017
ARIZONA STATE UNIVERSITY RETIREES ASSOCIATION
BOARD MEETING**

Board Members Present: Barry Bruns, Bev Buddee, Jay Butler, Bob Francis, Larry Mankin, Connie McNeill, Jeri Meeks, Bill Moor, Don Nilsen, Kathleen Renshaw, Tara Roesler, Pat Schneider, Dave Schwalm

Board Members Absent: Tony Brazel, Betty Landon

Ex-Officio Members Present: Katie Aguilar

Committee Chairs Present: John Brock, Jo Madonna, Barry McNeill, Jeannette Robson, Joy Shearman, Dave Schwalm

Executive Staff Present: Carolyn Minner

Guests Present:

I. CALL TO ORDER

President Meeks called the meeting to order at 10:02 a.m.

II. INTRODUCTION AND WELCOME OF GUESTS

President Meeks welcomed the Board and introduced the 2017-2018 Board officers – Tara Roesler, Vice President, Bill Moor, Treasurer, and Barry McNeill, advisor to the President as a Past President. Betty Landon, Board Secretary, was absent on travel.

III. ADOPTION OF TODAY’S AGENDA

MSPassed unanimously to adopt today’s agenda.

IV. REVIEW AND APPROVAL OF THE MINUTES OF 14 MARCH 2017 AND 01 APRIL 2017 BOARD MEETINGS

There being no corrections or changes, the 14 March 2017 Board Minutes stand approved.

There being no corrections or changes, the 01 April 2017 Board Minutes stand approved.

V. FINANCIAL REPORT / TREASURER’S REPORT – BILL MOOR, CAROLYN MINNER

There being no changes to the April 30 Financial Report, it stands approved.

VI. EX-OFFICIO REPORTS

- ASU Alumni Association – Rhonda McClintock
No report.

- Emeritus College Liaison – Don Nilsen
Don invited any interested Board members to attend the Short Talks Luncheon being presented this date. Dr. Linda Stryker is the featured speaker.
- Human Resources – Judy Cato
No report.
- University Club Liaison – TBD
President Meeks noted that a University Club Liaison is needed. She is following up on Cat Silverman, but requested additional names from the Board of potential candidates for the position.
- University Liaison –Abby Polito
No report.
- University Senate – Chuck Elliott
Chuck submitted his final University Senate report to the Board as the Ex-Officio representative. New Board member, Pat Schneider, volunteered to be the University Senate liaison to the Board.
- University Staff Council – Katie Aguilar
Katie had nothing new to report for the University Staff Council.

VII. STANDING COMMITTEE REPORTS

A. Community Outreach Committee - Subcommittee Reports

- Adopt-A-Family - Joan Leard
No report.
- Scholarship Committee - Sue Blumer, Joy Shearman
Joy reported that the Scholarship Committee had met on April 27 to review the five applications. They selected Stephani Renay Watson as this year’s scholarship recipient. Stephani is a re-entry student, coming from Folsom, CA. where she earned AA degrees with a four-point GPA, while working in the corporate realm for 15 years, and supporting herself. Her academic goal is to graduate from ASU in 2018 with a B.S. in Political Science and a B.A in Interdisciplinary Studies. Stephani plans to teach, guide and mentor young adults, and motivate non-traditional students.

Joy let the Board know that Sue has been diagnosed with a serious illness, but is trying to be strong and live life. Sue asked Joy to relay how honored she has been to serve as the Chair of the Scholarship Committee and how much she has enjoyed the interaction with her committee members and the successful students.

- Video History Project – Dave Scheatzle
No report. Barry McNeill advised the Board that he and 3 or 4 other people will be meeting soon with Linda Van Scoy to be trained to help with the editing process. Additional editors will help resolve the backlog of work.

