

**MINUTES OF NOVEMBER 14, 2012  
ARIZONA STATE UNIVERSITY RETIREES ASSOCIATION  
BOARD MEETING**

**Board Members Present:** Arthur Ashton, Barry Bruns, Barbara Bradford Eschbach, Elmer Gooding, Dick Jacob, Dick Kelly, Gary Kleemann, Jo Madonna, Barry McNeill, Bill Moor, Jeannette Robson, Dave Scheatzle, Dave Schwalm, Joy Shearman

**Absent:** Wilma Mathews, Bill Stasi

**Ex-Officio Members Present:** University Staff Council Representative Larry Carlson, ASU Public Affairs Representative Barbara Shaw-Snyder

**Committee Chairs Present:** Val Peterson, Mary Stevens, Linda Van Scoy

**Executive Staff Present:** Carolyn Minner

**Guests Present:** Hal White

**I. CALL TO ORDER**

President Bill Moor called the meeting to order at 10:05am.

**II. INTRODUCTIONS AND WELCOME TO GUESTS**

University Staff Council Representative Larry Carlson introduced himself and was welcomed. Hal White, who is a former ASURA president, was introduced and was welcomed. He indicated that he is interested in becoming active in ASURA again.

**III. ADOPTION OF TODAY'S AGENDA**

The agenda was accepted by consensus.

**IV. REVIEW AND APPROVAL OF THE MINUTES OF SEPTEMBER 12, 2012 BOARD MEETING**

No corrections were requested for the October meeting minutes. Barry McNeill made a motion to approve the minutes and Joy Shearman seconded the motion. The minutes were approved as submitted.

**V. FINANCIAL REPORT / TREASURER'S REPORT – CAROLYN MINNER, BARRY BRUNS**

No changes were requested for the financial report. Barbara Bradford Eschbach motioned that the report be approved as presented and Gary Kleemann seconded the motion. The financial report was approved as submitted.

**VI. EX-OFFICIO REPORTS**

- Human Resources - Sheree Barron or designee  
No report

- University Liaison – Barbara Shaw-Snyder  
Barbara reported that Martha Byrd is the new Executive Director of the Alumni Association and that Dr. Joe Carter, from the WP Carey School of Business, is the new Vice Provost for the ASU West Campus. The West Campus will foster a private, elite college atmosphere and experience.
- University Senate  
No report.
- University Staff Council  
No report.

## **VII. STANDING COMMITTEE REPORTS**

- A. Community Outreach Committee - Subcommittee Reports
- Adopt-A-Family - Joan Leard  
No report
  - Emeritus College Liaison – Dick Jacob  
Dick reported that their 7<sup>th</sup> Annual Symposium was very successful. There were 21 presentations from Emeritus College faculty. He announced that the application deadline for Research and Activity Grants is December 1, 2012 and that the Emeritus Barrett Fellow Applications will be due soon. He also said that the ASURA Board Members should be receiving their newsletter and asked that we advise him if we are not receiving them.
  - Scholarship Committee - Sue Blumer  
No report.
  - University Club Liaison - Jim Fordemwalt  
No report. Bill Moor reported that he has been unsuccessful in his attempt to reach Jim. Dave Schwalm said that he would attempt to contact him.
  - Video History Project - Linda Van Scoy  
Linda reported that ASURA has been given space next to the association's office to set up an interview room and storage for the Video History Project. There was one interview done in November and three more are scheduled for December. Becky Reiss has volunteered to schedule the interviews and Ann Patterson has volunteered to be an interviewer. Landmark and Associates is now doing the transcription of the interviews. They have completed six. This seems to be going smoothly.
- B. Events Committee and Subcommittee Report
- Luncheons & Special Events – Barbara Bradford Eschbach

There are 42 individuals registered to attend the ASURA Fall Luncheon which will be held Nov. 16<sup>th</sup> at Friendship Village in Tempe. The Tetra String Quartet will perform. Because registrations are not quite as high as anticipated, the event will exceed its budget by a few dollars. Dick Jacob motioned that ASURA cover this shortfall out of the events budget and Gary Kleemann seconded the motion. The motion carried with one vote in opposition. The opposing vote was cast by Barry McNeill because he did not think that it was necessary to have a motion or vote on this issue, believing that situations such as this were covered by the way the year's budget was set up and approved.

Barbara also reminded the Board that the Holiday Party/Potluck on December 13<sup>th</sup> would also include a craft fair/bake sale fundraiser.

- Retirees Day – Barry McNeill  
Planning continues on this annual event, which will be held on February 23, 2013. Seven of the nine presentations have been booked. Information on the costs should be available for the December Retirees Day Committee Meeting. The day's luncheon speakers will be Dr. Stephanie R. deLusé and Dr. Denise E. Bates, the two women who wrote the history of ASU that was recently published.
  - Seminars – Gary Kleemann  
Gary reported that the ASRS/ADOA seminar was very well attended but that the seminar was not very good. The speakers' presentations and their ability to field questions were lacking. It was obvious to the committee that this topic is of interest and needed by association members and it will be exploring various options to improve the seminar.
  - Travel – Bill Stasi  
In Bill's absence Gary Kleemann reported the committee has met and that the Great Rivers of Europe Trip is doing well.
- C. Finance Committee – Mary Stevens
- Mary reported that ASURA received \$45 from last month's book sale.
  - Golf Tournament – Dave Schwalm  
David reported that 55 people played in the tournament. ASURA should net a little over \$1000 from the event plus a portion of approximately \$500 raised from a raffle that was held at the event. He recommends that there should be another golf tournament next year and he has already been thinking about a possible committee chair and members. He also said that the tournament should work to increase female participation.

Dave Scheatzle recommended that some recognition be given to Fernando Morales, from ASU Purchasing, Jim Newell, from Facilities Management and Ray Jensen, Associate Vice President University Business Services, and Val Ross, Manager of the ASU Bookstore for their contributions to the tournament. He suggested that these four men be given an ASURA membership of some kind for a period of one year. There was a discussion about what type of membership is available in the ASURA by-laws, such as an associate membership or a guest membership. Dick Jacob motioned that some type of membership, as exists in the by-laws, be explored and awarded to these four men. Elmer Gooding seconded the motion and the motion carried unanimously. David Schwalm will follow-up on this.

D. Government Liaison Council

- ASRS General – Dick Jacob

Dick reported that Pat Klein, Assistant Director External Affairs at ASRS, was the guest speaker at the Tri-University Retiree Associations meeting on November 13, 2012. He said that Mr. Klein provided a good overview of ASRS membership, financial status, past, present and upcoming issues, initiatives and a comparison chart of ADOA and ASRS medical insurance provisions. Dick also said that ASRS is examining whether to become self-insured. He reported that there is no Permanent Benefit Increase (PBI) in the offing and probably will not be for 4 – 5 years. This year’s discussion meetings on whether or not to move from a defined benefit to a defined contribution plan have not been scheduled by the state legislature committee.

- Legislature - Jerry Aronson  
No report.

E. Health Insurance Liaison Council – Arthur Ashton and Robert Moroney (ADOA), Rose Minetti (ASRS)

No report.

F. Membership and Communications Committee – Subcommittee Reports

- Membership Update - Elmer Gooding

There were 633 ASURA members last year and 566 members this year. Elmer proposed that ASURA provide one year of membership at no cost to any new retiree who completes an ASURA membership application. The membership would be in effect through June 30 of the next calendar year. Dick Kelly made a motion that we approve this proposal. Barbara Bradford Eschbach seconded the motion and it received unanimous approval.

