

**MINUTES OF 14 FEBRUARY 2017
ARIZONA STATE UNIVERSITY RETIREES ASSOCIATION
BOARD MEETING**

Board Members Present: Tony Brazel, Barry Bruns, Bev Buddee, Jay Butler, Joyce Hartman Diaz, Jim Fordemwalt, Bob Francis, Larry Mankin, Barry McNeill, Connie McNeill, Jeri Meeks

Board Members Absent: Larry Carlson, Trudy Perez, Jeannette Robson, Tara Roesler, Dave Schwalm

Ex-Officio Members Present: Katie Aguilar, Abby Polito, Chuck Elliott

Committee Chairs Present:

Executive Staff Present: Carolyn Minner

Guests Present:

I. CALL TO ORDER

The meeting called to order at 10:00 a.m.

II. INTRODUCTION AND WELCOME OF GUESTS

No guests present.

III. ADOPTION OF TODAY'S AGENDA

MSPassed unanimously to approve today's agenda

IV. REVIEW AND APPROVAL OF THE MINUTES OF 11 JANUARY 2017 BOARD MEETING

Minutes for the 11 January, 2017, meeting stand approved as written.

V. FINANCIAL REPORT / TREASURER'S REPORT – BARRY BRUNS, CAROLYN MINNER

Barry noted there was nothing new to report.

VI. EX-OFFICIO REPORTS

- ASU Alumni Association – Rhonda McClintock
No report.
- Emeritus College Liaison – Don Nilsen
No report.

- Human Resources – Judy Cato
No report.
- University Club Liaison – Jim Fordemwalt
Jim reported that the University Club was doing well. Membership is up from 600+ to 800+ members, and event sales are way up. Today is the Valentine’s Day high tea. Landscape changes around the building are to alleviate water damage to the building foundation from the irrigation system.
- University Liaison – Abby Polito
Abby relayed that the University was happy with the Governor’s proposed budget and a potential privilege tax recapture program that would redirect funds back into University infrastructure and research programs. This could be a dedicated funding stream reinvested in the campus/research/infrastructure. The University is taking a stand against the bill that would dissolve ABOR. The ASU budget line consolidation bill is moving forward. It received a favorable hearing in the House. ABOR is working to amend or remove bills that are considered problematic to the Universities; several of them are not moving forward in the Legislature. ABOR is continuing work on the bill regarding University employee benefits; that bill will be pushed forward next year. ASU is working with ASRS to establish a threshold number of employees to remain in the state retirement system that would not penalize the University for reduced participation.
- University Senate – Chuck Elliott
Chuck encouraged Board to review the report attached and click on the live links. University Senate elections are held in April for next year’s slate of faculty senate members.
- University Staff Council – Katie Aguilar
Katie noted that the Tempe and West campus employee BBQs are coming up February 22 and March 2 respectively. The next lecture of the Lunch and Learn series is on Tuesday, February 22, and will cover the topic “Fraud and Scams.” The next staff night at Gammage is “Finding Neverland” on March 15th.

VII. STANDING COMMITTEE REPORTS

- A. Community Outreach Committee - Subcommittee Reports
- Adopt-A-Family - Joan Leard
No report.
 - Scholarship Committee - Sue Blumer, Joy Shearman
No report.
 - Video History Project – Dave Scheatzle
No report.

B. Events Committee and Subcommittee Reports

- Events Committee Coordination – Barry McNeill
Barry noted that he and Bev Buddee will be staffing the ASURA table at the Tempe Staff Barbeque next week; Larry Carlson will staff the ASURA table at the West campus Staff Barbeque on March 2nd. He also urged the Board to check out the Affiliated Events page on the ASURA website. The Emeritus College has a colloquium coming up soon; the ASU Book Group meeting is on March 1; the next ASURA seminar on Medicare 101 is on March 9; and the Travel Committee is planning a visit to the Wriggly Mansion.
- Luncheons & Special Events – Joyce Hartman Diaz
Joyce reported that planning for the spring luncheon has begun.
- Seminars – Beverly Buddee, Trudy Perez
Bev reported that there were 38 attendees at the seminary on “Living Well with Hearing Loss” seminar held on February 9. The next seminar is scheduled for Thursday, March 9, and will cover Medicare, supplemental insurance, what they do and don’t cover, etc. Speakers will be from the Area Agency on Aging and Social Security.
- Pre-Retirement Seminars – Trudy Perez
No report.
- Travel – John Brock
Joyce reported that the Travel Committee is still working out the details for the Wrigley Mansion trip.

