

**MINUTES OF 11 MAY 2016
ARIZONA STATE UNIVERSITY RETIREES ASSOCIATION
BOARD MEETING**

Board Members Present: Tony Brazel, Barry Bruns, Bev Buddee, Jay Butler, Larry Carlson, Joyce Hartman Diaz, Bob Francis, Larry Mankin, Jeri Meeks, Jeannette Robson, Tara Fuchs Roesler, Dave Schwalm, Barbara White

Board Members Absent: Jim Fordemwalt, Barry McNeill, Trudy Perez

Ex-Officio Members Present: Katie Aguilar

Committee Chairs Present: Sue Blumer, Jo Madonna, Dave Scheatzle

Executive Staff Present: Carolyn Minner

I. CALL TO ORDER

President White called the meeting to order at 10:00 AM. She welcomed the Board and asked them to introduce themselves.

II. ADOPTION OF TODAY'S AGENDA

MSPassed to adopt the 11 May 2016 Agenda

III. REVIEW AND APPROVAL OF THE MINUTES OF 09 MARCH 2016 AND 16 APRIL 2016 BOARD MEETINGS

MSPassed to approve the Minutes of the 09 March 2016 Board Meeting with the correction to section VI.E.ASRS, to read: Joyce reported that she is unable to participate on the ASRS Health Care Advisory Board since she is not covered by ASRS health insurance. An ASURA member who is covered by ASRS health insurance needs to be identified to serve on the Advisory Board.

MSPassed to approve the Minutes of the 16 April 2016 Board Meeting.

IV. FINANCIAL REPORT / TREASURER'S REPORT – BARRY BRUNS, CAROLYN MINNER

Barry reported no change in the finances in last couple of months. He then briefly explained the current state of ASURA finances to the new Board members.

V. EX-OFFICIO REPORTS

- Emeritus College Liaison – TBD
No report. Barbara will follow up with Bill Verdini, Dean of the Emeritus College, to identify a liaison for the ASURA Board.

- Human Resources – TBD
No report. Katie Aguilar reported that a search is underway for a new

Director of Benefits Design & Management. When completed, the new Director will be approached by Katie about identifying a liaison to the ASURA Board.

- University Club Liaison – Jim Fordemwalt
Jim was absent but several Board members noted some nice membership benefits for retirees, including half-price membership fees and the football pre-game buffet and free game parking in University Club parking lot.
- University Liaison – Barbara Shaw-Snyder or Abby Polito
No report.
- University Senate – TBD
No report. After some discussion about University Senate representation, a suggestion was made to ask the Dean of the Emeritus College if the College's University Senate representative would serve as the ASURA ex-officio liaison for both the College and the University Senate. Barbara will follow up on this with Bill Verdini.
- University Staff Council – Katie Aguilar
Katie reported that the next event is a luncheon scheduled for May 17 at the Memorial Union. Sustainability is the topic of the luncheon. Elections are underway for new Staff Council representatives. The organization is winding down for end of year.

VI. STANDING COMMITTEE REPORTS

- A. Community Outreach Committee - Subcommittee Reports
- Adopt-A-Family - Joan Leard
No report.
 - Scholarship Committee - Sue Blumer
The Scholarship Committee has selected Marcene Hoover-Bennett as the next scholarship recipient. Marcene is in her mid-30s, has 3 children, is a member of the Navajo tribe, and is highly motivated to continue her studies in spite of competing family responsibilities. She is working toward a BS in Communication and hopes for post-graduate work toward either a Master degree in Communication or a degree in Indian and Environmental Law through the Sandra Day O'Connor College of Law. Her goals are to work to bring jobs to the Reservation, to assist local businesses develop better communication skills both within their companies and with customers, and to establish a company to teach native peoples needed skills for business success. Sue reported that upon hearing of the suspension of the scholarship following this coming year, the Committee suggested a one-time appeal for donations to be able to continue the scholarship, even at a reduced level. If the appeal was made, the Committee requested that

all incoming funds be available for distribution and not applied to the endowment account.