- Prime Times – Jeannette Robson  
In order to help increase the awareness about ASURA, all new ASU retirees will be sent an issue of Prime Times.
- History Committee – Val Peterson  
Val reports that the committee is currently editing and tweaking the text of update on the ASURA History. The committee thinks that it is still on track to have the book completed by spring 2013. They have ten potential sponsors for printing the history.

Val also gave credit to Connie McNeill for installing a program on the ASURA website for cataloging photos. He stressed the importance of documenting ASURA work so that it will be easier to gather information for the next update of ASURA History.

He asked the Board to plan on participating in a group photo shoot after the December meeting. The photo will be included in the new History. Jo Madonna will remind Board members and also invite committee chairs and office volunteers to participate as well.

- Web Site and Database – Barry McNeill  
Barry reported that the changes on the website and the implementation of the Wild Apricot software are moving along satisfactorily. Wild Apricot was successfully used for registration for the Golf Tournament and the Fall Luncheon.

#### **VIII. UNFINISHED BUSINESS**

Bill spoke briefly about the Tri-University Meeting mentioned earlier by Dick Jacob. He said that the associations from U of A and NAU expressed surprise that we are so well supported by ASU.

#### **IX. NEW BUSINESS**

- Report from the Ad Hoc Committee on By-Laws Review/Revision – Mary Stevens.

The report was moved to the December meeting. Bill Moor said that he will place this item first on the December meeting agenda.

#### **X. ANNOUNCEMENTS**

- A. Dick Jacob told the Board about The Association of Retirement Organizations in Higher Education (AROHE.org). He said that the Emeritus College is a member and the annual dues are about \$200 plus membership dues for one individual member. He may become a member of the AROHE Board and if that occurs, he plans to suggest that organizational memberships be offered for those universities with more than one retiree association, such as is the case at ASU. Elmer Gooding

made a motion for ASURA to join AROHE and Dave Scheatzle seconded the motion. In order to allow Board Members time to research the organization, it was decided to table the motion until the January meeting.

- B. Next Meeting – The next Board Meeting will be held on December 12, 2012.

**XI. MEETING ADJOURNMENT**

**BYLAWS**  
**ARIZONA STATE UNIVERSITY RETIREES ASSOCIATION**

**ARTICLE I. Name**

---

The name of this organization shall be The Arizona State University Retirees Association, also referred to as ASURA.

**ARTICLE II. Purposes**

---

- A. To work on behalf of retired Arizona State University personnel to ensure that they receive maximum retirement benefits and to communicate membership concerns to representatives of the University, legislators, state government agencies and other groups affecting the welfare of retired persons;
- B. To work for the improvement of the retirement program of Arizona State University and to ensure that Association members are made fully aware of the nature and extent of their retirement benefits;
- C. To contribute to the general public understanding about the issues of concern to retired persons;
- D. To assist ASU retired persons so that they can continue their association with the University and continue to receive University benefits including, but not limited to, course registration and entertainment event discounts, volunteering for University programs, and continuing in their professional and educational activities;
- E. To facilitate continuing contributions by members to the furtherance of the objectives of Arizona State University;
- F. To sponsor educational, charitable, service, and other programs relating to interests of ASURA retired members.

**ARTICLE III. Membership**

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**A. Eligibility**

- ~~1. Persons eligible for regular membership are retired employees of Arizona State University, including members of the Academic Assembly, administration, and staff, and surviving partners of such persons.~~
- ~~2. Employees of Arizona State University who have not yet retired from ASU employment may become associate members. Associate membership may be extended to other individuals who are affiliated with ASU as approved by a majority vote of the Board of Directors.~~

Persons eligible for membership are:

- retired employees of Arizona State University;

- retired persons who were former employees of ASU;
- those who are approaching retirement from ASU;
- retirees from other universities;
- surviving partners of deceased ASURA members;
- other individuals with approval by a majority vote of the Board of Directors;

The Board of Directors may also appoint individuals of their choice to “Honorary Member” status through a majority vote. The appointment may be for an indefinite or a fixed term. Honorary Members do not pay dues, and therefore do not vote. Honorary status for an individual may be revoked through a majority vote of the Board.

## **B. Dues**

~~For purposes of membership in the Association there shall be an annual dues payment. Dues shall be for a fiscal year beginning July 1. The amount of the annual dues for regular and associate memberships shall be set by the Board. Non-voting partners of members are included in the membership dues.~~

Members, except for Honorary Members, shall pay annual dues in an amount set by the Board. Dues shall be for a fiscal year beginning July 1. Payment of dues covers participation of a member’s partner in all ASURA activities, except voting.

If the Board has set dues at \$0 for a category of members, such members shall be considered to have paid dues if they have completed the annual Membership Enrollment form.

## **C. Vote Entitlement**

Payment of annual membership dues entitles the member to one vote.

## **D. Membership Association Meetings**

Association meetings are meetings open to all ASURA members.

### 1. Annual Meeting

The President shall call an annual meeting of ~~the all~~ members of ASURA in each fiscal year. The annual meeting shall be held in April, at a time and place designated by the Board. At this meeting the members of the Association shall transact such business as may be properly presented for action by the members and the Board.

### 2. Other Meetings of the Association

Additional ~~membership Association~~ meetings may be ~~called~~ initiated by the Board, or ~~on~~ upon written request of ten (10) members, submitted to the Board.



3. Quorum

The voting members present at an ~~ASURA~~-Association meeting shall constitute a quorum.

## **ARTICLE IV. Board of Directors**

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### **A. Purpose**

The Board of Directors shall manage the affairs of the Association and shall establish policies as needed to carry out the purposes of the Association.

### **B. Composition**

~~The Association's Board of Directors shall consist of 15 elected voting members (normally five (5) each year). Occasionally, additional voting members of the Board exist in the person of the President and/or Immediate Past President, depending on whether their elective terms as Board members have expired. In addition, in order to maintain communication with ASU, representatives of the current ASU administration, faculty, and staff will serve on the Board of Directors as ex-officio members in a non-voting, advisory capacity.~~

The Board of Directors shall consist of fifteen (15) elected voting members. In the case where the regular Board term of the current President, Vice President, or Immediate Past President has expired, this officer will sit as an additional member of the Board. To facilitate communication between ASURA and ASU organizations (as determined by the Board), representatives from those organizations will serve on the Board as ex-officio members in a non-voting, advisory capacity. Ex-officio members have automatic Honorary Member status in the ASURA for the duration of their service.

### **C. Eligibility for Board Membership**

~~All members whose dues are paid and who have been associated with ASU in any of the categories described in Article III.A above are eligible for membership on the Board.~~

All current members, except Honorary Members, are eligible for membership on the Board.

### **D. Terms of Office**

~~Members of the Board shall be elected for a term of three years. Board members shall not be eligible to serve consecutive terms whether elected, appointed, or serving by virtue of office. One third of the members shall be elected annually. Any mid-term vacancy on the Board shall be filled by nomination by the President and approval by the Board, except that if a vacancy should occur while the nominating committee is at work, that committee shall nominate to fill such vacancy.~~

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### **E. Elections**

The members of the Board shall be elected by ~~written~~ ballot according to the following timeline. Election shall be by a plurality of votes cast.