C. Finance Committee – Barry Bruns

No report.

- Book Collection – Mary Stevens
No report.

D. Government Liaison Council

- ASRS General – Larry Carlson
Jeri reported for Larry that ASRS is working to maintain a certain percentage of University staff in program.
- Legislature – Jeri Meeks
Jeri reported for Tara that Day at the Capital is next week, February 22. Tara Roesler and Jeri plan to attend. Also, Tara and Jeri have registered with the State of Arizona as lobbyists which enables them to speak/ask questions at meetings.

- E. Health Insurance Liaison Council
 - ADOA – Larry Carlson
No report.
 - ASRS – Tara Roesler
No report.
- F. Membership and Communications Committee – Subcommittee Reports
 - E-News – Jo Madonna
President Meeks encouraged the Board to continue sending interesting articles for inclusion in E-News.
 - Membership Update – Dave Schwalm
President Meeks noted that ASURA membership has increased by 44 people in the 4th quarter due in large part to the new automatic free introductory membership program. The hope is they will become paying members at the end of the introductory period.
 - Prime Times – Jeannette Robson
No report.
 - Obituaries – Becky Reiss
No report.
 - Web Site and Database – Connie McNeill
Connie reported that the process for automatic membership enrollment of new retirees has been completed. To date, nobody has asked to be removed from membership.

VIII. UNFINISHED BUSINESS

- 2017 Board Elections
Jim Fordemwalt thanked the Board for sending forward names of potential Board members and the Nominating Committee for their work to date. Three candidates have committed to run for Board membership. Two additional candidates are needed to complete the slate of 5. Jim encouraged the Board of submit the names of retiring or soon to retire colleagues who might be interested in serving. Candidate names can be submitted to Jim Fordemwalt, Tara Roesler, or Jeri Meeks.
- Health Information Committee Update
Nothing new to report.

IX. NEW BUSINESS

- Annual Report – Jeri Meeks

Jeri reported that she will be contacting the Committee Chairs regarding their annual reports. Barry McNeill will assist in the report preparation.

X. ANNOUNCEMENTS

- NEXT MEETING – **TUESDAY**, 14 March 2017 in CSB 203

XI. MEETING ADJOURNMENT

Meeting was adjourned at 10:41 a.m.

Account Categories	Proposed Budget	Actual YTD Amount	COMMENTS
ASURA Operations			
ASURA Operations - Income			
Balance Forward	24,980	24,980	
Current Year Revenue			
Event Registration Fees & Donations Collected	2,000	1,692	
Membership Dues	12,000	6,230	
General Operations Donations	1,500	617	
Holiday Bake Sale 2016	100	163	
5% Gift Assessment	-750	-339	
Total ASURA Operations Current Year Revenue	14,850	8,363	
ASURA Operations - Expenses			
<i>Printing and Mailing Costs</i>			
Membership Drive	200	134	
<i>Event Costs</i>			
Paid Events	2,000	1,534	
Meet & Greet (Refreshments)	500	192	
Seminars	250		
Holiday Potluck & Fundraiser	100	41	
<i>Other Operations Costs</i>			
Scholarship Award	7,085	7,085	
Business Luncheons & Service Appreciation	300	120	Tri-University Legislative Luncheon
Technology Services	1,000	258	Pantheon Web Hosting
Office Equipment & Supplies	3,000	302	
Marketing Tools	1,000		
AROHE Membership Dues	120		
Lobbyist Registration Fee	50		
Foundation Transaction Fees	150	93	
Transfer to Adopt-A-Family	383	600	
Total ASURA Operations Expenses	16,138	10,358	
Increase (Decrease) in Fund Balance for Current Year	-1,288	-1,995	
Uncommitted ASURA Operations Funds	23,692	22,985	

General University Allocation (HR)			
Balance Forward	1,219	1,219	
Current Year Allocation	7000	7000	
Total General University Current Year Revenue	8,219	8,219	
Expenses Charged to Allocation			
Annual Report	100		
Bylaws & Ballots	200		
Annual Meeting	600		
Meet & Greet Luncheon	202	202	Printing/mailing invitation
Office Equipment & Supplies	500	401	
Prime Times Fall/Spring/Summer	3,000	1,438	
Room Fees	100	100	
Copier/FAX Equipment Annual Lease	1,144	1,143	
Membership Drive	1,673	708	
8.5% Administrative Service Charges	700	300	
Total Subsidized Expenses	8,219	4,293	
Uncommitted General University Funds For Operations	0	3,926	