B. Events Committee and Subcommittee Reports

- Events Committee Coordination – Barry McNeill
No report.
- Luncheons & Special Events – TBD
No report. President Meeks asked the Board members to consider volunteering for the Chair position of this valuable Committee.
- Seminars – Beverly Buddee, Trudy Perez
Bev reported that she was in the process of reserving a room at the Tempe History Museum for the October Health Care Seminar. The committee will be meeting shortly to set the slate of seminars for the 2017-2018 fiscal year.
- Pre-Retirement Seminars – Trudy Perez
No report.
- Travel – John Brock
John reported that the Tovrea Castle tours were again full and successful, with a backlog of additional members desiring to go on the tour. The Travel Committee is trying to set up additional tours in Spring 2018. The September trip to the British Isles has been finalized with 7-9 ASURA participants. Advertising has started for a March 2018 trip to Argentina and Chile with emphasis on Patagonia Park. Six people have already confirmed for this trip. The Committee is also in the process of planning other local trips for this coming year. Board member Tara Roesler recommended the [goldstar](#) website for discount tickets to local events.

John informed the Board that he will be stepping down as the Chair of the Travel Committee at the end of this next year. Gold Star good site for cheap tickets.

C. Finance Committee – Bill Moor

Bill Moor, Chair of the Finance Committee, introduced his committee members: Barry Bruns, Barry McNeill, Carolyn Minner, and Tara Roesler. He especially thanked Carolyn Minner for her work as Business Manager, managing the accounts and preparing the monthly statements.

After a brief discussion regarding left-over monies at year end, Bill assured the Board that ASURA funds were in a local account and would not be swept by the University. He also noted that any monies left in ASURA accounts would be swept by Carolyn into the ASURA general account and used appropriately for yearend purchases.

President Meeks charged the Finance Committee to research viable fund raising options with proceeds going specifically to the ASURA Scholarship and report those findings to the Board at the September Board meeting.

- Book Collection – Mary Stevens
No report. Bill Moor reminded the Board of the importance of this service. Not only does it generate funds for ASURA, it affords retiring colleagues a place to donate unwanted books and gives them a tax write-off. Bill asked that the information be passed on to friends and colleagues. Kathleen Renshaw volunteered herself and her brother, John, to help pick up books, if needed, and deliver to the ASURA office.

D. Government Liaison Council

- ASRS General – Larry Carlson
President Meeks reported for Larry that the membership of the ASRS External Affairs Committee has recently changed. Terms have ended and Governor Ducey has appointed new members.

- Legislature – Jeri Meeks
Jeri reported that the 53rd Legislature adjourned this date. She noted the following:

- No change to the ASU retirement programs;
- HB2311 ASU, the ASU consolidation of budgets, was signed into law by Governor Ducey;
- HB2415, in-state tuition for veterans, was signed into law by Governor Ducey;
- HB2166 ASRS, return to work, was signed into law by Governor Ducey;
- HB2167 ASRS, contributions; adjustments, had a 3rd reading;
- SB1178ASRS, non-participating employers; liability, no action but retained on the House Calendar as a whole.

Tara Roesler reported that the legislature passed 3 bills that could significantly impact Arizona Citizen-Initiatives.

- HB 2404 bans political committees from paying initiative circulators by the signature, as is the current process. This bill could drive up the cost of gathering the necessary signatures to place a Citizen-Initiative on the ballot.

- HB 2244 requires the mechanics of the initiative effort – from the size of the petition to the size of the text font size – to strictly comply with the law. The impact of this bill could disqualify a significant number of signatures for a Citizen-Initiative for what have, up to now, been immaterial matters.
- SB 1236 adds more requirements for petition circulators. It would hold the political committee that sponsors an initiative responsible for any legal violation a circulator might commit, subject to a fine of up to \$1,000. Currently, the individual is responsible for his actions. Violations could significantly impact the sponsors of Citizen-Initiatives.