1. By Mid-December: The Immediate Past President shall inform the membership of ASURA's nominating procedure and invite suggestions from the membership through a *Prime Times* issue, notice on the ASURA Web site, and e-mail notice to members. At this time the Past President shall also appoint a Nominating Committee, which shall include at least four members of the ~~current Board~~ Association. The committee membership shall be representative of the various constituencies in the membership.
2. By January 31: the Nominating Committee shall prepare a slate of at least five names for the ballot. To the extent possible, the Board shall be representative of the several constituencies of the Association. The slate shall include the names of members agreed upon by the committee and also names of members nominated through petitions received by the Chair of the Nominating Committee by this date. Such nominating petitions must bear the signatures of at least ten ASURA members.
3. By February 7: The ballots shall be distributed to the membership.
4. By February 28: Ballots must be received in the ASURA Office in order to be counted in the election.
5. By March 5: The Executive Committee shall count the ballots. The President shall announce the results to the Board prior to its March meeting and to the membership at the Annual Meeting.
6. Newly elected members of the Board shall assume their duties at the conclusion of the annual meeting.

#### **F. Board Meetings**

1. Regular Meetings

The Board shall meet monthly during the academic year, unless otherwise agreed to. The time and place of such meetings shall be established by the Board.

2. Special Meetings

Special meetings of the Board may be held upon the call of the President or upon request of any three (3) members of the Board.

3. Notice of Meetings

The Secretary shall provide the agenda for upcoming Board meetings, along with meeting date, time and place to each Board member at least three days prior to the meeting date.

4. Quorum

A majority of the members of the Board shall constitute a quorum.

## **ARTICLE V. Officers**

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### **A. Composition**

The officers of ~~this the~~ Association shall be a President, Vice President, Secretary, Treasurer, and Immediate Past President.

### **B. Election**

~~The Board shall elect the officers from among its continuing members at its March meeting. The Board members whose terms are ending shall serve as a committee chaired by the incoming president to propose the new officers.~~

The incoming president in consultation with the Executive Committee shall propose a slate of officers. The Board shall elect the officers from among its continuing members at its March meeting.

### **C. Term**

The term of office shall normally be one year. The Presidency, Vice Presidency and Past Presidency are limited to one full consecutive term. The other officers are limited to two consecutive full terms.

Any mid-term vacancy on the Executive Committee other than the President shall be filled from among the current Board membership through nomination by the President and approval by the Board.

In the event of the President's resignation, permanent disability or death, the Vice President shall succeed to the Presidency for the remainder of the term of office, and will then serve the subsequent full term as well, during which time there will be no Immediate Past President.

All officers serve at the pleasure of the Board.

### **D. Duties**

1. Executive Committee

As a group, the officers shall form the Executive Committee. Under the President's leadership, the Executive Committee shall plan meetings of the Board and meetings of the Association, and shall administer the various functions of the Association consistent with the Board's policies. Annually, between May and September, the Executive Committee shall select chairs of the Standing Committees for the year. The Executive Committee shall present the list of committee chairs to the Board for ratification at the September Board meeting. The Executive Committee shall appoint personnel as needed to carry out the operations of the ASURA, for example a business officer and an information technology officer.

2. President

The President shall serve as the chief elected officer of the Association and shall preside at all Executive Committee and Board of Directors meetings and at meetings of the Association. The President shall be responsible for community and University relations. The President shall ensure that an Annual Report is generated for distribution to the membership at the Annual Meeting. The President shall have signature authority on all ASURA financial accounts.

3. Vice President

~~In the absence or disability of the President, the Vice President shall perform all the duties of the President and when so acting shall have all the powers of, and be subject to all restrictions upon the President. The Vice President is the President-Elect and will succeed to the presidency automatically. In the event of the President's resignation, death, or permanent disability, the Vice President will succeed to the presidency for the remainder of the term of office.~~

The Vice President is President-Elect and will succeed to the Presidency automatically. In the case of temporary absence or disability of the President, the Vice President shall perform all the duties of the President and when so acting shall have all the powers of, and be subject to all restrictions upon the President. The Vice President shall have signature authority on all ASURA financial accounts.

4. Secretary

The Secretary shall prepare or cause to be prepared minutes of all Board meetings and all Association meetings, and shall submit such minutes to the Board for approval at its next meeting. The Secretary shall also keep or cause to be kept at the principal office of the Association, or such other place as the Board of Directors may order, all records, including, but not limited to, the Bylaws and a Book of Minutes of all meetings of the Board of Directors and of members, with the time and place of holding, the notice thereof given, the names of those present at Board of Directors meetings, the number of votes represented at meetings of the membership, and the proceedings thereof. The Secretary shall give, or cause to be given, notice of all Board meetings to the Board of Directors and notice of all Association meetings to of the members.

5. Treasurer

The Treasurer shall keep and maintain, or cause to be kept and maintained, adequate and correct accounts of the properties and business transactions of the Association, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, and surplus. The Treasurer shall deposit, or cause to be deposited, all monies and other valuables in the name of, and to the credit of the Association, with such depositories as may be designated from time to time by the Board of Directors. ~~The Treasurer shall be responsible for the financial matters of the Association.~~ The Treasurer is authorized to disburse the funds of the Association, or cause them to be disbursed, within the limits of the annual budget as approved by the Board of Directors without the necessity of further authorization, subject

to further directions of the Board and consistent with policies of the financial institutions used by the ASURA. The Treasurer shall have signature authority on all ASURA financial accounts. The Treasurer shall present a statement of current financial status of the Association as directed by the Board, and shall arrange for an annual review of the financial records of the Association by the Finance Committee. On request, the President or Treasurer shall provide any Board member access to the ASURA books of accounts.

6. Immediate Past President

The Immediate Past President shall serve as a voting member of the Board and Executive Committee, and shall serve as Chair of the Board Nominating Committee. The Immediate Past President shall have signature authority on all ASURA financial accounts.

## **ARTICLE VI. Committees**

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### **A. Standing Committees and Liaisons**

Standing Committee chairs are appointed annually by the Executive Committee, and their appointments are ratified by the Board. Committee chairs shall appoint members to their committees with the assistance of the Executive Committee as needed, shall oversee committee meetings and activities, and shall report regularly to the board on their activities.

1. Government Liaisons Council

The Government Liaisons ~~Councils~~ shall act as agents of the Board to provide liaison and advocacy in relation to the Arizona State Legislature, the Arizona State Retirement System (ASRS), and such other agencies as the Board may designate. The ~~Council~~ liaisons shall be responsible for planning and directing any ASURA membership efforts to exert influence on designated agencies. They shall consult with the Board in the planning of their activities, and base their advocacy activities on prior approval by the Board. The liaisons Council's ~~members~~ shall include a person assigned to oversight of the Legislature, and a person assigned to oversight of the ASRS. They shall include as an ex-officio member the chair of the Health Insurance Liaison Committee.

2. Community Outreach Committee

The Community Outreach Committee shall identify and promote opportunities for members to donate or volunteer resources to better our community and to oversee any outreach programs designated by the Board, such as Adopt-a-Family, ~~Golf Tournament~~, Scholarship, Video History, and other Volunteer Programs.

3. Events Committee

The Events committee shall plan and provide for educational programs and for activities such as the Retirees Day, luncheons, tours and travel, and other interests as indicated by the members.

4. Finance Committee

The Finance Committee shall make recommendations regarding current and future financial matters related to the business of the Association. It shall also annually review expenditures of the Association for reasonableness and consistency with the budget. Results of the annual review shall be presented to the Board within five months of the close of the fiscal year.

5. Health Insurance Liaisons Committee

The Health Insurance Liaisons ~~Committee~~ shall monitor existing health insurance programs for University retirees, propose improvements in insurance programs, and suggest what actions that should be taken by the Association to provide the best possible health insurance coverage for its members. The ~~committee~~ liaisons shall also help make the members aware of their health insurance options.

6. Membership and Communications Committee

The Membership and Communications Committee shall stimulate and develop Association membership. The committee shall promote and facilitate communication with the membership using such methods as direct mailings, newsletters, electronic mail, and the Association Web site.