Special Projects			
Special Projects - Income			
Balance Forward	504	504	
Current Year Revenue			
Friends/Phx Library Book Sale Net Income	1,500	873	
Total Special Projects Current Year Revenue	1,500	873	
Special Projects - Expenses			
Transfer out 1/2 of Book Sale Income to Scholarship	1,002	538	
Transfer out 1/2 of Book Sale Income to Video History	1,002	538	
Foundation Transaction Fees		44	
Total Special Projects Expenses	2,004	1,120	
Increase (Decrease) in Fund Balance for Current Year	-504	-247	
Uncommitted Special Projects Funds	0	256	

Adopt-A-Family		
Adopt-a-Family - Income		
Balance Forward	480	480
Current Year Revenue		
Adopt-A-Family Donations	1,200	310
5% Gift Assessment	-63	-16
Transfer from Operations	383	600
Total Adopt-A-Family Current Year Revenue	1,520	895
Adopt-A-Family - Expenses		
Adopt-A-Family	2,000	1,276
Total Adopt-A-Family Expenses	2,000	1,276
Increase (Decrease) in Fund Balance for Current Year	-480	-381
Uncommitted Adopt-A-Family Funds	0	99

Video History		
Video History - Income		
Balance Forward	7,882	7,882
Current Year Revenue		
Video History Donations	750	510
Transfer in 1/2 of Book Drive Proceeds from Spec Proj	1,002	538
5% Gift Assessment	-38	-26
Total Video History Current Year Revenue	1,714	1,023
Video History - Expenses		
Office Supplies	300	
Electronic Storage Space	925	754
Transcripts for Interviews (15 @ \$150)	2,250	
Total Video History Expenses	3,475	754
Increase (Decrease) in Fund Balance for Current Year	-1,761	269
Uncommitted Video History	6,121	8,151

Scholarship Endowment Fund			
Scholarship Endowment Principal (40003616)			
Balance July 1	51,785	51,785	
Invested Funds Gain (-Loss)	1,000	2,293	
Payout to Endowment Spending - FY16	-1,682		
Reinvest FY16 Payout			
Current-Year Contributions	1,600	603	
Foundation Management Fees	-740	-740	
Total Scholarship Endowment Principal	51,963	53,940	
Scholarship Endowment Spending (70003616)			
Balance July 1	3,254	3,254	
Payout from Endowment Principal - FY16	1,682		
Reinvest FY16 Payout			
Transfer from Special Projects (Book Sale Proceeds)	1,002	538	
ASU Scholarship	-2,915	-2,915	
Total Scholarship Endowment Spending	3,023	877	
Total Scholarship Endowment	54,986	54,818	

University Senate Meeting #5 Report
1/30/2017
Charles Elliott, Emeritus College Senator

The meeting was mostly reports as follows:

Eileen Klein—President of the AZ Board of Regents (ABOR) discussed the University Enterprise and our seeking of funds from the legislature to cover half the cost of and undergraduates education which would be \$200 Million so at best done in steps. Bills have been proposed to cap tuition and to create separate boards for each of the three state universities.

Gretchen Buhlig, ASU Foundation COO discussed the capital fund campaign –ASU2020 just announced. More information will be provided by a website link.

Morgan Olsen ASU EXVP and CFO talked about current building projects. Questions were raised as to whether the ASU Passport Office could handle renewals. He thought so but would check. Another asked we could do more for traffic on and near campus.

Mike Kingery Associate Director of Financial Services discussed the new travel processes and procedures. We are now using the Concur Travel Management Services as are several other universities. We also have a Travel Services Center to assist.

Senate President Kathy Puckett reported that ABOR would be meeting at asu this week and encouraged attendance as they are open to the public and also live streamed. She also reminded that Senate Elections were forthcoming.

Several new courses, degrees and certificates were approved.