Sue shared that Joy Shearman, co-chair of the committee, is also on another scholarship committee at a different organization. She took the ASURA 2nd and 3rd place applicants to the other organization to be funded.

Barbara commended the committee for their dedication.

- Video History Project – Dave Scheatzle
Dave reported that the uploading of the video clips to the Library repository continues. He said there are 2 categories of video clips: (1) the first 48 videos were done by Pam Stevenson, can be checked out, and are the ones being loaded up to the Archives, and (2) approximately 65 video clips fall into the second category. There is a backlog of editing that needs to be done to this group before they can be uploaded.
Dave reported a new recruit to the Video History Project, Carl Cross. Carl, recently retired after 51 years at ASU Libraries, is the creator of the Library Archives so is an excellent source of information on how to upload metadata.
Dave also reported that 2 interviews are scheduled to happen soon and the Committee is in the process of setting up additional interviews.

B. Events Committee and Subcommittee Reports

- Events Committee Coordination – Barry McNeill
No report
- Luncheons & Special Events – Joyce Hartman Diaz
Joyce reported that the Spring luncheon was a great success and also generated revenue of \$84. The Annual Meeting was also well attended. Food costs for that meeting came in under budget. The Committee is seeking ideas for future events.
- Seminars – TBD
No report. The Chair position of this committee is vacant; it is crucial to fill the position quickly as the first Fall events happen in September. Barbara will seek to find a new Chair.
- Travel – John Brock
No verbal report; a written report is included with the attachments. Joyce Hartman Diaz reported that the Tovrea Castle trip was a huge success. In June the Committee will schedule 4 Tovrea Castle visits for early October.

C. Finance Committee – Barry Bruns

- Book Collection – Mary Stevens
No report. There was some discussion about how to better publicize this program. Jeannette will add mention of the program in the ASURA tri-fold; Jo will mention in the upcoming E-News publication.

D. Government Liaison Council

- ASRS General – Larry Carlson
Larry reported that he is preparing an article for the next issue of *Prime Times*. No crucial legislation passed this year. ASRS is investigating future health plans for pre-Medicare folks; more information will be available in June.
- Legislature – Hal White or Jeri Meeks
Jeri reported that the 52nd Legislative session closed on May 7. ABOR did not pursue university employee retirement and healthcare plan reforms this legislative session.
ASURA took action to support ABOR's new per resident student funding model and supplemental funds request.
Governor Ducey signed the FY17 State budget into law. It is the first time in 7 years that public education funding has not been cut. This new budget includes general funds and additional funds in response to ABOR's call for a return of previous years' state revenues. \$5M of the additional funds are earmarked for Freedom Schools, 2 at ASU and 1 at UA. These schools are co-funded and influenced by the Koch brothers. Their agenda promotes economic study focused on politics and government with free-market principles. Governor Ducey supports their agenda and this school.

Bills we're watching that passed this session:

SB1428, SB1429, SRC1019 Prop 124 – Modifications to the Public Safety Retirement System (PSPRS)

SB1056 – Recycled materials; purchase; agencies; repeal

HB2160 – ASRS eligible rollovers

HB2457 – Universities; instate tuition, AmeriCorps

HB2338 – Educational institutions; firearms; rights of way

Noteworthy legislation that did not pass this session includes:

HB2072 - Firearms on university and college campuses,

HB2157 – ASRS; political subdivision entities,

HB2338 - Open carry of firearms,

HB2178 – Arizona silver-haired legislation,

HB2271 – Universities, commercial paper,

HB2458 – Universities and community college student's right to speak,

HB2615 - Campuses; free speech zones, prohibition

SB1031 – Voting on campus.

The watch list for next year: ABOR (the Enterprise) will probably pursue their cost saving agenda by creating more operating flexibility

and the ability to design benefits for employees. This flexibility would allow the Enterprise to develop independent benefit programs, grant universities full relief from the state's healthcare system through a strategically planned withdrawal, and enable them to offer competitive, flexible and cost-effective retirement programs in order to attract and retain quality faculty and staff.

Jeri thanked Larry Carlson, Hal White, and Larry Mankin for their help this past year.