**B. Subcommittees**

The Standing Committees may appoint such subcommittees as may be essential to the accomplishment of their business. The subcommittees shall report directly to the committees that appointed them.

**C. Term of Office**

Members of the Standing Committees shall serve a one-year term and are eligible for successive reappointment.

**D. Other Committees**

The Board may appoint other committees as necessary. These committees shall report to the Board and shall serve at its pleasure.

**ARTICLE VII. Association Fiscal Year**

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The fiscal year of the Association shall close on June 30 of each year.

**ARTICLE VIII. Amendments**

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The Bylaws may be amended by a two-thirds majority of the ballots returned in a written and/or electronic poll of the members. The Board shall approve proposed amendments to the Bylaws before they are submitted to the ASURA membership for a vote. A period of thirty (30) days from the date of mailing must be allowed for the receipt of valid ballots.

## **ARTICLE IX. Rules**

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### **A. Parliamentary Rules**

The current edition of *Robert's Rules of Order, Newly Revised*, governs this organization in all parliamentary situations not provided for in the bylaws or rules of the Association, or of the University, or relevant State or Federal law.

### **B. Regulating Rules**

Such Rules as may be deemed appropriate and consistent with these bylaws may be adopted for the purpose of regulating the business procedures and other ongoing activities of the association. Regulating rules may be added, modified, or deleted by a majority vote of the Board of Directors.

**BYLAWS**  
**ARIZONA STATE UNIVERSITY RETIREES ASSOCIATION**

**ARTICLE I. Name**

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The name of this organization shall be The Arizona State University Retirees Association, also referred to as ASURA.

**ARTICLE II. Purposes**

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- A. To work on behalf of retired Arizona State University personnel to ensure that they receive maximum retirement benefits and to communicate membership concerns to representatives of the University, legislators, state government agencies and other groups affecting the welfare of retired persons;
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**ARTICLE III. Membership**

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- retired persons who were former employees of ASU;
- those who are approaching retirement from ASU;
- retirees from other universities;
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##### 1. Annual Meeting

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##### 2. Other Meetings of the Association

Additional Association meetings may be initiated by the Board, or upon written request of ten (10) members, submitted to the Board.

##### 3. Quorum

The voting members present at an Association meeting shall constitute a quorum.

### **ARTICLE IV. Board of Directors**

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#### **A. Purpose**

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#### **B. Composition**

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representatives from those organizations will serve on the Board as ex-officio members in a non-voting, advisory capacity. Ex-officio members have automatic Honorary Member status in the ASURA for the duration of their service.

**C. Eligibility for Board Membership**

All current members, except Honorary Members, are eligible for membership on the Board.

**D. Terms of Office**

Members of the Board shall be elected for a term of three years. Board members shall not be eligible to serve consecutive terms whether elected, appointed, or serving by virtue of office. One third of the members shall be elected annually. Any mid-term vacancy on the Board shall be filled by nomination by the President and approval by the Board.

**E. Elections**

The members of the Board shall be elected by ballot according to the following timeline. Election shall be by a plurality of votes cast.

1. By Mid-December: The Immediate Past President shall inform the membership of ASURA’s nominating procedure and invite suggestions from the membership through a *Prime Times* issue, notice on the ASURA Web site, and e-mail notice to members. At this time the Past President shall also appoint a Nominating Committee, which shall include at least four members of the Association. The committee membership shall be representative of the various constituencies in the membership.
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## **F. Board Meetings**

### 1. Regular Meetings

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### 2. Special Meetings

Special meetings of the Board may be held upon the call of the President or upon request of any three (3) members of the Board.

### 3. Notice of Meetings

The Secretary shall provide the agenda for upcoming Board meetings, along with meeting date, time and place to each Board member at least three days prior to the meeting date.

### 4. Quorum

A majority of the members of the Board shall constitute a quorum.

## **ARTICLE V. Officers**

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### **A. Composition**

The officers of the Association shall be President, Vice President, Secretary, Treasurer, and Immediate Past President.

### **B. Election**

The incoming president in consultation with the Executive Committee shall propose a slate of officers. The Board shall elect the officers from among its continuing members at its March meeting.

### **C. Term**

The term of office shall normally be one year. The Presidency, Vice Presidency and Past Presidency are limited to one full term. The other officers are limited to two consecutive full terms.

Any mid-term vacancy on the Executive Committee other than the President shall be filled from among the current Board membership through nomination by the President and approval by the Board.

In the event of the President's resignation, permanent disability or death, the Vice President shall succeed to the Presidency for the remainder of the term of office, and will then serve the subsequent full term as well, during which time there will be no Immediate Past President.

All officers serve at the pleasure of the Board.

## **D. Duties**

### 1. Executive Committee

As a group, the officers shall form the Executive Committee. Under the President's leadership, the Executive Committee shall plan meetings of the Board and meetings of the Association, and shall administer the various functions of the Association consistent with the Board's policies. Annually, between May and September, the Executive Committee shall select chairs of the Standing Committees for the year. The Executive Committee shall present the list of committee chairs to the Board for ratification at the September Board meeting. The Executive Committee shall appoint personnel as needed to carry out the operations of the ASURA, for example a business officer and an information technology officer.

### 2. President

The President shall serve as the chief elected officer of the Association and shall preside at all Executive Committee and Board of Directors meetings and at meetings of the Association. The President shall be responsible for community and University relations. The President shall ensure that an Annual Report is generated for distribution to the membership at the Annual Meeting. The President shall have signature authority on all ASURA financial accounts.

### 3. Vice President

The Vice President is President-Elect and will succeed to the Presidency automatically. In the case of temporary absence or disability of the President, the Vice President shall perform all the duties of the President and when so acting shall have all the powers of, and be subject to all restrictions upon the President. The Vice President shall have signature authority on all ASURA financial accounts.

### 4. Secretary

The Secretary shall prepare or cause to be prepared minutes of all Board meetings and all Association meetings, and shall submit such minutes to the Board for approval at its next meeting. The Secretary shall also keep or cause to be kept at the principal office of the Association, or such other place as the Board of Directors may order, all records, including, but not limited to, the Bylaws and a Book of Minutes of all meetings of the Board of Directors and of members, with the time and place of holding, the notice thereof given, the names of those present at Board of Directors meetings, the number of votes represented at meetings of the membership, and the proceedings thereof. The Secretary shall give, or cause to be given, notice of all Board meetings to the Board of Directors and notice of all Association meetings to of the members.

### 5. Treasurer

The Treasurer shall keep and maintain, or cause to be kept and maintained, adequate and correct accounts of the properties and business transactions of the Association, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, and surplus. The Treasurer shall deposit, or cause to be deposited, all monies and other valuables in the

name of, and to the credit of the Association, with such depositories as may be designated from time to time by the Board of Directors. The Treasurer is authorized to disburse the funds of the Association, or cause them to be disbursed, within the limits of the annual budget as approved by the Board of Directors without the necessity of further authorization, subject to further directions of the Board and consistent with policies of the financial institutions used by the ASURA. The Treasurer shall have signature authority on all ASURA financial accounts. The Treasurer shall present a statement of current financial status of the Association as directed by the Board, and shall arrange for an annual review of the financial records of the Association by the Finance Committee. On request, the President or Treasurer shall provide any Board member access to the ASURA books of accounts.

6. Immediate Past President

The Immediate Past President shall serve as a voting member of the Board and Executive Committee, and shall serve as Chair of the Board Nominating Committee. The Immediate Past President shall have signature authority on all ASURA financial accounts.