Tara noted that former Attorney General Grant Woods and former Phoenix Mayor Paul Johnson are chairing a committee to refer these 3 bills to the 2018 General Election ballot. The committee needs to gather 75,321 voter signatures within 90 days after hitting the streets to qualify for the 2018 ballot.

Tara also reported that SB 1431 will expand the Empowerment Scholarship Accounts program by opening ESAs to all public and charter school students. ESAs are funded by diverting between 90 percent and 100 percent of a student’s state school funding from their local school district to private schools and other education expenses. Public-education advocates (Save Our Schools Arizona) are launching a referendum campaign to halt the bill and place it on the November 2018 ballot. The committee will have 90 days to collect about 75,000 valid signatures from registered voters to qualify.

E. Health Insurance Liaison Council

- ADOA – Larry Carlson
No report.
- ASRS – Tara Roesler
See above

F. Membership and Communications Committee – Subcommittee Reports

- E-News – Jo Madonna
Jo Madonna indicated that she can send out another E-News this month with the submission of articles. President Meeks asked Tara to submit a report on minimum wage initiative bills to be carried over to the next legislative session.to Jo and Jeannette for inclusion in E-News and Prime Times.
Barry McNeill suggested that E-News include a survey to the membership soliciting suggestions for the Travel and Seminar

Committees and input regarding moving the Annual Meeting to an off-campus location and moving to a weekday versus Saturday.

- Membership Update – Dave Schwalm
Dave reported that current memberships are at 609, an increase of 67 over last year at this time. However, this number includes the introductory membership numbers. A more accurate indicator may be the drop in memberships of retirees who had been members for 3-5 years. Connie McNeill informed the Board that a series of print and electronic communications for members has been put together, to be delivered at key times during the year, and that explain the new process. With a reminder process set up, this may be a good year to watch number changes.

Dave suggested a survey asking the membership for input on things they would like to do, in hopes of increasing member participation. Perhaps a survey could be included in the Prime Times and E-News publications.

Dave also brought up ASURA membership in the Association of Retirement Organizations in Higher Education (AROHE). The annual renewal fee of \$120 is due. After discussion, a motion was made, seconded, and passed unanimously to non-renew this membership. President Meeks was asked to advise AROHE of this non-renewal.

Dave also mentioned that the new ASURA tri-fold was being used at the ASU HR pre-retirement meetings..

- Prime Times – Jeannette Robson
Jeannette reminded the Board that articles for the next Prime times are due.5/19.
- Obituaries – Becky Reiss
No report.
- Web Site and Database – Connie McNeill
Connie reported the completion of the new “[Retiree Benefits and Discounts](#)” web page on the ASURA website. She also noted that when someone uses the “contact us” feature on the ASURA website, the inquiry goes to her and Carolyn Minner. They, in turn, either respond appropriately or forward the inquiry to the appropriate person.

Connie also noted that the annual membership renewal drive is about to get underway. Electronic notices will be sent through the Wild Apricot system. Carolyn Minner sends paper letters to those who do not have email. A second notice goes out in July; if no response is received by August 15, the membership is changed to lapsed. On September 15, letters are sent to those members who have not renewed

advising them of their change of status. She noted there is usually a good response from this mailing.

When asked about the process of notifying retirees who are coming to the end of their introductory membership, Connie noted that they receive a special letter tailored to their situation.

VIII. UNFINISHED BUSINESS

- **ASURA Membership**
Discussion regarding membership is incorporated under “Membership Committee” in Section F above.
- **Health Information Committee Update**
President Meeks reported that there was no new action to report for this agenda item. The Board voted unanimously to table the discussion and remove the item from future agendas with the opportunity to bring it back if needed.

