

**MINUTES OF JANUARY 11, 2012
ARIZONA STATE UNIVERSITY RETIREES ASSOCIATION
BOARD MEETING**

Board Members Present: Gary Anderson, Barry Bruns, Dick Jacob, Barry Leshowitz, Wilma Mathews, Connie McNeill, Rose Minetti, Carolyn Minner, Bill Moor, Jeannette Robson, Dave Schwalm, Sheila Stokes

Absent: Barbara Eschbach, Doug Johnson, Dave Scheatzle, Joy Shearman

Ex-Officio Members Present: Abby Polito for Barbara Shaw-Snyder

Committee Chairs Present: Sue Blumer, Elmer Gooding, Gary Kleemann, Barry McNeill, Bill Stasi, Linda Van Scoy

Guests Present:

I. CALL TO ORDER

President David Schwalm called the meeting to order at 10 am.

II. INTRODUCTIONS AND WELCOME TO GUESTS

President David Schwalm welcomed the guest, Abigail Polito for Barbara-Shaw Snyder, ASU Public Affairs

III. ADOPTION OF TODAY'S AGENDA

No changes to the agenda were requested.

IV. REVIEW AND APPROVAL OF THE MINUTES OF DECEMBER 14, 2011 BOARD MEETING

The minutes of the December, 2011 Board meeting were approved as corrected.

V. FINANCIAL REPORT / TREASURER'S REPORT – CAROLYN MINNER, BILL MOOR

The Treasurer's Report was approved (see Treasurer's Report).

VI. EX-OFFICIO REPORTS

- Human Resources – no report
- University Liaison

Abigail Polito, ASU Legislative Liaison in the Office of Public Affairs, reported that the University was optimistic about the budget the governor would submit to the legislature for the University on January 13, 2012. Ms. Polito briefly described some of the events that will be taking place at ASU Day on February 9, 2012 at the State Capitol from 11:00 AM to 1:30 PM

- University Senate – no report
- University Staff Council – no report

I. STANDING COMMITTEE REPORTS FOR THE UNIVERSITY

- A. Community Outreach Committee - Subcommittee Reports

- Adopt-A-Family - Joan Leard: Joan reported that our project is supporting two families this year with gifts of food, clothing, toys, and the like at Thanksgiving, around Christmas, and in the spring.
 - Emeritus College Liaison – Dick Jacob: Dick reminded us that Diana Aguilar had succeeded Carolyn Ellis as executive assistant in the Emeritus College office. He noted that the EC had notified its members about Retirees Day. The EC is also engaged in the process of amending its bylaws.
 - Scholarship Committee - Sue Blumer: no report
 - University Club Liaison - Jim Fordemwalt: no report
 - Video History Project - Linda Van Scoy: Linda reported that interviews with Victor Zafra and James Rapp have been completed, several more have been edited, and 10 new interviews will be done in February and March.
- B. Events Committee - Subcommittee Reports
- Luncheons & Special Events –Barry McNeill distributed a draft generic calendar of events prepared in response to the charge to the committee to study the distribution of ASURA activities to avoid conflicts or clustering. This will be discussed at the next meeting. Barry reported that 45 attended the holiday pot luck, one crafter participated, and two items were sold netting \$8 for ASURA. The next event will be the March luncheon.
 - Retirees Day – Barry McNeill: Barry reported that the program is set and the registration is now on line and the mailing would go out soon.
 - Seminars – Gary Kleemann: No report. Gary noted that his committee is interested in the general calendar project.
 - Travel – Bill Stasi, Gary Anderson: Bill reported that over 40 people were signed up for the chocolate factory/Wrigley mansion trip. Gary noted that we still have 3 spaces available for the Amazon cruise.
- C. Finance Committee – Mary Stevens: no report
- D. Government Liaison Council
- ASRS General – Dick Jacob: Dick reported that he is anticipating a peaceful year with regard to ASRS matters, with most changes initiated by ASRS itself. The committee studying state retirement programs will not report in time to affect the current legislative session.
 - Legislature - Jerry Aronson: no report
- E. Health Insurance Liaison Council – Doug Johnson, Rose Minetti: No report
- F. Membership and Communications Committee – Subcommittee Reports
- Membership Update - Elmer Gooding: see handout for current membership data. Elmer solicited help with pre-retirement meeting presentations.
 - Prime Times – Wilma Mathews: Materials for Prime Times due by 20 January.
 - Web Site and Database – Connie McNeill: no report