## **ARTICLE VI. Committees**

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### **A. Standing Committees and Liaisons**

Standing Committee chairs are appointed annually by the Executive Committee, and their appointments are ratified by the Board. Committee chairs shall appoint members to their committees with the assistance of the Executive Committee as needed, shall oversee committee meetings and activities, and shall report regularly to the board on their activities.

1. Government Liaisons

The Government Liaisons shall act as agents of the Board to provide liaison and advocacy in relation to the Arizona State Legislature, the Arizona State Retirement System (ASRS), and such other agencies as the Board may designate. The liaisons shall be responsible for planning and directing any ASURA membership efforts to exert influence on designated agencies. They shall consult with the Board in the planning of their activities, and base their advocacy activities on prior approval by the Board. The liaisons shall include a person assigned to oversight of the Legislature, and a person assigned to oversight of the ASRS. They shall include as an ex-officio member the chair of the Health Insurance Liaison Committee.

2. Community Outreach Committee

The Community Outreach Committee shall identify and promote opportunities for members to donate or volunteer resources to better our community and to oversee any outreach programs designated by the Board, such as Adopt-a-Family, Scholarship, Video History, and other Volunteer Programs.

3. Events Committee

The Events committee shall plan and provide for educational programs and for activities such as the Retirees Day, luncheons, tours and travel, and other interests as indicated by the members.

4. Finance Committee

The Finance Committee shall make recommendations regarding current and future financial matters related to the business of the Association. It shall also annually review expenditures of the Association for reasonableness and consistency with the budget. Results of the annual review shall be presented to the Board within five months of the close of the fiscal year.

5. Health Insurance Liaisons

The Health Insurance Liaisons shall monitor existing health insurance programs for University retirees, propose improvements in insurance programs, and suggest what actions that should be taken by the Association to provide the best possible health insurance coverage for its members. The liaisons shall also help make the members aware of their health insurance options.

6. Membership and Communications Committee

The Membership and Communications Committee shall stimulate and develop Association membership. The committee shall promote and facilitate communication with the membership using such methods as direct mailings, newsletters, electronic mail, and the Association Web site.

**B. Subcommittees**

The Standing Committees may appoint such subcommittees as may be essential to the accomplishment of their business. The subcommittees shall report directly to the committees that appointed them.

**C. Term of Office**

Members of the Standing Committees shall serve a one-year term and are eligible for successive reappointment.

**D. Other Committees**

The Board may appoint other committees as necessary. These committees shall report to the Board and shall serve at its pleasure.

**ARTICLE VII. Association Fiscal Year**

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The fiscal year of the Association shall close on June 30 of each year.

## **ARTICLE VIII. Amendments**

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The Bylaws may be amended by a two-thirds majority of the ballots returned in a written and/or electronic poll of the members. The Board shall approve proposed amendments to the Bylaws before they are submitted to the ASURA membership for a vote. A period of thirty (30) days from the date of mailing must be allowed for the receipt of valid ballots.

## **ARTICLE IX. Rules**

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### **A. Parliamentary Rules**

The current edition of *Robert's Rules of Order, Newly Revised*, governs this organization in all parliamentary situations not provided for in the bylaws or rules of the Association, or of the University, or relevant State or Federal law.

### **B. Regulating Rules**

Such Rules as may be deemed appropriate and consistent with these bylaws may be adopted for the purpose of regulating the business procedures and other ongoing activities of the association. Regulating rules may be added, modified, or deleted by a majority vote of the Board of Directors.

Account Categories	Approved Budget	Actual YTD Amount	% Realized/Expended	COMMENTS
<b>ASURA Operations - Income</b>				
Balance Forward	30,734	30,734		
<b>Current Year Revenue</b>				
Events Registration Fees & Donations Collected	7,500	1,033	14%	
Membership Donations ("Dues")	17,000	6,050	36%	
General Operations Donations	2,000	1,070	54%	
<b>Total ASURA Operations Current Year Revenue</b>	<b>26,500</b>	<b>8,153</b>		
<b>ASURA Operations - Expenses</b>				
<i>Printing and Mailing Costs</i>				
Annual Report	150	0	0%	
Events - Advertising	1,600	210	13%	
Board Ballots	400	0	0%	
Membership Drive	900	806	90%	
<i>Other Operations Costs</i>				
Business Luncheons/Staff Appreciation	800	0	0%	
Events - All Costs Except Advertising	7,500	893	12%	
Seminars - All Costs	300	41	14%	
Membership Database	1,200	1,293	108%	This cost covers a full year + 2 months
Office Equipment & Supplies	1,000	899	90%	
Retirees Day - Speaker & Guest Lunches	200	0	0%	
Retirees Day - Additional Support	750	0	0%	
Service Appreciation Gifts	500	393	79%	
Foundation Management Fees	900	225	25%	
<b>Total ASURA Operations Expenses</b>	<b>16,200</b>	<b>4,760</b>		
<b>Increase (Decrease) in Fund Balance for Current Year</b>	<b>10,300</b>	<b>3,393</b>		
<b>Uncommitted ASURA Operations Funds</b>	<b>41,034</b>	<b>34,127</b>		
<b>Public Affairs Allocation</b>				
<i>Printing &amp; Mailing Costs</i>				
Membership Drive	1,500	0	0%	
Prime Times	3,300	1,726	52%	Includes Summer Edition missed at yearend
<i>Other Public Affairs Operations Costs</i>				
Annual Meeting Refreshments	300	0	0%	
Copier/FAX Equipment Annual Lease	1,900	0	0%	
<b>Total Operation Expenses Covered by PA</b>	<b>7,000</b>	<b>1,726</b>	25%	



Account Categories	Approved Budget	Actual YTD Amount	% Realized/Expended	COMMENTS
<b>Special Projects - Income</b>				
Balance Forward	15,406	15,406		
<b>Current Year Revenue</b>				
Adopt-A-Family Donations	1,300	445	34%	
ASURA History Book	500	165	33%	
Video History Donations	1,000	407	41%	
Golf Tournament	0	6,917		
Book Sale Net Income	900	271	30%	
<b>Total Special Projects Current Year Revenue</b>	<b>3,700</b>	<b>8,205</b>		
<b>Special Projects - Expenses</b>				
2012/2013 Scholarship	10,000	10,000		
Adopt-A-Family	1,700	0	0%	
Video History	2,400	502	21%	
Golf Tournament	0	360		
Foundation Management Fees	200	84	42%	
<b>Total Special Projects Expenses</b>	<b>14,300</b>	<b>10,946</b>		
<b>Increase (Decrease) in Fund Balance for Current Year</b>	<b>-10,600</b>	<b>-2,741</b>		
<b>Uncommitted Special Projects Funds</b>	<b>4,806</b>	<b>12,665</b>		
<b>Scholarship Endowment Fund</b>				
<b>Scholarship Endowment - Principal</b>				
Endowment Balance July 1	36,715	36,715		
Invested Funds Gain (-Loss)	7,000	1,714		
Transfer to Scholarship Endowment - Spending	-900	0	0%	
Foundation Management Fees	-600	-532	89%	
Transfer from Scholarship Endowment - Spending	1,778	1,778		
Current-Year Contributions	2,000	330	17%	
<b>Total Scholarship Endowment Principal</b>	<b>45,993</b>	<b>40,005</b>		
<b>Scholarship Endowment - Spending</b>				
Balance July 1	1,778	1,778		
Payout from Endowment	900	0		
Reinvest in Endowment	-1,778	-1,778		
Scholarship Support from Endowment		0		
<b>Total Scholarship Endowment Spending</b>	<b>900</b>	<b>0</b>		
<b>Total Scholarship Endowment</b>	<b>46,893</b>	<b>40,005</b>		