IX. NEW BUSINESS

- **2017-2018 Annual Meeting Location.** President Meeks reported that the Alumni Lounge in the Memorial Union (MU) on ASU’s Tempe campus has been reserved in April 2018 for the next annual meeting. The Board then discussed the advantages and disadvantages of holding the annual meeting at the MU. Advantages: no room rental, free weekend parking; disadvantages: limited to Saturdays for free parking, catering issues, somewhat lacking sound system. Advantages to moving the meeting off the ASU campus include: the option of a weekday meeting, closer parking, different catering options, better sound systems, more convenient location; disadvantages: facility rental fee. The Board asked President Meeks to research the use of the community rooms at the Phoenix Art Museum and the Tempe History Museum. She asked the Board to send suggestions of any other feasible locations to her as well.
- **Book Club -** President Meeks reported that Hal White had an interest in starting a Book Club and asked her to check with the Board regarding this request. The Board had no objections but stated that this needs to be done in conjunction with the Emeritus College.

X. ANNOUNCEMENTS

- Next Meeting – Tuesday, 12 September, 2017.

XI. MEETING ADJOURNMENT

The meeting was adjourned at 11:15 a.m.

Account Categories	Proposed Budget	Actual YTD Amount	COMMENTS
ASURA Operations			
ASURA Operations - Income			
Balance Forward	24,980	24,980	
Current Year Revenue			
Event Registration Fees & Donations Collected	2,000	3,324	
Membership Dues	12,000	6,320	
General Operations Donations	1,500	872	
Holiday Bake Sale 2016	100	163	
5% Gift Assessment	-750	-339	
Total ASURA Operations Current Year Revenue	14,850	10,340	
ASURA Operations - Expenses			
<i>Printing and Mailing Costs</i>			
Annual Meeting	0	34	Meeting Agenda
Membership Drive	200	134	
<i>Event Costs</i>			
Paid Events	2,000	2,876	
Meet & Greet (Refreshments)	500	192	
Seminars	250		
Holiday Potluck & Fundraiser	100	41	
<i>Other Operations Costs</i>			
Scholarship Award	7,085	7,085	
Business Luncheons & Service Appreciation	300	120	Tri-University Legislative Luncheon
Technology Services	1,000	258	Pantheon Web Hosting
Office Equipment & Supplies	3,000	817	
Marketing Tools	1,000		
AROHE Membership Dues	120		
Lobbyist Registration Fee	50		
Foundation Transaction Fees	150	129	
Adopt-A-Family Spring Holiday gifts	0	369	
Transfer to Adopt-A-Family	383	600	
Total ASURA Operations Expenses	16,138	12,653	
Increase (Decrease) in Fund Balance for Current Year	-1,288	-2,313	
Uncommitted ASURA Operations Funds	23,692	22,666	

General University Allocation (HR)			
Balance Forward	1,219	1,219	
Current Year Allocation	7000	7000	
Total General University Current Year Revenue	8,219	8,219	
Expenses Charged to Allocation			
Annual Report	100	89	
Bylaws & Ballots	200	239	
Annual Meeting	600	873	Catering
Meet & Greet Luncheon	202	202	Printing/mailling invitation
Office Equipment & Supplies	500	401	
Prime Times Fall/Spring/Summer	3,000	1,821	
Room Fees	100	100	
Copier/FAX Equipment Annual Lease	1,144	1,143	
Membership Drive	1,673	708	
8.5% Administrative Service Charges	700	474	
Total Subsidized Expenses	8,219	6,051	
Uncommitted General University Funds For Operations	0	2,168	

Special Projects			
Special Projects - Income			
Balance Forward	504	504	
Current Year Revenue			
Friends/Phx Library Book Sale Net Income	1,500	1,093	
Total Special Projects Current Year Revenue	1,500	1,093	
Special Projects - Expenses			
Transfer out 1/2 of Book Sale Income to Scholarship	1,002	648	\$101.86 received in FY2016
Transfer out 1/2 of Book Sale Income to Video History	1,002	648	\$101.87 received in FY2016
Foundation Transaction Fees		55	
Total Special Projects Expenses	2,004	1,351	
Increase (Decrease) in Fund Balance for Current Year	-504	-258	
Uncommitted Special Projects Funds	0	245	