II. UNFINISHED BUSINESS

- A. Participation in ASU Day (Wilma Mathews, Sheila Stokes) – Sheila distributed copies of the design of the Association’s table cloth which would be displayed at ASU day on February 9, 2012. Wilma indicated that she was working on a fact sheet that would describe what the Association does and the geographical distribution of the membership.
- B. Nominating Committee – Connie McNeill announced that the committee would meet to consider nominees to the Board and officers for 2012-2013.

III. NEW BUSINESS

Gary Anderson moved and Bill Moor seconded the following motion: It is moved that ASURA create and distribute to all ASURA members a survey soliciting members’ views about proposed legislation permitting weapons on campus, in classrooms, buildings, on walkways , at campus events and gatherings. The results are to be tabulated, summarized, and widely distributed to the media and members of the legislature, etc.

The motion was amended as follows: It is moved that..... The results may be tabulated, summarized, and widely distributed to the media and members of the legislature, etc.

After discussion, the amendment was passed 8 in favor, 0 opposed. The motion was then passed 8 in favor, 4 opposed. Anderson and Moor will prepare the survey.

Bill moor and Rose Minetti observed that the present amendment reaffirms last year’s motion opposing essentially the same legislation.

IV. ANNOUNCEMENTS

- A. ASU Day February 9, 2012
- B. Next Meeting – February 8, 2012

V. MEETING ADJOURNMENT

Account Categories	Approved Budget	Actual YTD Amount	Budget Minus YTD	COMMENTS
ASURA Operations - Income				
Balance Forward	23,051	23,051	0	Balance Sheet Data
Events Registration Fees & Donations Collected	8,000	1,690	6,310	
Membership Donations ("Dues")	12,000	5,820	6,180	
General Operations Donations	3,000	973	2,027	
Total ASURA Operations Income	46,051	31,534	14,517	Includes Balance Sheet Data
ASURA Operations - Expenses				
<i>Printing and Mailing Costs</i>				
Annual Report	100	0	100	Press run of 60
Events - Advertising	1,500	1,209	291	12 events @\$125/event
Board Ballots	400	0	400	
Membership Drive	1,050	795	255	Split with Public Affairs
<i>Other Operations Costs</i>				
Business Luncheons/Staff Appreciation	900	0	900	
Events - All Costs Except Advertising	8,000	347	7,653	Includes Meet/Greet & Holiday Potluck
Seminars - All Costs	750	263	487	6 seminars @125/seminar
Office Equipment & Supplies	3,500	198	3,302	
Retirees Day - Speaker & Guest Lunches	400	0	400	
Foundation Management Fees	900	190	710	
Transfer from Special Projects-Golf Luncheon	0	-4,562	4,562	Luncheon paid from Operations in error
Transfer to Special Projects for 2012-13 Scholarship	10,000	0	10,000	Current tuition is \$9,716
Total ASURA Operations Expenses	27,500	-1,560	29,060	
Uncommitted ASURA Operations Funds	18,551	33,094	-14,543	Includes Balance Sheet Data
Public Affairs				
<i>Printing & Mailing Costs</i>				
Membership Drive	575	326	249	Split with ASURA Operations - Expense
Prime Times	3,800	963	2,837	4 issues @ \$950/issue
Annual Meeting	175	0	175	
Retirees Day	250	0	250	
<i>Other Public Affairs Operations Costs</i>				
Office Supplies	1,250	0	1,250	
Phone/FAX Service	100	0	100	Small allocation to cover long distance
Annual Meeting Refreshments	450	0	450	
Copier & Fax Maintenance	400	313	87	
Total Operations Expenses Covered by PA	7,000	1,601	5,399	