E. Health Insurance Liaison Council

- ADOA – Larry Carlson

No report

- ASRS – Joyce Hartman Diaz

Joyce reported that she is unable to participate on the ASRS Health Care Advisory Board since she is not covered by ASRS health insurance. After further discussion, Tara Roesler volunteered to fill this position.

F. Membership and Communications Committee – Subcommittee Reports

- E-News – Jo Madonna

Jo reported that E-News is sent out to the membership on an as needed basis between September and May. This month's edition will have an article regarding the Senior Housing project proposed by ASU at University and Mill. Other items to include: Bev will ask Mary Stevens to write a short paragraph regarding book donations. Barbara will write a call for volunteers. Other items include a list of upcoming events for both ASURA and the Emeritus College, and a call for suggestions for future seminars.

- Membership Update – Dave Schwalm

Dave mentioned that membership grew by 2 since the last meeting but is still down overall 30 from last year. The numbers should improve with the membership drive which is coming up in the next 2 months. Discussion ensued about current processes used to reach new members and other suggestions.

Currently:

Dave attends pre-retirement meetings at ASU HR to inform participants about ASURA and invite to membership. He also briefly talks about the Emeritus College. Seminar participants are given the membership form and informed that the first year's membership is free. Dave requested help with manning the seminars from the Board; a sign-up sheet listing the pre-retirement seminar dates between May and December, 2016, was sent around for volunteers.

On a quarterly basis Carolyn Minner receives from HR a list of all new retirees. She sends a communication explaining the organization

and the benefits of joining. The list averages approximately 30 names, only a very small percentage join.

Pre-retirement seminars were a huge success in the past. Trudy Perez has done a fabulous job organizing these sessions, which have been held on all ASU campuses with good participation. As Trudy still works fulltime with a full load, Dave Schwalm will contact her to see how we can help her prepare for future pre-retirement seminars. Larry asked about making membership automatic for 1 year since it is free. Dave will talk with HR about this.

For consideration:

ASRS – (1) ask ASRS to search their database for folks who have ASU in their background but did not retire from ASU. Send an informational mailing about ASURA. (2) ask to have information regarding ASURA added to an ASRS Newsletter. This may be of interest to the Tri-University Council. Larry Carlson will check with ASRS regarding feasibility of both suggestions.

Encourage ASU active employees to join prior to retirement. First year membership would still be free; same membership dues as retirees for subsequent years. The appeal is information about post-retirement activities, travel, what other retirees are doing, issues that face retirees, etc.

Board members personally contact new retirees via phone call to invite membership and inform about upcoming activities.

- Prime Times – Jeannette Robson
A list of upcoming deadline dates is included in the attachments to the Minutes. Jeannette needs a condensed version/summary of the annual meeting for the next issue. A future issue will also focus on volunteer opportunities and needs at ASURA.

- Web Site and Database – Connie McNeill
No report

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

- Membership & Communication Committee & Sub-Committees – Barbara will talk with Barry McNeill regarding clarification.
- Annual Meeting – No location has been set for this next year as the Memorial Union is unavailable. Suggested alternative sites include the Arizona Historical Society, Karsten's Golf Club, University Club, and the ballroom in Old Main. If the Annual Meeting was moved off-campus and parking was no longer an issue, there was also discussion about moving the Annual Meeting to a weekday. As president, Barbara will work on arrangements for a site.

- Appointment of new Vice President
The Board unanimously approved by email ballot the appointment of Jeri Meeks as Vice President.
- Ex-Officio and Committee Chair vacancies
Barbara urged the Board to lead or participate on any one of the ASURA committees. She also asked that suggestions for committee members be sent to her.
- Fall Meet and Greet Luncheon – Joyce Hartman Diaz
The meet and greet pizza party is scheduled for the 2nd Wednesday in September, to begin at 11:30 AM. As a seminar precedes the luncheon and Board members participate in both the seminar and luncheon set-up, it was suggested that the Board meeting be held at an earlier time than usual. Joyce affirmed the Luncheons and Special Events Committee will take care of food/luncheon and Seminar Committee to take care of pre-luncheon seminar.