The next meeting is Feb. 27

Supplemental Information
Senate Meeting #5 Follow-up Items

From: Charles Barbee
Sent: Tuesday, January 31, 2017 4:50 PM
Subject: Senate Meeting #5 Follow-up Items

Dear Senators, below is follow-up information from Senate meeting #5. Please let me know if you have any questions. Thanks, Chuck Barbee

- Concur travel presentation: [click here](#)
- ASU Campaign 2020 presentation: [click here](#)
- Campaign 2020 video: [click here](#) for long version (~6 minutes)

- ASU Travel Service Center: 480-965-3111
- Anthony Travel: 480-739-9145, 1-844-682-5052, ASU@anthonytravel.com
- Pam Hoyle will forward MyASU travel information cards to campus presidents
- LMS Survey opportunities (ASURITE sign in required)
 - Quick survey to share your thought on our *current* Blackboard system:
[Blackboard Learn 9.1 survey](#)
 - If you have experience with either Canvas or BbSaaS and would like to share your thoughts, please fill out the appropriate survey:
 - [BbSaaS survey](#)
 - [Canvas survey](#)
- To learn more about the LMS Review process visit: <https://uto.asu.edu/lms>

Chuck Barbee MPA

Director, ASU office of the University Senate
480-965-7940 Office / charles.barbee@asu.edu

ASURA Event Report
1/31/2017

Event	Date	Registration Fees		Event Costs				
		Collected	Refunded	Travel & Related	Food, Entertainment & Related	Lodging & Related	Other	Net Gain/Loss
Meet & Greet Luncheon	09/14/16	0.00	0.00	0.00	0.00	0.00	191.64	-191.64
Fall Luncheon	10/11/16	900.00	0.00	0.00	813.85	0.00	0.00	86.15
Rhythm Cats Dinner & Show	11/29/16	792.00	0.00	0.00	720.00	0.00	0.00	72.00
A Phoenician Christmas	12/03/16	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*Fundraiser Holiday Potluck	12/16/16	163.00	0.00	0.00	41.14	0.00	0.00	121.86
Net gain (loss) - all <u>completed</u> non-fundraising events								-33.49
Net gain (loss) - all non-fundraising events								-33.49

ASURA MEMBERSHIP TOTALS

2017 Membership Year

Counts	As Of 2/5/2017	As of 2/5/2016	This Yr -Last Yr	More Counts	As Of 2/5/2017	As Of 2/5/2016	This Yr -Last Yr
Current-year Members	564	534	30	By Former Employment Category			
Renewals from prior years (any prior year)	455	483	-28	Faculty and Faculty w/ Admin Appt	255	247	8
Introductory members ¹	109	51	58	Academic Professional	33	33	0
Paid for the current year, now deceased	4	5	-1	Staff	157	152	5
				University Staff (Service Professional)	92	71	21
Last Year's Members - Not Renewed	90	110	-20	Administrative	27	31	-4
Members last year, now deceased	13	0	13	Having an Arizona Address	523	486	37
By Retired-from Organization				Level of Activity			
Retired from ASU	546	520	N/A	Checked at least one volunteer area	122	105	17
Retired from another university	1	0	N/A	Attended at least one event this year	120	110	10
Former ASU employee, retired elsewhere	5	4	N/A	Attended an event ever	282	284	-2
Still employed at ASU	12	10	N/A	Logged in to Members-only Site (ever)	131	120	11
				Made an additional donation this yr	142	212	-70
By (Approx.) Time Since First Joining				Non-members in Database			
Members for 0-2 Years	137	69	68	Was a member at some time	176	223	-47
Members for 3-5 Years	51	84	-33	Never a member	622	700	-78
Members for 6-10 Years	163	175	-12				
Members for more than 10 Years	213	206	7				
By Communications They Want to Receive²							
Upcoming Event Announcements (e-mail)	444	398	46				
Obituary Notices (e-mail)	315	321	-6				
Prime Times (US Post)	499	474	25				
Other ASURA Communications (e-mail)	371	347	24				
None of The Above	11	12	-1				

¹Includes the 36 4th Qtr new retirees who were automatically admitted.

²All members receive the annual Board of Directors ballot, and membership renewal notices. Those with e-mail addresses also receive confirmation notices (by e-mail) about renewal, event registrations, and donations.

Note: Since membership enrollment forms are mailed in May, we begin processing them, with associated dues and donations, before the start of the membership/fiscal year. Therefore it is not possible to use these counts to determine the correct dollar value of membership dues in the current fiscal year.