Account Categories	Approved Budget	Actual YTD Amount	Budget Minus YTD	COMMENTS
Special Projects - Income				
Balance Forward	9,807	9,807	0	Balance Sheet Data
Adopt-A-Family Donations	1,000	565	435	
Video History Donations	750	385	365	
Book Sale Net Income	200	72	128	
Transfer from Operations for 2012-13 Scholarship	10,000	0	10,000	Current tuition is \$9,716
Total Special Projects Income	21,757	10,829	10,928	
Special Projects - Expenses				
2012-2013 Scholarship	10,000	0	10,000	
Adopt-A-Family	2,000	1,134	866	
Video History	3,500	590	2,910	No major equipment purchases this year.
Transfer to Operations-Golf Luncheon	0	4,562	-4,562	Luncheon paid from Operations in error
Foundation Management Fees	350	24	326	
Total Special Projects Expenses	15,850	6,310	9,540	
Uncommitted Special Projects Funds	5,907	4,519	1,388	Includes Balance Sheet Data
Scholarship Endowment Fund - Assets & Income				
Endowment Balance July 1	37,052	37,052	0	Balance Sheet Data
Invested Funds Gain (-Loss)	7,000	-2,429	9,429	
Transfer to Scholarship Endowment - Spending	0	0	0	
Foundation Management Fees	-493	-461	-32	
Current-Year Contributions	1,000	685	315	
Total Scholarship Endowment Assets & Income	44,559	34,847	9,712	Includes Balance Sheet Data
Scholarship Endowment - Spending				
Balance July 1	819	819	0	Balance Sheet Data
Payout from Endowment	1,000	0	1,000	
Reinvest in Endowment	0	0	0	
Scholarship Support from Endowment	0	0	0	
Total Scholarship Endowment Spending	1,819	819	1,000	Includes Balance Sheet Data
Total Scholarship Endowment	46,378	35,666	10,712	Includes Balance Sheet Data

MEET & GREET LUNCHEON - 9/14/2011

0.00 Registration fees collected
0.00 Registration fees refunded
0.00 Event costs - travel & related
290.45 Event costs - food, entertainment & related
0.00 Event costs - lodging & related
0.00 Event costs - other

-290.45 Net gain (loss), exclusive of advertisements

251.36 Advertisements (printing/mailing/overhead charges) - covered by Operations

-541.81 Overall net gain/loss

AUSTRALIA/NEW ZEALAND - 9/26/ - 10/28/2011

0.00 Registration fees collected
0.00 Registration fees refunded
0.00 Event costs - travel & related
0.00 Event costs - food, entertainment & related
0.00 Event costs - lodging & related
0.00 Event costs - other

0.00 Net gain (loss), exclusive of advertisements

0.00 Advertisements (printing/mailing/overhead charges) - covered by Operations

0.00 Overall net gain/loss

SOUTHERN ARIZONA TRIP - 10/25 - 10/27/2011

0.00 Registration fees collected
0.00 Registration fees refunded
0.00 Event costs - travel & related
0.00 Event costs - food, entertainment & related
0.00 Event costs - lodging & related
0.00 Event costs - other

0.00 Net gain (loss), exclusive of advertisements

200.23 Advertisements (printing/mailing/overhead charges) - covered by Operations

-200.23 Overall net gain/loss

HOLIDAY POTLUCK LUNCHEON/ARTS & CRAFTS SALE - 12/15 - 12/16/2011 (FUND RAISER)

0.00 Registration fees collected
 0.00 Registration fees refunded
 0.00 Event costs - travel & related
 0.00 Event costs - food, entertainment & related
 0.00 Event costs - lodging & related
56.68 Event costs - other