IX. ANNOUNCEMENTS

- ASURA SUMMER OFFICE HOURS
Beginning June 1, through August, ASURA office hours are Monday through Thursday, 9AM - noon, closed on Fridays, afternoons closed.
- NEXT MEETING – 14 SEPTEMBER 2016, CSB 203, 10:00 AM - NOON

X. MEETING ADJOURNMENT

Meeting was adjourned at 11:48 AM.

Account Categories	Approved Budget	Actual YTD Amount	COMMENTS
ASURA Operations			
ASURA Operations - Income			
Balance Forward	25,548	25,548	
Current Year Revenue			
Event Registration Fees & Donations Collected	2,000	2,649	
Membership Dues	12,000	6,330	Total donations cleared - \$6,905
General Operations Donations	1,500	575	
Holiday Bake Sale 2015	100	171	
Transfer in from History Book & Adopt-A-Family	444	1,281	Includes Adopt-A-Family purchases charged to Operations in error
5% Gift Assessment	-750	-345	Based on total donations cleared
Total ASURA Operations Current Year Revenue	13,294	10,661	
ASURA Operations - Expenses			
<i>Printing and Mailing Costs</i>			
Annual Report	100	83	
Bylaws & Ballots	200	202	
Member Survey Report	0	0	
Membership Drive	1,000	791	
Prime Times Summer	2,000	0	
<i>Event Costs</i>			
Paid Events	2,000	2,249	
Meet & Greet	360	417	
Seminars	250	120	
Annual Meeting	600	531	
Holiday Potluck & Fundraiser	50	17	
<i>Other Operations Costs</i>			
Scholarship Award	10,000	10,000	
Business Luncheons & Service Appreciation	550	290	Tri-University Luncheon Meeting
Technology Services	1,500	380	Pantheon Web Hosting & Zenfolio
Office Equipment & Supplies	3,000	1,549	
Marketing Tools	550	510	
AROHE Membership Dues	120	0	
Lobbyist Registration Fee	25	0	
Foundation Transaction Fees	170	139	
Adopt-A-Family purchases charged in error	0	837	Expense transferred to Adopt-A-Family
Transfer to Adopt-A-Family	0	400	Cover shortage for Easter gifts
Total ASURA Operations Expenses	22,475	18,515	
Increase (Decrease) in Fund Balance for Current Year	-9,181	-7,853	
Uncommitted ASURA Operations Funds	16,367	17,694	

Human Resources Income			
Transfer in from Public Affairs	755	755	For marketing tools
Current Year Allocation	7000	7000	
Total Human Resources Current Year Revenue	7,755	7,755	
Expenses Charged to Allocation			
Office Supplies	1,200	460	
Transfer out to Public Affairs	672	672	Marketing tools
Prime Times Fall & Spring	2,100	1,663	
Room Fees	100	100	
Copier/FAX Equipment Annual Lease	1,200	1,203	
Membership Drive	1,883	205	
8.5% Administrative Service Charges	600	309	
Total Subsidized Expenses	7,755	4,612	
Uncommitted HR Funds For Operations	0	3,143	

Special Projects			
Special Projects - Income			
Balance Forward	1,508	1,508	
Current Year Revenue			
Friends/Phx Library Book Sale Net Income	1,500	1,121	
Transfer In		0	
5% Gift Assessment		0	
Total Special Projects Current Year Revenue	1,500	1,121	
Special Projects - Expenses			
Transfer out 1/2 of Book Sale Income to Scholarship	750	1,131	\$551 from FY15 income
Transfer out 1/2 of Book Sale Income to Video History	750	1,131	\$551 from FY15 income
Foundation Transaction Fees		56	
Total Special Projects Expenses	1,500	2,319	
Increase (Decrease) in Fund Balance for Current Year	0	-1,198	
Uncommitted Special Projects Funds	1,508	310	