Adopt-A-Family			
Adopt-a-Family - Income			
Balance Forward	480	480	
Current Year Revenue			
Adopt-A-Family Donations	1,200	335	
5% Gift Assessment	-63	-17	
Transfer from Operations	383	600	
Total Adopt-A-Family Current Year Revenue	1,520	918	
Adopt-A-Family - Expenses			
Adopt-A-Family	2,000	1,276	
Total Adopt-A-Family Expenses	2,000	1,276	
Increase (Decrease) in Fund Balance for Current Year	-480	-357	
Uncommitted Adopt-A-Family Funds	0	123	

Video History			
Video History - Income			
Balance Forward	7,882	7,882	
Current Year Revenue			
Video History Donations	750	520	
Transfer in 1/2 of Book Drive Proceeds from Spec Proj	1,002	648	
5% Gift Assessment	-38	-26	
Total Video History Current Year Revenue	1,714	1,142	
Video History - Expenses			
Office Supplies	300		
Electronic Storage Space	925	754	Includes Premiere Pro CC Licenses (5 x \$185)
Transcripts for Interviews (15 @ \$150)	2,250		
Total Video History Expenses	3,475	754	
Increase (Decrease) in Fund Balance for Current Year	-1,761	388	
Uncommitted Video History	6,121	8,270	

Scholarship Endowment Fund			
Scholarship Endowment Principal (40003616)			
Balance July 1	51,785	51,785	
Invested Funds Gain (-Loss)	1,000	4,782	
Payout to Endowment Spending - FY16	-1,682	-1,765	
Reinvest FY16 Payout			
Current-Year Contributions	1,600	603	
Foundation Management Fees	-740	-740	
Total Scholarship Endowment Principal	51,963	54,665	
Scholarship Endowment Spending (70003616)			
Balance July 1	3,254	3,254	
Payout from Endowment Principal - FY16	1,682	1,765	
Reinvest FY16 Payout			
Transfer from Special Projects (Book Sale Proceeds)	1,002	648	
ASU Scholarship	-2,915	-2,915	
Total Scholarship Endowment Spending	3,023	2,753	
Total Scholarship Endowment	54,986	57,417	

UNIVERSITY SENATE REPORT
APRIL 24, 2017 MEETING

Senate President Kathleen Puckett called the meeting to order and welcomed the group to the final University Senate meeting of the fiscal year.

President Crow, who was in London, joined the meeting via video conference. He reported record results for the year in almost all areas including retention, student success, awards, and recognition, new buildings, over 150 successful faculty searches, and record fund-raising. Professor Jeff Wilson, the senate Faculty Athletics Representative, reported significant increases in athlete GPAs, and graduation rates. Professor Wilson then introduced Zeke Jones, the ASU wrestling coach, also an ASU graduate, who outlined recent successes in the wrestling program.

Several academic program actions were approved; brief reports were given by several committees. Please check the [University Senate](#) Meeting Minutes for greater detail.

Since this completes my term as Emeritus College Senator, it has been a pleasure being with you this year.

Respectfully submitted,

Chuck Elliott
Faculty Senator
Emeritus College

ASURA Event Report
4/30/2017

Event	Date	Registration Fees		Event Costs				
		Collected	Refunded	Travel & Related	Food, Entertainment & Related	Lodging & Related	Other	Net Gain/Loss
Meet & Greet Luncheon	09/14/16	0.00	0.00	0.00	0.00	0.00	191.64	-191.64
Fall Luncheon	10/11/16	900.00	0.00	0.00	813.85	0.00	0.00	86.15
Rhythm Cats Dinner & Show	11/29/16	792.00	0.00	0.00	720.00	0.00	0.00	72.00
A Phoenician Christmas	12/03/16	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*Fundraiser Holiday Potluck	12/16/16	163.00	0.00	0.00	41.14	0.00	0.00	121.86
Tovrea Castle*	04/08/17	330.00	0.00	0.00	0.00	0.00	0.00	330.00
Spring Luncheon	04/26/17	1,272.00	0.00	0.00	1,342.00	0.00	0.00	-70.00
Net gain (loss) - all <u>completed</u> non-fundraising events								-33.49
Net gain (loss) - all non-fundraising events								-103.49