-56.68 Net gain (loss), exclusive of advertisements

0.00 Advertisements (printing/mailing/overhead charges) - covered by Operations

-56.68 Overall net gain/loss

CHOCOLATE FACTORY/WRIGLEY MANSION - 1/19/2012

1690.00 Registration fees collected
 0.00 Registration fees refunded
 0.00 Event costs - travel & related
 0.00 Event costs - food, entertainment & related
 0.00 Event costs - lodging & related
0.00 Event costs - other

1690.00 Net gain (loss), exclusive of advertisements

189.14 Advertisements (printing/mailing/overhead charges) - covered by Operations

1500.86 Overall net gain/loss

PERU/AMAZON TRIP - 2/9 - 2/20/2012

0.00 Registration fees collected
 0.00 Registration fees refunded
 0.00 Event costs - travel & related
 0.00 Event costs - food, entertainment & related
 0.00 Event costs - lodging & related
0.00 Event costs - other

0.00 Net gain (loss), exclusive of advertisements

567.88 Advertisements (printing/mailing/overhead charges) - covered by Operations

-567.88 Overall net gain/loss

RETIRES DAY - 2/25/2012

0.00 Registration fees collected
0.00 Registration fees refunded
0.00 Event costs - travel & related
0.00 Event costs - food, entertainment & related
0.00 Event costs - lodging & related
0.00 Event costs - other

0.00 Net gain (loss), exclusive of advertisements

0.00 Advertisements (printing/ mailing/overhead charges) - covered by Public Affairs

0.00 Overall net gain/loss

-290.45 Net gain (loss) - all completed non-fundraising events, exclusive of advertising

1399.55 Net gain (loss) - all non-fundraising events, exclusive of advertising

1208.61 Total advertising cost - non-fundraising events (including seminars)

ASURA General Calendar of Activities

ASURA Event	ASUR Events Sub-committee	Who Pays	Date
Meet and Greet – kickoff for the year’s activities	Luncheon and Special Events	ASURA	Mid September
Seminar 1Health Insurance Issue	Seminar	ASURA	Mid-October
Seminar 1	Seminar	ASURA	Mid-November
Christmas Potluck and Art Sale	Luncheon and Special Events	ASURA	Mid-December
Local half day trip:	Travel	Member	Mid-January
Retirees Day	Retirees Day	Member	End of February
Lunch with speaker	Luncheon and Special Events	Member	Mid-March
Annual ASURA Meeting	ASURA President	ASURA	Mid/late April
Seminar	Seminar	ASURA	Mid May

Questions

1. Should one of the seminars be replaced with a local half day trip?
2. How should the multi-day trips be handled?
3. Should there be a restriction on travel at the time of the Retirees Day and Annual Meeting?

Tentative 2012/13 ASURA Calendar of Activities & Events

Month	Event	Day	Time	Description
September	Meet and Greet	Thur. the 20 th	11:30 – 1:30	Kick off for year’s activities
October	Seminar	Thur. the 18 th	2:00 – 4:00	TBD
November	1. Golf Tournament 2. Seminar	1. Mon. the 12 th 2. Thur. the 15 th	1. 7:30 – 2:00 2. 2:00 – 4:00	1. Scramble format fund raising event 2. TBD
December	Christmas Potluck	Thurs. the 20 th	11:30 – 1:30	Music, crafts and fellowship
January	Half Day Field Trip	Thurs. the 17 th	8:30 – 2:00	TBD
February	Retirees Day	Sat. the 23 th	8:30 – 1:30	Education & Entertainment
March	Luncheon	Thur. the 21 th	11:30 – 1:30	TBD
April	Annual Meeting	Sat. the 20 th	1:00 – 3:00	Annual report to members of ASURA activities
May	Seminar	Thur. the 16 th	2:00 – 4:00	TBD

Tentative 2012/13 ASURA Calendar of Activities & Events (includes Board Meetings)