Adopt-A-Family			
Adopt-a-Family - Income			
Balance Forward	1,151	1,151	
Current Year Revenue			
Adopt-A-Family Donations	1,200	635	
5% Gift Assessment	-63	-32	
Transfer from Operations	0	400	Cover shortage for Easter gifts
Transfer from Special Projects			
Total Adopt-A-Family Current Year Revenue	1,137	1,003	
Adopt-A-Family - Expenses			
Adopt-A-Family	2,115	2,097	
Foundation Transaction Fees	15	0	
Total Adopt-A-Family Expenses	2,130	2,097	
Increase (Decrease) in Fund Balance for Current Year	-993	-1,093	
Uncommitted Adopt-A-Family Funds	158	57	

Video History			
Video History - Income			
Balance Forward	6,173	6,173	
Current Year Revenue			
Video History Donations	1,200	250	
Transfer in 1/2 of Book Drive Proceeds from Spec Proj	750	1,131	
5% Gift Assessment	-60	-13	
Total Video History Current Year Revenue	1,890	1,369	
Video History - Expenses			
Production	5,600	0	
Equipment	990	119	
Foundation Transaction Fees	100	1	
Total Video History Expenses	6,690	119	
Increase (Decrease) in Fund Balance for Current Year	-4,800	1,250	
Uncommitted Video History	1,373	7,423	

History Book		
History Book - Income		
Balance Forward	444	444
Current Year Revenue		
History Book Donations	0	0
5% Gift Assessment	0	0
Total History Book Current Year Revenue	0	0
History Book - Expenses		
Transfer out to Operations	444	444
Foundation Management Fees	0	0
Total History Book Expenses	444	444
Increase (Decrease) in Fund Balance for Current Year	-444	0
Uncommitted History Book	0	0

Scholarship Endowment Fund			
Scholarship Endowment Principal (40003616)			
Balance July 1	53,428	53,428	
Invested Funds Gain (-Loss)	600	-2,146	
Reinvest FY15 Payout	1,785	1,785	
Adjust for incorrect FY14 & FY15 Payout Reinvest	0	-440	
Payout to Endowment Spending - FY16	-1,500	-1,682	
Reinvest FY16 Payout	1,500	0	
Current-Year Contributions	2,200	705	
Transfer from Endowment Spending (Book Sale Proceeds)	750	193	
Adjust for incorrect transfer (Book Sale Proceeds)	0	-193	Transfer cancelled - Not eligible for deposit to Principal Account
Foundation Management Fees	-600	-672	
5% Gift Assessment	-110	-35	
Total Scholarship Endowment Principal	58,053	50,942	
Scholarship Endowment Spending (70003616)			
Balance July 1	1,785	1,785	
Reinvest FY15 Payout	-1,785	-1,785	
Adjust for incorrect FY14 & FY15 Payout Reinvest	0	440	
Payout from Endowment Principal - FY16	1,500	1,682	Will be available for reinvest on July 1, 2016
Reinvest FY16 Payout	-1,500	0	
Transfer from Special Projects (Book Sale Proceeds)	750	1,131	
Transfer to Endowment Principal (Book Sale Proceeds)	-750	-193	
Adjust for incorrect transfer (Book Sale Proceeds)	0	193	Transfer cancelled - Not eligible for deposit to Principal Account
Total Scholarship Endowment Spending	0	3,254	
Total Scholarship Endowment	58,053	54,196	

ASURA Event Report

4/30/2016

Event	Date	Registration Fees		Event Costs				
		Collected	Refunded	Travel & Related	Food, Entertainment & Related	Lodging & Related	Other	Net Gain/Loss
Meet & Greet Luncheon	09/09/15	0.00	0.00	0.00	417.27	0.00	0.00	-417.27
Canyon Lake Cruise	10/06/15	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fall Luncheon	11/13/15	1,188.00	0.00	0.00	1,154.00	0.00	0.00	34.00
Spirit of Phoenix Chorus	12/05/15	105.00	0.00	0.00	135.00	0.00	0.00	-30.00
*Fundraiser Holiday Potluck	12/18/14	171.00	0.00	0.00	16.93	0.00	0.00	154.07
Cuba	03/05/16	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Spring Luncheon	03/28/16	1,044.00	0.00	0.00	959.82	0.00	0.00	84.18
**Tovrea Castle Tour	04/01/16	312.00	0.00	0.00	0.00	0.00	0.00	0.00