**MEET & GREET LUNCHEON - 9/12/2012**

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0.00 Registration fees collected  
 0.00 Registration fees refunded  
 0.00 Event costs - travel & related  
 354.87 Event costs - food, entertainment & related  
 0.00 Event costs - lodging & related  
 0.00 Event costs - other

**-354.87 Net gain (loss), exclusive of advertisements**

210.00 Advertisements (printing/mailing/overhead charges) - covered by Operations

-564.87 Overall net gain/loss

**SANTE FE, NEW MEXICO TRIP - 10/15 - 10/18/2012 (CANCELLED)**

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0.00 Registration fees collected  
 0.00 Registration fees refunded  
 0.00 Event costs - travel & related  
 0.00 Event costs - food, entertainment & related  
 0.00 Event costs - lodging & related  
 0.00 Event costs - other

**0.00 Net gain (loss), exclusive of advertisements**

0.00 Advertisements (printing/mailing/overhead charges) - covered by Operations

0.00 Overall net gain/loss

**VETERANS DAY GOLF TOURNAMENT - 11/12/2012**

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4837.00 Registration fees collected  
 2080.00 Sponsor donations collected  
 0.00 Event costs - travel & related  
 0.00 Event costs - food, entertainment & related  
 0.00 Event costs - lodging & related  
 360.00 Event costs - other

**6557.00 Net gain (loss), exclusive of advertisements**

0.00 Advertisements (printing/mailing/overhead charges)

6557.00 Overall net gain/loss

**TRI-UNIVERSITY LUNCHEON - 11/13/2012**

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0.00 Registration fees collected  
0.00 Registration fees refunded  
0.00 Event costs - travel & related  
338.56 Event costs - food, entertainment & related  
0.00 Event costs - lodging & related  
0.00 Event costs - other

**-338.56 Net gain (loss), exclusive of advertisements**

0.00 Advertisements (printing/mailing/overhead charges) - covered by Operations

-338.56 Overall net gain/loss

**FALL LUNCHEON - 11/15/2012**

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1032.87 Registration fees collected  
0.00 Registration fees refunded  
0.00 Event costs - travel & related  
200.00 Event costs - food, entertainment & related  
0.00 Event costs - lodging & related  
0.00 Event costs - other

**832.87 Net gain (loss), exclusive of advertisements**

0.00 Advertisements (printing/mailing/overhead charges) - covered by Operations

832.87 Overall net gain/loss

**FUNDRAISER HOLIDAY POTLUCK - 12/13/2012**

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0.00 Registration fees collected  
0.00 Registration fees refunded  
0.00 Event costs - travel & related  
0.00 Event costs - food, entertainment & related  
0.00 Event costs - lodging & related  
0.00 Event costs - other

**0.00 Net gain (loss), exclusive of advertisements**

0.00 Advertisements (printing/mailing/overhead charges) - covered by Operations

0.00 Overall net gain/loss

**RETIRES DAY - 2/23/2013**

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0.00 Registration fees collected  
0.00 Registration fees refunded

ASURA Event Report - 11/30/2012

0.00 Event costs - travel & related  
0.00 Event costs - food, entertainment & related  
0.00 Event costs - lodging & related  
0.00 Event costs - other

**0.00 Net gain (loss), exclusive of advertisements**

0.00 Advertisements (printing/mailing/overhead charges) - covered by Operations

0.00 Overall net gain/loss

**SPRING FASHION SHOW & BRUNCH - 5/9/2013**

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0.00 Registration fees collected  
0.00 Registration fees refunded  
0.00 Event costs - travel & related  
0.00 Event costs - food, entertainment & related  
0.00 Event costs - lodging & related  
0.00 Event costs - other

**0.00 Net gain (loss), exclusive of advertisements**

0.00 Advertisements (printing/mailing/overhead charges) - covered by Operations

0.00 Overall net gain/loss

**GREAT RIVERS OF EUROPE - 8/6 - 8/21/2013**

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0.00 Registration fees collected  
0.00 Registration fees refunded  
0.00 Event costs - travel & related  
0.00 Event costs - food, entertainment & related  
0.00 Event costs - lodging & related  
0.00 Event costs - other

**0.00 Net gain (loss), exclusive of advertisements**

0.00 Advertisements (printing/mailing/overhead charges) - covered by Operations

0.00 Overall net gain/loss

**139.44 Net gain (loss) - all completed non-fundraising events, exclusive of advertising**

**139.44 Net gain (loss) - all non-fundraising events, exclusive of advertising**

**210.00 Total advertising cost - non-fundraising events**

## December 2012 State Relations Update

Congratulations to our newly elected Arizona State Legislature! We are proud to have so many SunDevils serving throughout our state, and in the 51st Legislature.

The 2013 Legislative Session is fast approaching, opening day is January 14th, 2013. We wouldn't have made it through the last session without the support of our strong ASU community - thank you - and we are looking forward to another great session with you standing behind us!

I hope you find the update below to be useful, and as always, never hesitate to get in touch if you have any questions or concerns regarding State Relations.

Happy Holidays,  
~Abby

Abigail Polito  
State Government Relations

On October 1, 2012, ASU submitted the FY14 Legislative Budget Request (LBR) to the Governor's Office of Strategic Planning and Budgeting. Shown below is a summary of ASU's State Investment Request for FY 2014.

### Base Request

#### **PARITY FUNDING - PHASE II**

With a student body of over 73,000 students, ASU is one of the largest universities in the country, educating more than half of the students enrolled in Arizona public universities. Over the years, funding per FTE student has been addressed periodically to achieve parity in funding among the three universities, most recently in the late 1980's. As ASU has grown since then, the enrollment growth funding to support many of those students was not made available and, as a result, ASU operates with less funding per FTE student than its sister institutions. As part of the FY 2012 budget legislation, the legislature directed ABOR to develop a proposal to realign the funding per FTE student to address the lack of parity in funding. The outcome of the ABOR approved proposal calls for ASU to request a total of \$59.9 million over a five-year period. The FY 2014 request of \$11,971,100 is the second phase of the request to achieve funding parity and will allow ASU to expand its faculty, increase instructional support and student services, and address other problems resulting from years of unfunded enrollment growth.

#### **PERFORMANCE FUNDING**

In 2011, the Arizona Board of Regents (ABOR) unveiled a proposal for tying the distribution of new state funding to the performance of the universities on three measures that are critical to the growth and diversification of Arizona's economy. The three measures relate to degree production, student credit hour enrollment, and research expenditure growth. ABOR approved a \$40.9 million total request for Performance Funding for FY 2014. The ASU Performance Funding request is \$22.331 million, representing ASU's share of the system investment based on FY 2012 performance.

### One Time Request

#### **HAYDEN LIBRARY RENOVATION AND REPURPOSING**

ASU requests \$35.0 million to invest in the historic Hayden Library, which is intended to repurpose space to respond to the need for greater student collaboration and adaptive learning space. The project includes a new main entrance pavilion and enclosure of the moat surrounding the building, which will capture both above ground and basement level usable space. The project also incorporates the installation of required mechanical, electrical and plumbing infrastructure, and the expansion of the automated library storage facility located at the Polytechnic campus. Expansion of the storage facility will allow for the relocation of archive materials from Hayden Library thus freeing up additional space at Hayden Library for student learning activities.

## LEARNING TECHNOLOGY PLATFORM ENHANCEMENT

ASU has implemented innovations that improve learning outcomes and lower instructional costs. ASU requests \$7.89 million to expand the use of technology through the broader application of the eAdvisor tool including an extension to community colleges, the addition of new coursework through adaptive learning technology, and the development of a degree program within the adaptive learning environment.