Month	Event	Day	Time	Description
September	1. Board Meeting 2. Meet and Greet	1. Wed. the 12 th 2. Thur. the 20 th	1. 10:00 – noon 2. 11:30 – 1:30	1. Monthly board meeting 2. Kick off for year's activities
October	1. Board Meeting 2. Seminar	1. Wed. the 10 th 2. Thur. the 18 th	1. 10:00 – noon 2. 2:00 – 4:00	1. Monthly board meeting 2. TBD
November	1. Board Meeting 2. Golf Tournament 3. Seminar	1. Wed. the 14 th 2. Mon. the 12 th 3. Thur. the 15 th	1. 10:00 – noon 2. 7:30 – 2:00 3. 2:00 – 4:00	1. Monthly board meeting 2. Scramble fund raising event 3. TBD
December	1. Board Meeting 2. Christmas Potluck	1. Wed. the 12 th 2. Thurs. the 20 th	1. 10:00 – noon 2. 11:30 – 1:30	1. Monthly board meeting 2. Music, crafts and fellowship
January	1. Board Meeting 2. Half Day Field Trip	1. Wed. the 9 th 2. Thurs. the 17 th	1. 10:00 – noon 2. 8:30 – 2:00	1. Monthly board meeting 2. TBD
February	1. Board Meeting 2. Retirees Day	1. Wed. the 14 th 2. Sat. the 23 th	1. 10:00 – noon 2. 8:30 – 1:30	1. Monthly board meeting 2. Education & Entertainment
March	1. Board Meeting 2. Luncheon	1. Wed. the 13 th 2. Thur. the 21 th	1. 10:00 – noon 2. 11:30 – 1:30	1. Monthly board meeting 2. TBD
April	Annual Meeting	Sat. the 20 th	1:00 – 3:00	Annual report to members of ASURA activities
May	1. Board Meeting 2. Seminar	1. Wed. the 8 th 2. Thur. the 16 th	1. 10:00 – noon 2. 2:00 – 4:00	1. Monthly board meeting 2. TBD

Basis for Calendar Dates and Times

1. Board meetings are always on the second Wednesday of the Month
2. Events are, except for the November seminar, are scheduled on the third Thursday of the Month
3. Seminars are scheduled to run from 2:00 to 4:00 pm
4. The luncheons and special events are scheduled from 11:30 to 1:30
5. Retirees Day and Annual meeting are scheduled two years in advance
6. No event scheduled to conflict with Annual Meeting, Retirees Day or monthly board meeting

Things missing from Calendar

Calendar Flexibility

<ol style="list-style-type: none"> 1. Foreign travel trips 2. Short (2/3 day) trips 	<ol style="list-style-type: none"> 1. The seminars (except October seminar), half day field trip, and luncheon can be swapped 2. One more luncheon or half day field trip could replace a seminar (not October seminar)
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ASURA MEMBERSHIP TOTALS

2012 Membership Year

Counts	As Of 1/8/2012	As Of 1/8/2011	This Yr - Last Yr	More Counts
Current-year Members	652	657	-5	Current Members by Address Location Arizona (Zip 85xxx and 86xxx) 590 California (Zip 900xx - 961xx) 12 All other 50
Renewals from Prior Years (any prior year)	593	606	-13	
New This Year	59	51	8	
Paid for the Current Year, Now Deceased	1	9	-8	
Last Year's Members Who Have Not Renewed	109	109 *	0	
Last Year's Members Who Are Now Deceased	19	14	5	
Current Members by (Approx.) Time Since First Joining				
Members for 0-2 Years	101	158	-57	
Members for 3-5 Years	214	169	45	
Members for 6-10 Years	105	87	18	
Members for more than 10 years	232	243	-11	
Current Members by Communications Preference				
Prefer E-mail	345	N/A		
Prefer E-mail with No Obituary Notices	64	N/A		
Prefer US Postal (paper)	239	N/A		
No Mail of Any Kind	4	N/A		
Current Members by Former Employment Category				
Faculty	305	300	5	
Staff	221	233	-12	
Academic Professional	43	42	1	
Administrative	33	34	-1	
Service Professional	50	48	2	
Non-employee	0	0	0	
Unspecified	0	0	0	

*This figure is as of the end of last membership year, rather than as of the date in the column header.