Net gain (loss) - all completed non-fundraising events -329.09

Net gain (loss) - all non-fundraising events -329.09

***Proceeds from Bake Sale**

****Admission paid in FY15**

ASU Retirees – Travel Committee report for May 11 Board meeting

The most recent event held by the Travel committee was the April 1 visit to Tovrea Castle. Twenty- four members / guests enjoyed the event. We are already beginning to set up another tour of Tovrea Castle as about a dozen people asked for tickets that could not be filled for the April event. Eight people had lunch after the 11 AM tour at the Stockyards. Our next effort is to conduct a travel survey of our membership to help the committee plan for the remainder of 2016, 2017 and into 2018. We will suspend Travel Committee meetings until August, since many of our committee members will be traveling this summer or leaving the area to escape the summer heat.

John Brock, Travel Committee chair

ASURA MEMBERSHIP TOTALS

2016 Membership Year

Counts	As of 5/5/2016	As of 5/5/2015	This Yr -Last Yr	More Counts	As of 5/5/2016	As of 5/5/2015	This Yr -Last Yr
Current-year Members	542	572	-30	By Former Employment Category			
Renewals from prior years (any prior year)	484	524	-40	Faculty and Faculty w/ Admin Appt	250	268	-18
Introductory members	58	48	10	Academic Professional	33	37	-4
Paid for the current year, now deceased	8	8	0	Staff	153	162	-9
				University Staff (Service Professional)	74	76	-2
Last Year's Members - Not Renewed	108	105	3	Administrative	32	29	3
Members last year, now deceased	0	8	-8	Having an Arizona Address	496	522	-26
By Retired-from Organization				Level of Activity			
Retired from ASU	527	552	-25	Checked at least one volunteer area	107	97	10
Retired from another university	0	0	0	Attended at least one event this year	165	172	-7
Former ASU employee, retired elsewhere	4	3	1	Attended an event ever	294	292	2
Still employed at ASU	11	17	-6	Logged in to Members-only Site (ever)	124	105	19
				Made an additional donation this yr	214	164	50
By (Approx.) Time Since First Joining				Non-members in Database			
Members for 0-2 Years	73	70	3	Was a member at some time	221	148	73
Members for 3-5 Years	86	93	-7	Never a member	737	532	205
Members for 6-10 Years	175	191	-16				
Members for more than 10 Years	208	218	-10				
By Communications They Want to Receive¹							
Upcoming Event Announcements (e-mail)	404	419	-15				
Obituary Notices (e-mail)	325	334	-9				
Prime Times (US Post)	481	531	-50				
Other ASURA Communications (e-mail)	351	388	-37				
None of The Above	12	12	0				

¹All members receive the annual Board of Directors ballot, and membership renewal notices. Those with e-mail addresses also receive confirmation notices (by e-mail) about renewal, event registrations, and donations.

Note: Since membership enrollment forms are mailed in May, we begin processing them, with associated dues and donations, before the start of the membership/fiscal year. Therefore it is not possible to use these counts to determine the correct dollar value of membership dues in the current fiscal year.

PRIME TIMES

DEADLINES

Summer 2016 - Summer 2017

SUMMER 2016

May 30

Submit articles to Jeannette Robson at jr@asu.edu

June 6

Final copy to Alpha Graphics for printing & delivery to ASU Mail Services

FALL 2016

September 23

Submit articles to Jeannette Robson at jr@asu.edu

September 30

Final copy to Alpha Graphics for printing & delivery to ASU Mail Services

SPRING 2017

January 23

Submit articles to Jeannette Robson at jr@asu.edu

January 30

Final copy to Alpha Graphics for printing & delivery to ASU Mail Services

SUMMER 2017

May 29

Submit articles to Jeannette Robson at jr@asu.edu

June 5

final copy to Alpha Graphics for printing & delivery to ASU Mail Services

(Revised on 05.03.2016 and submitted by Jeannette Robson for May 11, 2016 ASURA Board Meeting)