## Arizona's 51st Legislature, First Regular Session

Here you will find information regarding the 51st Legislature. You will find the members of the education committees, as well as leadership of both houses.

For more detailed information, you can always go to the Arizona Legislature's website, [www.AZleg.gov](http://www.AZleg.gov)

### House Education Committee

*Monday afternoons*

**Chairman** – Doris Goodale **Vice Chairman** – Doug Coleman (R-Dist 16) **Members** – John Allen (R-Dist 15), Paul Boyer (R-Dist 20), Heather Carter (R-Dist 15), Justin Pierce (R-Dist 25), Eric Meyer (D-Dist 28), Catherine Miranda (D-Dist 27), Lisa Otondo (D-Dist 4)

### House Higher Education & Workforce Development Committee

*Wednesday Mornings*

**Chairman** -- Jeff Dial (R-Dist 18) **Vice Chairman** -- Ethan Orr (R-Dist 9) **Members** -- Doug Coleman (R-Dist 16), David Stevens (R-Dist 14), Robert Thorpe (R-Dist 6), Lela Alston (D-Dist 24), Jonathan Larkin (D-Dist 30), Macario Saldate (D-Dist 3)

### Senate Education Committee

*Thursday Mornings*

**Chairman**, Kimberly Yee (R-Dist 20) **Vice Chairman**, Chester Crandell (R-Dist 6) **Members**, Rich Crandall (R-Dist 16), Al Melvin (R-Dist 11), Rick Murphy (R-Dist 21), Kelli Ward (R-Dist 5), David Bradley (D-Dist 10), Jack Jackson, Jr. (D-Dist 7), Leah Landrum Taylor (D-Dist 27)

\*

## 2013-2014 REGULAR SESSION

**HOUSE LEADERS: Speaker** – Andy Tobin (R-Dist 1). **Maj Leader** – David Gowan (R-Dist 14). **Maj Whip** – Rick Gray (R-Dist 21). **Speaker Pro Tem** – J.D. Mesnard (R-Dist 17). **Dem Leader** – Chad Campbell (D-Dist 24). **Asst. Dem Leader** – Ruben Gallego (D-Dist 27). **Dem Whip** – Bruce Wheeler (D-Dist 10).

**SENATE LEADERS: President** – Andy Biggs (R-Dist 12). **Maj Leader** – John McComish (R-Dist 18). **Maj Whip** – Adam Driggs (R-Dist 28). **Pres Pro Tem** – Gail Griffin (R-Dist 14). **Dem Leader** – Leah Landrum Taylor (D-Dist 27). **Asst Dem Leader** – Linda Lopez (D-Dist 2). **Dem Whip** – Anna Tovar (D-Dist 19).

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**Abigail T. Polito**

**State Government Relations | ASU Office of Public Affairs**

Fulton Center | 300 E. University Dr. | Suite 345 | Tempe, AZ 85287

Office: 480|727|9756 | Fax: 480|965|9233 | Mobile: 520|349|3456

Report to the ASURA Board of Directors on the Meetings of the ASRS Board of Trustees  
September 21, 2012, October 19, 2012 and November 16, 2012  
Submitted by R. J. Jacob

*Note: I use a three-star system in assessing the items according to my judgment.*

\*\*\* Worthy of proactive attention

\*\* Worthy of active attention

\* Worthy of passive attention

*I hope that this will enable the reader to pass quickly through my written reports. All ASRS agenda booklets, including appendices and exhibits, are available in the ASURA offices.*

### **ASRS Board of Trustees Meeting, September 21, 2012**

I was not in attendance at this meeting, which was held on a Tuesday in variance with usual practice. I am basing my report for it on the official Minutes.

- \*Review of Administrative Law Judge's Decisions Regarding ASRS Member Appeals
  - Accepted ALJ's decision in a case involving service purchase.
  - Accepted ALJ's decision in a case involving overpayment of ASRS Long Term Disability benefits.
- \*\*Agency Governance

A presentation by an external evaluator of an independent review of the ASRS investment management program was given. The following four strategic findings and recommendations were offered:

  - ASRS lacks autonomy over its procurement policy, operating budget, legal services, and personnel and compensation structure.
  - There should be improved delineation of authority regarding roles of the ASRS Board and staff in selecting investment managers.
  - Strategic planning should address the investment program in a more meaningful manner. [?]
  - Review of Board Governance should occur less often.
- \*\*Quarterly Total Fund Investment Performance Review

The Total Fund investment performance for the quarter ending June 30, 2012 was -2.1%. This is to be compared with the performance of 1.3% for the year ending on the same date and 13.2% for the three year period.
- \*Global Tactical Asset Allocation

As of June 30, 2012, the total market value of the ASRS GTAA program is approximately 10.1% of total assets.
- \*Modifications to the ASRS Long Term Disability (LTD) Investment Program

Technical modifications to the ASRS LTD were proposed and approved.

### **ASRS Board of Trustees Meeting, October 19, 2012**

I was not in attendance at this meeting. I am basing my report for it on the official Minutes.

- \*\*Preview of 2013 Legislative Session

The following ASRS legislative initiatives were presented to the Board and received “move forward” recommendations.

- **\*Federal Conforming Changes.** A change to the statutes that would permit conformation to IRS requirements.
- **\*Amortization Period.** Permit ASRS to amortize past service funding over a period that is determined by the Board and consistent with generally accepted actuarial standards.
- **\*\*\*Member Identity Security.** Provide a list of member information that is releasable upon request from the public to ensure that member information is protected from potential fraud, abuse or criminal activity, while maintaining transparency to taxpayers.
- **\*\*ASRS Self-insurance.** Permit the ASRS to self-insure a health insurance program in the ASRS determines that self-insuring would be less expensive and at least as effective, while considering the risks and costs, than a fully insured plan. The legislation would also grant the ASRS the authority to create a separate account to administer the self-insurance program.
- **\*LTD Program changes.** Technical modifications in computing LTD benefits.
- **\*\*Permanent Benefit Increase (PBI) design for new members.** Would eliminate the PBI program for new members.
- **\*Survivor Benefits Redesign.** Simplifies the non-retired survivor benefit calculation by eliminating the present value option and limiting the annuity option to a straight-life annuity.

A motion was made and accepted to oppose any legislative attempt to eliminate the Alternate Contribution Rate for pre-July 1, 2011 hires.

- \*Change to the Future Interest Accrual Rate Applied to Refunded Member Balances

A change of the accrual rate of from 4% to 2% was proposed by the ASRS Director and accepted by the Board.

- \*Change to the Earnings Rate Used to Calculate Actuarial Present Value for Service Purchases

A change to the earnings rate of from 8% to 6% was proposed by the ASRS Director and accepted by the Board.

- \*\*ASRS Strategic Plan for Fiscal Years 2010, 2011 and 2012

A presentation summarizing ASRS’s performance against various expectations outlined in the current Strategic Plan was given. Among the findings are:

- The ASRS continues to meet or exceed most of its established service objectives. Members continue to express overall satisfaction with service provided by ASRS staff.
- An international pension administration benchmarking firm has found ASRS providing high levels of service at a cost below the average of its peer group.
- ASRS-initiated changes implemented to date are expected to reduce the present value of liabilities between \$5.4 and \$8.5 billion.
- Constitutional protections are in place to ensure sound actuarial practices, required contributions and member benefits.



- The actuarial funded status of the ASRS defined benefit plan is at 75.8%, similar to other large public pension plans.
- Investment performance has met its long-term benchmark to meet or exceed the actuarial rate of return of 8%.

Ample details were offered to back up these conclusions.