*Admission paid in FY16

Arizona State University Retirees Association

Travel Committee Report, May 3, 2018

The ASU RA Travel Committee has been fairly busy. Highlights of our efforts include another successful tour of Tovrea Castle on Saturday April 8 with 24 persons attending. We will try to arrange another Tovrea tour in the spring of 2018. In early September a group of about 10 ASU RA members will leave for a British Isles / Ireland tour. On March 4, 2018 we will have ASU RA members leave for an international tour to Argentina /Chile and the Patagonia region of South America. In the fall we are planning a couple of local events, like a tour of ASU Polytechnic and the Museum of Musical Instruments in Scottsdale, and maybe a Dolly Steamboat cruise on Canyon Lake. Some regional trips are being considered like: SE Arizona to visit Karchner Caverns coupled with a tour of the telescopes on Kitt Peak southwest of Tucson, and perhaps throw in the Desert Museum to fill out the trip. We are also considering another 4-Corners tour late in the spring of 2018. Suggestions from the ASU RA board and members are welcome.

John H. Brock, Travel Committee Chair. Current committee members include: Norman Perrill, Helen Seaton, Gary Kleemann, Joyce Hartman-Diaz, Gretchen Hirni and Judith Heilala



Shuttle for Tovrea Castle Tour

ASURA MEMBERSHIP TOTALS

2017 Membership Year

Counts	As Of 5/5/2017	As Of 5/5/2016	This Yr -Last Yr	More Counts	As Of 5/5/2017	As Of 5/5/2016	This Yr -Last Yr
Current-year Members	609	542	67	By Former Employment Category			
Renewals from prior years (any prior year)	460	484	-24	Faculty and Faculty w/ Admin Appt	267	250	17
Introductory members	149	58	91	Academic Professional	34	33	1
Paid for the current year, now deceased	5	8	-3	Staff	169	153	16
				University Staff (Service Professional)	109	74	35
Last Year's Members - Not Renewed	89	108	-19	Administrative	30	32	-2
Members last year, now deceased	14	0	14	Having an Arizona Address	564	496	68
By Retired-from Organization				Level of Activity			
Retired from ASU	589	527	N/A	Checked at least one volunteer area	122	107	15
Retired from another university	1	0	N/A	Attended at least one event this year	160	165	-5
Former ASU employee, retired elsewhere	5	4	N/A	Attended an event ever	294	294	0
Still employed at ASU	14	11	N/A	Logged in to Members-only Site (ever)	144	124	20
By (Approx.) Time Since First Joining				Made an additional donation this yr	145	214	-69
Members for 0-2 Years	178	73	105	Non-members in Database			
Members for 3-5 Years	54	86	-32	Was a member at some time	175	221	-46
Members for 6-10 Years	160	175	-15	Never a member	621	737	-116
Members for more than 10 Years	218	208	10				
By Communications They Want to Receive¹							
Upcoming Event Announcements (e-mail)	486	404	82				
Obituary Notices (e-mail)	317	325	-8				
Prime Times (US Post)	543	481	62				
Other ASURA Communications (e-mail)	412	351	61				
None of The Above	11	12	-1				

¹All members receive the annual Board of Directors ballot, and membership renewal notices. Those with e-mail addresses also receive confirmation notices (by e-mail) about renewal, event registrations, and donations.

Note: Since membership enrollment forms are mailed in May, we begin processing them, with associated dues and donations, before the start of the membership/fiscal year. Therefore it is not possible to use these counts to determine the correct dollar value of membership dues in the current fiscal year.