- \*Revisions to ASRS Governance Handbook  
The Board approved several modifications of a technical nature to the Handbook.
- \*Governmental Accounting Standards Board (GASB) Actions  
Various GASB actions, which require some technical modifications in ASRS accounting practices, were presented to the Board.
- \*Moody's Investors Service Proposed Changes to Pension Data Reporting  
Proposed changes by Moody's were presented to the Board. Some inconsistencies with the GASB changes were noted.

### **ASRS Board of Trustees Meeting, November 16, 2012**

- \*Member Appeal  
An appeal by a member was heard on an issue involving an ASU Early Retirement Incentive program. The decision of the Administrative Law Judge was accepted after lengthy discussion.
- \*Comprehensive Annual Financial Report for Fiscal Year 2012  
The Financial Report was adjudged to be of professional quality.
- \*\*ASRS Valuations  
A lengthy review of all three components of the ASRS financial holdings (System, Plan and LTD) was presented. The estimated yield on assets for the Plan was 1.10%, to be compared with 24.79% for the previous fiscal year, reflecting relative poor growth in equity market values for the 12-month period. One should keep in mind, however, the -18.26% for Fiscal Year 2009.
- \*\*Legislative Updates  
ASRS initiatives are still as given in the previous report (October 19, 2012 Board Meeting.) An additional initiative was reported involving Spousal Consent Clarification. Board action on this initiative will be covered in the next report (January 25, 2013 Meeting.)  
It is not anticipated that there will be much legislative activity during this session regarding ASRS issues. The final report of the Defined Contribution Study Committee will be received by the Governor, but there doesn't seem to be much interest in immediate legislation. This may be a matter of recent election effects.
- \*\*Schedule Change  
The Board approved moving the regularly scheduled monthly Board Meetings from the third Friday to the fourth Friday.
- \*\*Fund Value  
The ASRS fund assets stood at \$28,273,761,455 as of October 31, 2012.

The next open meeting of the ASRS Board of Trustees is January 25, 2012 at 8:30 AM.

## ASURA MEMBERSHIP TOTALS

2013 Membership Year

Counts	As Of 12/8/2012	As Of 12/8/2011	This Yr - Last Yr -	More Counts
<b>Current-year Members</b>	<b>573</b>	<b>651</b>	<b>-78</b>	<b>Current Members w/ Arizona Address</b> <b>515</b>
Renewals from Prior Years (any prior year)	539	592	-53	
New This Year	34	59	-25	<b>Current Members' Level of Activity</b>
Paid for the Current Year, Now Deceased	2	1	1	Checked at least one volunteer area
				Attended at least one event this year
<b>Last Year's Members Who Have Not Renewed</b>	<b>124</b>	<b>110</b>	<b>14</b>	Attended an event ever
Last Year's members Who Are Now Deceased	12	18	-6	Logged in to Members-only Site (ever)
				Made an additional donation this year
				(this is only since about 15 Aug)
<b>Current Members by (Approx.) Time Since First Joining</b>				<b>Non-members in Database</b>
Members for 0-2 Years	79	101	-22	Was a member at some time
Members for 3-5 Years	161	216	-55	Never a member
Members for 6-10 Years	121	102	19	Deceased (may include some members)
Members for more than 10 Years	212	232	-20	
<b>Members by Communications They Want to Receive<sup>1</sup></b>				
Upcoming Event Announcements (e-mail)	372	408	-36	
Obituary Notices (e-mail)	304	344	-40	
Prime Times (US Post)	568	647	-79	
Other ASURA Communications (e-mail)	380	408	-28	
None of The Above	4	4	0	
<b>Current Members by Former Employment Category</b>				
Faculty	270	304	-34	
Faculty with Admin Appointment	N/A	N/A	N/A	
Academic Professional	38	43	-5	
Staff	181	221	-40	
Service Professional	58	50	8	
Administrative	25	33	-8	
Unspecified	0	0	0	

<sup>1</sup>All members receive the annual Board of Directors ballot, and membership renewal notices. Those with e-mail addresses also receive confirmation notices (by e-mail) about renewal, event registrations, and donations.

Note: Since membership enrollment forms are mailed in May, we begin processing them, with associated dues and donations, before the start of the membership/fiscal year. Therefore it is not possible to use these counts to determine the correct dollar value of membership donations in the current fiscal year.

## **PRIME TIMES DEADLINES**

### **Spring 2013 - Summer 2014**

*(Submitted by Wilma Mathews & Jeannette Robson  
For December 12, 2012 ASURA Board Meeting)*

#### **SPRING 2013**

January 21 submit articles to Wilma Mathews for editing (***wkm23@asu.edu***)  
January 31 final copy to Alpha Graphics for printing  
February 7 Alpha Graphics delivers Prime Times to ASU Mail Services

#### **SUMMER 2013**

May 20 submit articles to Wilma Mathews for editing (***wkm23@asu.edu***)  
May 30 final copy to Alpha Graphics for printing  
June 7 Alpha Graphics delivers Prime Times to ASU Mail Services

#### **FALL 2013**

September 23 submit articles to Wilma Mathews for editing (***wkm23@asu.edu***)  
October 3 final copy to Alpha Graphics for printing  
October 10 Alpha Graphics delivers Prime Times to ASU Mail Services

#### **SPRING 2014**

January 20 submit articles to Wilma Mathews for editing (***wkm23@asu.edu***)  
January 30 final copy to Alpha Graphics for printing  
February 7 Alpha Graphics delivers Prime Times to ASU Mail Services

#### **SUMMER 2014**

May 26 submit articles to Wilma Mathews for editing (***wkm23@asu.edu***)  
June 5 final copy to Alpha Graphics for printing  
June 12 Alpha Graphics delivers Prime Times to ASU Mail Services

## ASURA Board Report – History Committee

By Val Peterson, Committee Chairman

Work has been completed on written articles and chapters for our second decade history, which closely follows the original outline crafted by the History Committee. This outline includes the following elements:

- Preface
- An introductory chapter
- Chapters for the ten years between 2001 and 2011 each of which was written by the ASURA President who served in that time period starting with Mat Betz and ending with Connie McNeill
- A chapter dealing with the move of the association from the Visitors Information Center to the Community Services Building
- A chapter on Activities and Events that generally discusses Luncheons, Travel, Veterans Day Golf Tournament, Retirees Day, and the Annual Meeting
- A chapter on Membership and Communications including focus on Membership Activities, Membership Communications, Prime Times Newsletter, the ASURA Web Site and Obituaries.
- A chapter on Community Outreach programs that highlights the Scholarship Program, Adopt-A-Family, Living History Video Project, liaisons with the University Club and Emeritus College
- A chapter on Government and Insurance interests that discusses the Government Liaison Committee, Arizona State Retirement System, and Health and Dental Insurance programs
- A chapter on the governing operations of the association including the Officers, Board of Directors and Ex Officio Non-Voting Members
- A chapter on the Office Volunteers
- A final summary chapter
- Acknowledgement of members serving on the History Committee
- An Appendix that includes a detailed listing for the second decade of all Officers, Board members, Ex-Officio Members and , Committee chairpersons, as well as a listing of all Office Volunteers that served in the second decade

To date seven of the chapters written by the presidents have been edited, but the majority of the remaining chapters are still to be edited. We anticipate Judith Smith and Wilma Mathews will be working on those chapters in the near future.

At our last committee meeting Connie McNeill made a presentation on the capabilities of the ASURA Photo Gallery project that gives the association access to all digitized photos in the possession of the organization. There is an urgent need for photos that exist on paper but need to be scanned into digital format to be completed in order for the History Committee to have access to all available photos for consideration for publication in the history book. It is anticipated that photos will be a major component of the history.

It is exciting for the History Committee to see the full scope of the history book beginning to take place.